

RFQ FOR COMMERCIAL ITEMS

GENERAL INFORMATION

Document Type: Combined Synopsis Solicitation

Solicitation Number: 36C78619Q0254

Post Date: 4/16/2019

Response Date: 4/26/2019 at 4:00 pm

Applicable NAICS: 324110

Classification Code: 9140

Set Aside Type: 100% Small Business (SB)

Period of Performance: Date of Award through September 30, 2019, plus two, one-year options, *if exercised*

Delivery Requirement: Within 48 hours of order placement

Attachments: (A) Map of Cemetery

Issuing Contracting Office: Department of Veterans Affairs
National Cemetery Administration, Contract Services
75 Barrett Heights Rd., Suite 309
Stafford, VA 22556

Place of Performance: Willamette National Cemetery
11800 SE Mt. Scott Blvd.
Portland, OR 97086

Tank Location: Clackamas County

Description: This notice shall not be construed as a commitment by the Government to ultimately award a contract, nor does it restrict the Government to a particular acquisition approach. This is a solicitation issued as a request for quotation (RFQ) for commercial items prepared in accordance with the format in FAR Subpart 12.6, Acquisition of Commercial Items and FAR Part 13, Simplified Acquisition Procedures, as supplemented with additional information included in this notice. This announcement constitutes the only solicitation; proposals are being requested and a written solicitation will not be issued. Responses to this Request for Quotation (RFQ) are due to the Contracting Officer no later than 4:00 pm on 4/26/2019. Responses to this announcement will result in a Fixed-Price Requirements Contract with FOB Destination and the Government intends to make award under this announcement without discussions. All information submitted in response to this announcement is voluntary and the Government will not pay for information provided nor will it compensate any respondent for any cost incurred in developing information provided for the Government. Offerors are responsible for obtaining any and all amendments or additional information concerning this announcement at <https://fbo.gov>.

Prospective offerors must be registered with the System for Award Management (SAM) website and complete representations and certifications at <https://www.sam.gov>

The U.S. Department of Veterans Affairs, National Cemetery Administration, and the Willamette National Cemetery anticipates a purchase order for Premium 92 Octane (Non-Ethanol Content) and Bio-Diesel Petroleum Distillate #2 for off-road use, maximum 5% bio component delivery services.

The applicable North American Industrial Classification System (NAICS) code for this procurement is 324110, with a business size standard of 1,500 employees.

The National Cemetery Administration is seeking quotes from Small Businesses (SBs) qualified for the provision of the 92 Octane, Premium, Non-Ethanol content and Bio-Diesel petroleum distillate #2 for off-road use, minimum 5% bio component delivery services.

Product Description: Contractor shall furnish (F.O.B. Destination within consignee's premises) 92 Octane Gasoline, Premium, Non-Ethanol Content & Bio-Diesel petroleum distillate #2 for off road use, minimum 5% bio component to Willamette National Cemetery located at 11800 SE Mt. Scott Blvd., Portland, OR 97086. Fuel delivery will be ordered on an 'on-call' basis and deliveries shall be within **48 hours** of placing order with the contractor. The storage tank for the Diesel fuel has 1,000-gallon capacity. The storage tank for the 92 Octane fuel is 750 gallons.

The Offeror shall provide the cemetery a copy a Spill Response Plan upon award. The plan shall effectively prevent and contain any fuel spills and prevent contamination to the surrounding ground, storm drains or downhill contamination to local waterways. The contractor must certify that their drivers have been trained on spill prevention. They must also prove that they have an effective means of communication during a spill containing 10 or more gallons. This plan shall include emergency contact numbers for: their own company, remediation companies and State & Federal authorities in the event of a major fuel spill containing 10 or more gallons.

The Contractor shall deliver the following fuels to the cemetery address above, FOB Destination on an as-needed basis. The government will contact the Contractor by the phone or email to schedule deliveries.

The Contractor shall provide a metered delivery ticket, via email, to the Cemetery Point of Contact immediately upon delivery or by the next business day. The delivery ticket shall include the following information at a minimum:

- Date of Delivery
- Total Gallons Delivered
- Price per Gallon to include:
 - Rack Price (date & time stamped)
 - Contractor Mark-Up Per Gallon
 - Total Unit Price

Period of Performance: Date of award through September 30, 2019, plus two, one-year option periods *if exercised*. Estimated period of performance for base period, May 1, 2019 – September 30, 2019.

