

## ATTACHMENT - A

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|  |  |             |           |
|--|--|-------------|-----------|
| <b>WORK SUMMARY &amp; PROGRESS REPORT</b>  | Period Covered:  | From: _____ | To: _____ |
| Cemetery Location:<br><br><div style="text-align: center;"><b>Cypress Hills National Cemetery<br/>and Union Plot &amp; Mt. Victory Plot</b></div>  | Contractor:<br><br>_____<br>_____<br>_____<br>_____<br>_____ |             |           |
| <u>PROJECT TITLE:</u> Mowing, Trimming & Trash / Debris Removal Services   |  |             |           |
| <u>CONTRACT NO:</u> _____  |  |             |           |
| <p><b><u>Inspection / Acceptance.</u></b> The Contractor shall only tender for acceptance those items that conform to the requirements of this contract. The Government reserves the right to inspect or test some or all of the services that have been tendered for acceptance. The Government may require re-performance of nonconforming services at no increase in contract price. The Government shall exercise its post-acceptance rights—</p> <ol style="list-style-type: none"> <li>1. Within a reasonable time after the defect was discovered or should have been discovered; and</li> <li>2. Before any substantial change occurs in the condition of the item, unless the change is due to the defect in the item.</li> </ol> |  |             |           |

**Work Completed & Submitted for Acceptance**  
*(This form is not to be used as an Invoice)*

### Lawn Maintenance

|           |  |                  |               |
|-----------|--|------------------|---------------|
| <b>01</b> | <b><u>Mow</u></b> 18 acres of turf to include collection & removal of leaves, debris / trash and cleaning of sidewalks, driveways & parking areas.   | Quantity / Unit: | ▶ _____ / Job |
|           |  | Date Completed:  | ▶ _____       |
| <b>02</b> | <b><u>Trim</u></b> approximately 18,590 Headstones ( <i>in conjunction with every mowing</i> )   | Quantity / Unit: | ▶ _____ / Job |
|           |  | Date Completed:  | ▶ _____       |
| <b>03</b> | <b><u>Edge</u></b> curbs & walkways ( <i>every other week</i> )  | Quantity / Unit: | ▶ _____ / Job |
|           |  | Date Completed:  | ▶ _____       |
| <b>04</b> | <b><u>Clean</u></b> all headstones (18,590) before Memorial Day using D2 biological solution headstone cleaner   | Quantity / Unit: | ▶ _____ / Ea. |
|           |  | Date Completed:  | ▶ _____       |
| <b>05</b> | <b><u>Fall Leaf Cleanup:</u></b> Cleanup and removal of leaves, leaf debris & branches. This leaf cleanup will commence October 15 <sup>th</sup> and occur weekly through December 30 <sup>th</sup> (weather permitting) with all leaves being removed from the cemetery. One additional weekly cleanup will commence March 15 <sup>th</sup> and be completed before the start of the mowing season. | Quantity / Unit: | ▶ _____ / Job |
|           |  | Date Completed:  | ▶ _____       |

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***Duplicate Form as Necessary***