SB AE IDIQ INTERVIEW FORM

Project Title: **SB AE IDIQ - RFP VA101-13-R-0002**	
Project Location: **VA CFM Western Region**	Score Key:
AE Firm:	Outstanding Excellent Acceptable
Date:	Marginal Unacceptable

I. TEAM PROPOSED FOR THIS CONTRACT

Background of personnel

A. Project Manager

B. Other Key Personnel

C. Key Consultants

II. PROPOSED MANAGEMENT PLAN

Team Organization

A. Design Phase

B. Construction Phase

C. Quality Assurance / Quality Control Plan – Submit 3 from Previous Projects

III. RELEVANT PROJECT EXPERIENCE OF PROPOSED TEAM

IV. PROJECT CONTROL

A. Techniques planned to control schedule and costs

B. Personnel responsible for schedule and cost

C. Estimating effectiveness (10 most recently bid projects)

V. SUSTAINABLE DESIGN

A. Team design philosophy and method of implementation

B. Examples of relevant projects

C. Personnel responsible for sustainable design

VI. MISCELLANEOUS EXPERIENCE AND CAPABILITIES

Address the team's approach in managing task orders

A. Staffing

B. Examples of similar previous Task Orders

VII. AWARDS RECEIVED FOR DESIGN EXCELLENCE

VIII. INSURANCE AND LITIGATION

A. Type and amount of liability insurance carried

B. Litigation involvement over the last 15 years and outcome.