

STATEMENT OF WORK
TEMPLE VA AUTO DOOR PM SERVICE

1. **SCOPE**: Provide all labor, supervision, material, equipment to tighten, adjust, clean, lubricate and inspect the Automatic door controllers and sensors on a total of One Hundred Twenty-One exterior and interior doors at Buildings 163, 204, 202, and 221. All work shall be performed at the Olin E. Teague Veterans' Medical Center at 1901 Veterans Memorial Dr, Temple, TX 76504.

A. Provide inspection labels at each door.

B. Provide documentation of deficiencies and pricing for repairs.

2. **CONTRACTOR RESPONSIBILITIES**: The Contractor shall ensure that access to buildings and areas are maintained not to disturb patient care.

3. **SCHEDULE OF WORK**: The Contractor shall notify the Project Manager (PM) Mr. Michael Stanley, Engineering Building 53, phone: (254) 493-6226, prior to start of work. The Contractor shall schedule and coordinate work through the PM. Services shall start within 30 days from the contract award date and work shall be completed within 300 days of start date.

4. **HOURS OF WORK**: The normal hours of work are 08:00 to 16:30 (4:30) Monday through Friday. Work shall be performed during normal work hours. Work to be performed in other than normal hours shall be approved by the Project Manager at no additional cost.

5. **WORKMANSHIP**: All work under this contract shall be installed to ADA Standards. Equipment shall meet or exceed the current ANSI A156.19-2013 standards. Work shall be accomplished by mechanics skilled in the trade.

6. **DAILY PROGRESS REPORTS**: The Contractor shall notify PM at completion of work for inspection of workmanship and functionality.

7. **WORKING CONDITIONS**: The building will be occupied, and Government operations will continue on a normal basis for the duration of the contract. The Contractor shall take all precautions to ensure that his operations are conducted in a manner so as not to interfere with the normal operation of the building's. The Contractor shall execute work in a safe manner and shall not subject personnel to unsafe conditions. The Contractor shall provide safety barricades, devices, and equipment to protect personnel and property. Take all precautions to protect the building and its occupants during the service period.

8. **BADGES**: All Contractors are required to notify the Project Manager on arrival to start work each day. Contractor badges shall always be worn.

9. **SITE VISIT**: The Contractor shall visit the site to determine the full extent of the work.

10. **DISPOSAL**: Disposal of materials and trash are the Contractor's responsibility.

11. **CLEAN-UP**: The Contractor shall keep the area picked up and free of debris.
12. **TEMPORARY FACILITIES**: N/A
13. **SAFETY AND FIRE**: Egress must be maintained for emergencies.
14. **PERMITS**: N/A
15. **WARRANTEE**: The contractor shall warrantee work to be free of defects and workmanship for a period of 1 year from date of acceptance.
16. **QUALITY ASSURANCE**: The Project Manager will inspect all work at completion.
17. **Facility Program Office Point of Contact:**
 - A. Contracting Officer's Representative (COR):** John L. Stuart, Safety Specialist - Safety and Industrial Hygiene Management, 254-297-5613, john.stuart3@va.gov
 - B. Supervisory POC: Peter Gilmore, Chief:** Safety and Industrial Hygiene Management, 254-743-1110, peter.gilmore1@va.gov