Scope: The contractor shall be responsible for providing fuel delivery within **48 hours** of order placement for Willamette National Cemetery located at 11800 SE Mt. Scott Blvd., Portland, OR 97086.

The maximum aggregate value of orders that can be placed under this contract is \$173,040.00.

Supply Price Schedule

Price per gallon shall be based on the rack price the day of delivery using the Portland [935] or Eugene [880] Oregon (Unbranded Rack Average and Low Carbon Fuel Standard (LCFS) 0% ethanol) in the daily Oil Price Information Services (OPIS) Gross Wholesale B2 Biodiesel Prices issued daily (available through <https://www.opisnet.com/>) **plus**, provider's Mark-Up Per Gallon Prices. The contractor must provide the rack price for that day of each delivery ticket when delivered and at the time of invoice submission. The daily rack price shall be from the Opisnet website and it shall include a time stamp indicating the date and time for the product delivered.

92 Octane will be ordered between 400 and 750 gallons per order

Bio-Diesel Petroleum Distillate #2 will be ordered between 200 and 1,000 gallons per order

Contractors will quote only their Mark-Up Price Per Gallon Prices. This amount must be in a dollar format (\$0.00).

CLIN	Description	Estimated Qty	Unit	Mark-Up Per Gallon	Total Price for Mark-Up Per Gallon
Base Period: Date of Award through September 30, 2019					
0001	92 Octane, 0% Ethanol	3,100	Gal	\$	\$
0002	Bio-Diesel Petroleum Distillate #2	3,200	Gal	\$	\$
Base Period Total Price of Mark-Up Per Gallon					\$
Option Year 1: October 1, 2019 through September 30, 2020					
1001	92 Octane, 0% Ethanol	8,000	Gal	\$	\$
1002	Bio-Diesel Petroleum Distillate #2	8,000	Gal	\$	\$
Option Year 1 Total Price of Mark-Up Per Gallon					\$
Option Year 2: October 1, 2020 through September 30, 2021					
2001	92 Octane, 0% Ethanol	8,000	Gal	\$	\$
2002	Bio-Diesel Petroleum Distillate #2	8,000	Gal	\$	\$
Option Year 2 Total Price of Mark-Up Per Gallon					\$

Price Summary

Period	Total Price for Mark-Up Per Gallon
Date of Award through September 30, 2019	\$
Option Year 1: October 1, 2019 – September 30, 2020	\$

Option Year 2: October 1, 2020 – September 30, 2021	\$
Total Price (Base plus all Option Years)	\$

Contractor Mark-Up Per Gallon: The Contractor Mark-Up Per Gallon Prices are fixed and includes all markup above the rack rate. This includes, but is not limited to: delivery charge (including labor and transportation), overhead, profit, applicable taxes and duties, etc. The awarded Contractor's Mark-Up Per Gallon Prices are fixed and will not fluctuate with changes to the rack rate(s).

ITEM(s) TO BE DELIVERED TO THE FOLLOWING ADDRESS:

Willamette National Cemetery
 11800 SE Mt. Scott Blvd.
 Portland, OR 97086

Proposal Format and Submission Information:

The provision at 52.212-1, Instructions to Offerors – Commercial Items (Oct 2018) applies to this acquisition.

Addenda to provision 52.212-1 Instructions to Offerors – Commercial Items (Oct 2018):

Offers must be submitted on company letterhead. Commercial format is encouraged. All offerors shall include the following information as part of their quote:

- Legal Business/Company Name (as listed in www.sam.gov)
- DUNS Number
- Point of Contact Name
- Telephone number
- Email Address

Price Proposal: Prices shall be submitted to the Contracting Officer utilizing the price schedule found on page 3 of this document.

Proposals shall be submitted via email or via mail to the following addresses:

Email: kenneth.dougherty@va.gov
 Mail: 75 Barrett Heights Road
 Suite 309
 Stafford, VA 22556

For proposals mailed, proposals shall be submitted on compact disk (CD) and files shall be in either Microsoft Word or Adobe pdf formats. DVDs are not acceptable as the Government computer is unable to read this media type. Any DVDs received in response to this announcement will be rated as technically unacceptable and removed from consideration.

