

STATEMENT OF WORK

Title of Project: Hospital Mattress and Beds Rental

Scope of Work: The contractor shall provide various rental beds based on the needs of the patient, and within the scope of the national contract.

Background: The Washington D.C. Veteran Affairs Medical Center (VAMC) purchased hospital beds in the past, however, it was not an economically feasible option to continue this practice due to the various medical needs of the patient. The hospital beds that are utilized are based on the patient's need and ailment, which is determined by the nurse involved in their care. For instance, some beds have a lower vertical reach while other beds are made for larger sized patients. In more critical situations, the hospital beds provide capabilities that align with a patient's sensitive condition. The demand for the hospital beds/Mattress requested is based on the diverse requirements of the patient in care. The practice of renting hospital beds is common place within the VA due to the medical condition of the patient.

4. Performance Period: The base period of performance is September 30, 2019 – September 29, 2020 plus 4 one-year option periods (options may or may be exercised contingent upon the customer's needs).

5. Type of Contract: Firm-Fixed Price

6. Place of Performance: Washington D.C. VAMC
50 Irving St. NW
Washington, DC 20422

7. Cost: The cost of rental of the equipment (bed and or mattress) are expected to be fair and reasonable.

Medical Personnel Responsibility:

- Only the Nurse Manager of the department and the (2) Wound Care Nurses in the DC VA Medical Center are authorized to call the Contractor and request for a rental bed through the established contract.
- All information on current rental bed orders shall be provided to the designated COR or Contracting Officer.
- Issues involving contractor response, product, or service shall be provided to the designated COR or Contracting Officer.

Invoicing:

- The invoice shall contain the contract number, date(s) of service, and information on the individual beds provided to the medical center. The invoice shall provide information for the COR to determine the total number of bed's in usage and the locations of those beds.
- The invoice shall act as a property listing of beds for accountability of services provided.
- The invoice will provide a breakdown of all services provided for the previous month.
- The contractor shall not invoice until all required documentation is complete.
- If the supporting documentation has not been completed before the invoice is received by COR at the medical center, the invoice shall be considered incomplete and will be returned.
- The invoice may be resubmitted after completion of all required documentation. However, for the purpose of computing interest under the prompt payment act, invoice receipt date shall be the date the resubmitted invoice is received by the COR at medical center.

Payment:

- All payments made under the contract will be made monthly, in arrears, upon submission of a properly prepared invoice for the services furnished in the previous month. No advance payments will be authorized.
- Contractor shall submit an invoice on an individual basis for services provided. Invoices without proper documentation will be returned.
- Payments under this contract will be made in accordance FAR 52.232-34, Payment by Electronic Funds Transfer—Other Than Central Contractor Registration. The
- Contractor shall provide the appropriate form and account information for electronic transfer.
- Payments made by the medical center under this contract shall constitute the total cost of services provided by the Contractor. The Contractor hereby agrees that in no event shall the Contractor bill, charge, collect a deposit from, seek compensation, remuneration, or reimbursement from, or have any recourse against the beneficiary, the beneficiary's family,

private insurer, Medicare or any other entity acting on the beneficiary's behalf, for services provided pursuant to this contract. Billings rendered by the Contractor to the medical facility for services furnished to VA beneficiary under the terms of this contract shall be billings in full.

Contractor Services:

- The contractor shall provide services to the Medical Center 24 hours a day 7 days a week to include Holidays.
- The contractor shall provide the medical facility with various beds and mattresses listed on the subject national contract.
- The contractor shall provide any equipment, tools, or items in sufficient quantities to perform their assigned tasks during the delivery and pick-up process.
- Contractor and VA staff will meet on an as needed basis to evaluate overall effectiveness of the contract, resolve problems and improve policies and procedures.

Further clarification on the diversity of demand:

The hospital beds that are utilized are based on the patient's need and ailment, which is determined by the nurse involved in their care. For instance, some beds have a lower vertical reach while other beds are made for larger sized patients. In more critical situations, the hospital beds provide capabilities that align with a patient's sensitive condition. Some beds or mattresses are tailored to prevent and treat skin breakdown by providing uninterrupted pressure redistribution without the need to transfer the patient for additional therapy. Other beds have a built in extender to add length to the bed for tall patients, which would require additional cost for replacement bed with extended length without this feature. The bed is able to meet patient specific needs with various position controls such as dining chair which is best for post op surgical patients and vascular position for lower extremity swelling.

Based on the various needs of the patient the purchase of hospital beds would not be economically feasible for the government, therefore, the hospital is requesting the continued use of rental beds. The practice of renting hospital beds is common place within the VA due to the diverse needs of the patient.