

Attachment A: Request for Sole Source Memo Format

DEPARTMENT OF VETERANS AFFAIRS

Justification and Approval

For

Other Than Full and Open Competition

1. **Contracting Activity:** Department of Veterans Affairs, VISN 4, James E. Van Zandt VA Medical Center, Altoona, Pennsylvania (Station 503). The Altoona VAMC is requesting sole source procurement for the replacement of our Humphrey 750i Visual Field Analyzer.
2. **Nature and/or Description of the Action Being Processed:** It is critical for the Altoona VA Medical Center to replace the current Humphrey Visual Field Analyzer with the Humphrey 750i Visual Field Analyzer for many reasons. First is for the ease of transition. The technical staff will not need training on a new machine which could possibly cause down time in the clinic and possible delay of patient care. Basic functioning remains the same, therefore, the staff will be able to continue testing patients without interruption. Although there may be other visual field analyzers on the market, with a different brand the result will not be able to be compared to the printouts and scans from previous test. This would limit continuous care by preventing the staff from comparing results and judging progression of ocular disease over time. The Humphrey Visual Field Analyzer is the standard in evaluating for visual field defects among glaucoma and other specialists and is the unanimous machine used across VISN 4 at this time. The Humphrey Visual Field Analyzer has the software to perform two very specialized tests, including the Esterman visual field (universally accepted as the standard exam for driving) and the Goldmann Equivalent test with a very specific III 4 E test stimulus for our Compensation and Pension disability exams. Both of these tests are currently performed on a daily basis. These packages are not available on every visual field machine and we would have to fee patients out for these tests if we purchase another brand of visual field analyzer.
3. **Description of Supplies/Services Required to Meet the Agency's Needs:** The
4. **Statutory Authority Permitting Other than Full and Open Competition:**
 - (X) (1) Only One Responsible Source and No Other Supplies or Services Will Satisfy Agency Requirements per FAR 6.302-1;
 - () (2) Unusual and Compelling Urgency per FAR 6.302-2;
 - () (3) Industrial Mobilization, Engineering, Developmental or Research Capability or Expert Services per FAR 6.302-3;
 - () (4) International Agreement per FAR 6.302-4
 - () (5) Authorized or Required by Statute FAR 6.302-5;
 - () (6) National Security per FAR 6.302-6;
 - () (7) Public Interest per FAR 6.302-7;

5. **Demonstration that the Contractor's Unique Qualifications or Nature of the Acquisition Requires the Use of the Authority Cited Above (applicability of authority):**

a. **Only One Responsible Source (FAR 6.302-1)** – This procurement of the Humphrey 750i Visual Field Analyzer is a follow on purchase to the highly specialized equipment. The original Humphrey Field Analyzer was procured because of its capability to process different visual tests required by the medical center. This analyzer allows for multiple tests to be accomplished through the same equipment. The multiple test feature is what makes this equipment highly specialized. This feature saves space and costs while providing time saving efficiency for employees. The test results that are created under this equipment can be read analyzed and compared to new test under the upgraded Humphrey 750i Visual Field Analyzer. This upgrade in equipment allows the physicians to analyze these results and not impede patient care. The analysis shows changes from test to test and helps identify issues. This would not be possible with an alternate system. Also if an alternate system was purchased, the government would have to procure two separate systems one for the Esterman visual field (universally accepted as the standard exam for driving) and another for the Goldmann Equivalent testing. The procurement of multiple systems would be cost prohibited. The original procurement was accomplished through a competitive procurement.

Carl Zeiss Meditech is the only distributor and is the only firm capable of providing the supplies described in Section III above without the Veteran's Health Administration experiencing substantial duplication of cost that could not be expected to be recovered through competition.

6. **Description of Efforts Made to ensure that offers are solicited from as many potential sources as deemed practicable:** A Sources Sought was not issued under this procurement. It was verified through the manufacture and internet searches that identified Carl Zeiss Meditech as the only supplier of the Humphrey 750i Visual Field Analyzer. These types of procurements are normally competed but it is clear that under this specific instance there would be no benefit to the government for competition.


7. **Determination by the Contracting Officer that the Anticipated Cost to the Government will be Fair and Reasonable:** The contract price is anticipated to be fair and reasonable based on procurement costs at other VA medical facilities. This pricing represents market pricing provided to other medical facilities and proves it to be within a fair market value.

8. **Description of the Market Research Conducted and the Results, or a Statement of the Reasons Market Research Was Not Conducted:** As described in Section VI above, market research, in accordance with FAR Part 10, was conducted by internet searches and inquiries through the manufacture and other VA hospitals of the proposed acquisition, advising industry of the pending acquisition and soliciting inquiries from interested parties."

9. **Any Other Facts Supporting the Use of Other than Full and Open Competition:** None

10. **Listing of Sources that Expressed, in Writing, an interest in the Acquisition:** Carl Zeiss Meditech

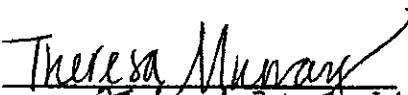
11. A Statement of the Actions, if any, the Agency May Take to Remove or Overcome any Barriers to Competition before Making subsequent acquisitions for the supplies or services required: Contract actions of this type are normally solicited for competition. However, because of the unique nature of this procurement it was not deemed as being in the government's best interest to compete this procurement.
12. Requirements Certification: I certify that the requirement outlined in this justification is a Bona Fide Need of the Department of Veterans Affairs and that the supporting data under my cognizance, which are included in the justification, are accurate and complete to the best of my knowledge and belief.


Name Daniel F. Russell, MD
Title Optometrist - Surgery
Facility Altoona VAMC (523)

9/26/12
Date

13. Approvals in accordance with FAR 5.304

- a. Contracting Officer's Certification: (required) I certify that the foregoing justification is accurate and complete to the best of my knowledge and belief.

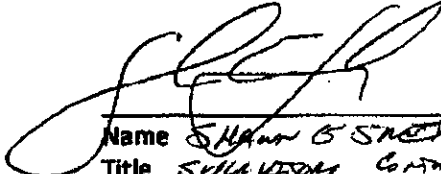

Name Theresa Murray
Title Contract Specialist
Facility Altoona 503

9/25/2012
Date

Service Area Office, East
Department of Veterans Affairs
323 North Shore Drive, Suite 500
Pittsburgh, PA 15212

Memorandum 2011-003
December 28, 2010

- b. One Level above Contracting Officer: I certify that the foregoing justification is accurate and complete to the best of my knowledge and belief. *This signature may be the VISN NCM if the Contracting Officer and Contracting Supervisor is the same individual.


Name SHAWN B. SMITH
Title SUPPLY ROOM CONTRACT SUPERVISOR
Facility ALTOONA 503

05 SEP 12
Date