Questions pertaining to this announcement shall be sent by email to: kenneth.dougherty@va.gov. Telephone inquiries will not be accepted.

End of Addenda

Evaluation Process:

Quotes will be evaluated in accordance with FAR 13.106-2(b) Evaluation of Quotations or Offers

-Pricing shall be submitted as requested in the Schedule of Supplies/Services. The Government will evaluate all offerors' quotes by adding the Mark-Up Per Gallon Price for all line items. The lowest price will be determined by the quote with the lowest total Mark-Up Per Gallon Price for all line items.

The following shall be included as part of the offeror's submission:

- Performance Plan
- Completed Price Schedule
- List of References

The Government will award a contract resulting from this solicitation to the responsible offeror whose offer conforming to the solicitation will be most advantageous to the Government, price and other factors considered. The Contracting Officer will evaluate all proposals to assess the Offerors' ability to perform the contract successfully. Award will be made on the basis of the lowest evaluated price of proposals meeting or exceeding the applicable standards for non-price factors. For evaluation purposes the lowest price will be determined by calculating the total price of Contract Line Item Numbers (CLINs) in order to determine a total amount. The following factors shall be used to evaluate offers on a lowest cost, technically adequate bases in accordance with FAR 13.106-2(b):

1. Price:

- a. The Government may use various price analysis techniques and procedures to ensure a fair, reasonable, realistic price, and balanced pricing. An offer may be rejected if the contracting officer determines that the lack of balance poses an unacceptable risk to the Government. Examples of such techniques include, but are not limited to the following:
 - (i) Comparison of proposed prices received in response to the solicitation.
 - (ii) Comparison of proposed prices to historical prices paid, whether by the Government or other than the Government, for the same or similar items.
 - (iii) Use of parametric estimating methods/application of rough yardsticks (such as dollars per pound or per horsepower, or other units) to highlight significant inconsistencies that warrant additional pricing inquiry.
 - (iv) Comparison with competitive published price lists, published market prices of commodities, similar indexes, and discount or rebate arrangements.
 - (v) Comparison of proposed prices with independent Government cost estimates.
 - (vi) Comparison of proposed prices with prices obtained through market research for the same or similar items.
 - (vii) Analysis of data other than certified cost or pricing data provided by the offeror
 - (viii) Price realism evaluates specific elements of each offeror's proposed price estimate to determine whether the estimated proposed prices are realistic for the work to be performed; reflect a clear understanding of the requirements; and are

consistent with the unique methods of performance and materials described in the offeror's technical proposal.

2. Technical:

- a. The Government will evaluate offers technical merit by assessing the risk associated with the technical approach in a single rating. An evaluation rating of Acceptable or Unacceptable will be assigned upon completion of the technical package evaluation. If an offeror receives a technical rating of "Unacceptable" they will not be considered for award. The following shall be included as part of the offer:
 - i. Performance Plan: submit a performance plan, to include performance schedule to indicate how the contractor plans to meet the goals of the cemetery. The contractor's proposal will be evaluated on how well it meets the performance goals of this contract. If using a subcontractor, list the type and percent of work you will perform and that they will perform along with your subcontractor's social economic status (i.e. Disabled/Veteran owned, Woman owned, Small, Large Business, etc.)
3. Past Performance: Past performance evaluation results in an assessment of the offeror's probability of meeting the solicitation requirements. It considers each offeror's demonstrated recent and relevant record of performance in supplying products and services that met the contract requirements. One performance confidence assessment rating is assigned for each offeror after evaluating the offeror's recent past performance, focusing on performance that is relevant to the contract requirements. Past performance will be evaluated on the relevancy of contractual work performed and how well the contractual work was performed. If no past performance information is readily available, the Offeror's past performance will be evaluated as Neutral. The Government will research information and databases to aid in establishing contractor's responsibility and ability to perform. The resources for past performance include, but are not limited to D&B, PPIRS, EPLS, SAM, and interviews with Program Managers and Contracting Officers. Evaluation rating of Very Relevant, Relevant, Somewhat Relevant, or Not Relevant will be assigned upon completion of the past performance package evaluation with respect to past performance relevancy. Evaluation rating of Substantial Confidence, Satisfactory Confidence, Limited Confidence, No Confidence, or Unknown Confidence will be assigned upon completion of the past performance package evaluation with respect to past performance confidence. If an offeror receives a past performance relevancy rating of "Not Relevant", it will be evaluated as a Neutral rating. If an offeror receives a past performance confidence rating of either a "Limited Confidence" or "No Confidence" rating, a Certificate of Competency (COC) may be required prior to receiving award under this solicitation. If an offeror is unable to obtain a COC, they will no longer be eligible for award.

