

## **EXHIBIT C – TECHNICAL PROPOSAL DATA**

**Offerors are cautioned to read sections 00800 through 01700 of the solicitation documents before completing Exhibit C as your answers must meet the minimum requirements found in these sections.**

Offerors are strongly encouraged to review the evaluation information found in Section 00120 as they complete their Exhibit C.

Each question should be covered in sufficient detail to clearly address all required information. Answer questions in order presented. You are NOT limited to the space provided; use as much space as necessary to provide answers. It is advisable to state the question then give the answer. This will aid in the evaluation.

In the event you reference another document or part of the proposal you must be clear as to where the information can be found to answer the particular question(s). Such statements as “see Company profile” or “see Safety and Infection Control Plan” are not acceptable. You must indicate on what page of the proposal the answer can be found in the referenced document. Failure to do so may make your proposal non-responsive.

The Project Management data is obtained for the purpose of evaluating technical capability in performance of future task order projects. The offeror is required to provide required information to show experience and capability to manage multi-disciplined projects.

### **1. CAPABILITY AND EXPERIENCE:**

1A. Describe your experience and capability in managing construction projects for the dollar levels, disciplines, and locations indicated in this solicitation. (Why are you a good candidate for receiving an award?)

1B. This contract may require short notice site visits/proposal meetings, normally within 2 calendar days, but can be as short as 2 hours (120 minutes) **0800 SC 4**. Reporting location will be at one of the VISN 22 Healthcare Systems. How will you ensure compliance with these requirements?

1C. Explain in detail how you will perform the minimum percentage required (15% GC) with your own forces.

### **2. ORGANIZATION:**

2A. Provide as an attachment an Organizational Chart listing company personnel and their roles. (Titles) (Attachment #1)

2B. Provide names, duties and levels of responsibility of key personnel to include the Project Manager, Site Superintendent(s), Quality Control Manager, Safety Manager and Infection Control Manager. Indicate to whom the Quality Control, Safety and Infection Control Managers report. (Lines of authority)

2C. Provide a list of the in-house trades that you employ. Provide the number (not names) of these employees and if they are full-time, part-time etc.

2D. If applicable, describe the support and interface with your home office or corporate headquarters for such aspects as financial, management and technical support.

3. SPECIFIC PERSONNEL: Discuss the education, training and experience in managing construction projects of the key personnel listed in 2B. (A resume may be submitted if it provides this information. (Attachment # 2))

4. SCHEDULING METHODOLOGY Adequate scheduling processes are necessary to ensure completion and control of the project from beginning to the end of the project.

4A. Discuss your scheduling capabilities. Include such things as programs and staff to do scheduling.

4B. Include a schedule for the Sample Project. Use a Notice to proceed date of **February 15, 2013**. **Offerors should provide the schedule in CPM format to demonstrate capability.**

5. QUALITY CONTROL - (In addition to the information required in this question, information on personnel, duties, responsibilities and lines of authority provided in response to questions 2 and 3 will be used in the evaluation of Quality Control.)

5A. Discuss how quality issues will be dealt with on various types of construction projects. Include in the discussion as a minimum, meetings, inspections, submittal reviews, correction of non-compliant work and how you intend to ensure non-reoccurrence and reporting of quality problems to Government officials. (Note: A full Quality Control Plan will be required if you are awarded a contract and is NOT required with the proposal. If you do provide a plan, indicate if it is a draft for this contract or a sample from another project. Also, provide the page numbers from the plan where the required information (list of minimum information above) can be found. If you fail to follow these instructions, your proposal may not be adequately evaluated.)

5B. Discuss your procedures for contract closeout (Punch list, as built, etc.).

6. SAFETY and INFECTION CONTROL

6A: Discuss your Safety and Infection Control Program in general, and provide as a minimum, details on training, documentation, and your plan to ensure adherence to OSHA and EPA Standards. (Note: A full Safety and Infection Control Plan will be required if you are awarded a contract and is NOT required with the proposal. If you do provide a plan, indicate if it is a draft for this contract, a sample from another project or a corporate plan. Also, provide the page numbers in the plan where the required information (listed above) can be found. If you fail to follow these instructions, your proposal may not be adequately evaluated.)

6B: Discuss the steps you took to promote safety and infection control during construction over the past three (3) years.

6C: Provide official documentation that specifies the offeror's OSHA and EPA violation record along with the Experience Modification Rate (EMR).

7. Provide a letter from your surety that indicates your bonding capacity. This will include the capacity per project and aggregate (multiple concurrent) projects amounts.

8. List of Attachments to be submitted:

1. Organization Chart (required);
2. Resumes (optional);
3. Schedule (required)
4. Quality Control Plan (optional - be sure to follow special instructions if you are submitting a plan)
5. OSHA and EPA violation record and Experience Modification Rate.
6. Safety and Infection Control Plan (optional - be sure to follow special instructions if you are submitting a plan)
7. Letter from Surety describing offeror's bonding capacity.