The solicitation document and incorporated provisions and clauses are those in effect through Federal Acquisition Circular 2019-01 Effective 22 January 2019

The following **solicitation provisions** apply to this acquisition:

FAR 52.252-1 Solicitation Provisions Incorporated by Reference (Feb 1998)

This solicitation incorporates one or more solicitation provisions by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. The offeror is cautioned that the listed provisions may include blocks that must be completed by the offeror and submitted with its quotation or offer. In lieu of submitting the full text of those provisions, the offeror may identify the provision by paragraph identifier and provide the appropriate information with its quotation or offer. Also, the full text of a solicitation provision may be accessed electronically at this/these address(es):

<https://www.acquisition.gov/?q=browsefar>

<https://www.va.gov/oal/library/vaar/vaar852.asp>

FAR 52.204-7 System for Award Management (Oct 2018)

FAR 52.204-16 Commercial and Government Entity Code Reporting (Jul 2016)

FAR 52.212-1 Instructions to Offerors – Commercial Items (Oct 2018)

FAR 52.216-1 Type of Contract (Apr 1984)

VAAR 852.270-1 Representations of Contracting Officers (Jan 2008)

FAR 52.212-3 Offeror Representation and Certifications – Commercial Items (Oct 2018)

Offerors must complete annual representations and certifications on-line at <http://orca.bpn.gov> in accordance with FAR 52.212-3 “Offerors Representations and Certifications – Commercial Items.” If paragraph (j) of the provision is applicable, a written submission is required.

The following **solicitation clauses** apply to this acquisition:

FAR 52.252-2 – Clauses Incorporated by Reference (Feb 1998)

This contract incorporates one or more clauses by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. Also, the full text of a clause may be accessed electronically at this/these address(es):

<https://www.acquisition.gov/?q=browsefar>

<https://www.va.gov/oal/library/vaar/vaar852.asp>

The clause at 52.212-4, Contract Terms and Conditions – Commercial Items (Oct 2018) applies to this acquisition.

Addendum to FAR clause 52.212-4, Contract Terms and Conditions (Oct 2018):

FAR 52.204-13 System for Award Management Maintenance (Oct 2018)

FAR 52.204-18 Commercial and Government Entity Code Maintenance (Jul 2016)

FAR 52.216-18 Ordering (Oct 1995) (Date of Award through September 30, 2021)

FAR 52.216-19 Order Limitations (Oct 1995) (\$250.00 | 1,000 gallons | 1,750 gallons | 2,000 gallons | 20 days)

FAR 52.216-21 Requirements (Oct 1995) (March 31, 2022)

FAR 52.217-8 Option to Extend Services (Nov 1999)

FAR 52.217-9 Option to Extend the Term of the Contract (Mar 2000) (15 days) (60 days) (3 years)

FAR 52.219-6 Notice of Total Small Business Set-Aside (Nov 2011)
FAR 52.232-19 Availability of Funds (Apr 1984) (September 30, 2019 | September 30, 2019)
FAR 52.232-40 Providing Accelerated Payments to Small Business Subcontractors (Dec 2013)
VAAR 852.203-70 Commercial Advertising (Jan 2008)
VAAR 852.215-71 Evaluation Factor Commitments (Dec 2009)
VAAR 852.232-72 Electronic Submission of Payments Requests (Nov 2012)
VAAR 852.237-70 Contractor Responsibilities (Apr 1984)
VAAR 852.246-71 Inspection (Jan 2008)
VAAR 852.247-71 Delivery Location (Oct 2018)

The clause at 52.212-5 “Contract Terms and Conditions Required to Implement Statutes or Executive Orders” (Jan 2019) applies to this acquisition. The following subparagraphs of FAR 52.212-5 are applicable: (b)(4), (b)(8), (b)(14)(ii), (b)(22), (b)(25), (b)(26), (b)(27), (b)(28), (b)(30), (b)(33)(i), (b)(42), (b)(49), (b)(56), and (59).

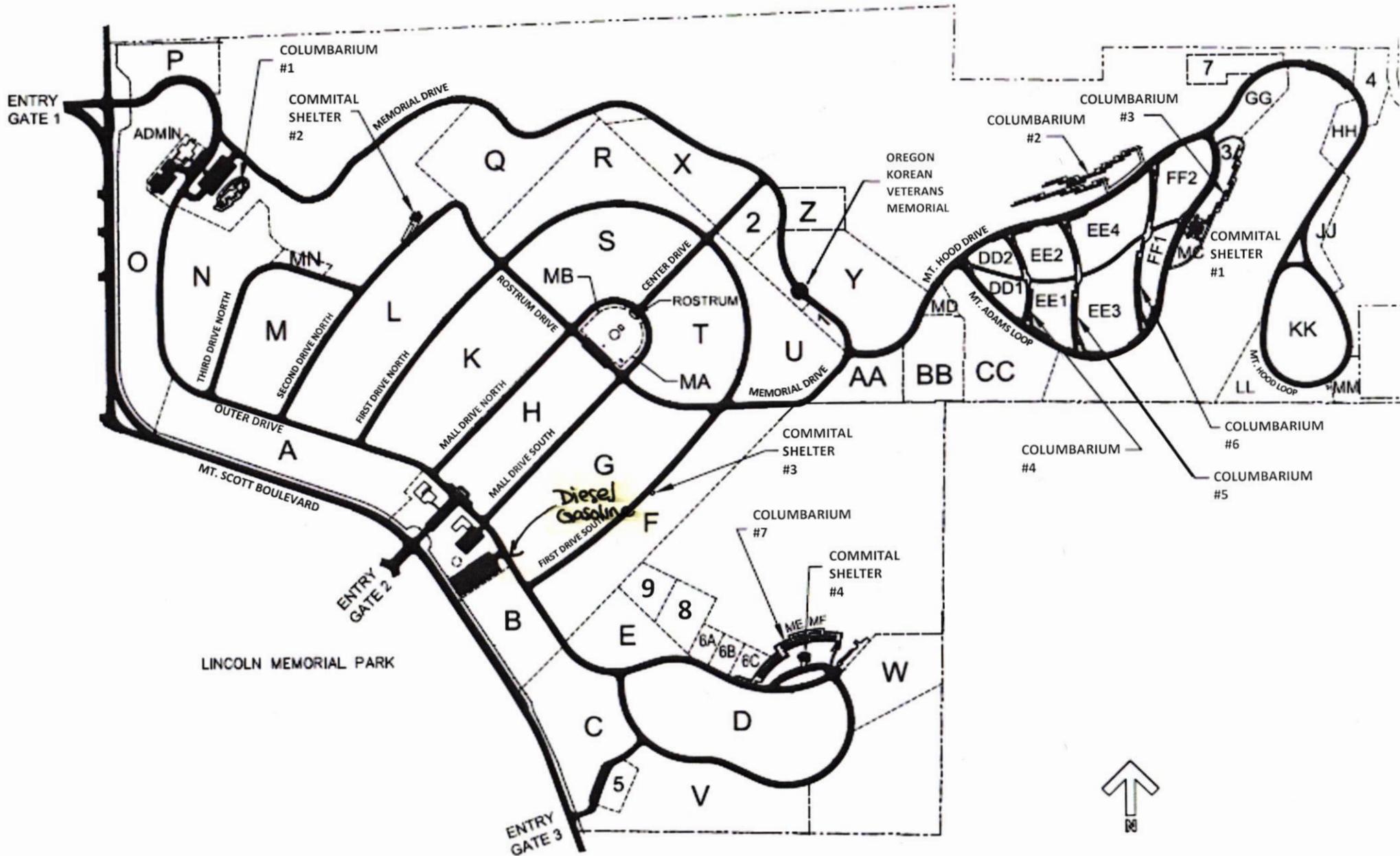
End of Addenda

End of Document

WILLAMETTE NATIONAL CEMETERY

11800 SE MT. SCOTT BLVD PORTLAND, OR 97086

PH: 503-273-5250 FAX: 503-273-5251



NAME _____ SECTION _____ SITE _____