

## D.19 CONTRACT LIST OF REPORTING REQUIREMENTS

In accordance with The Joint Commission Manual <http://www.jointcommission.org/>

Report Title	Submit with Proposal	Frequency After Award	Distribution
<b>Environment of Care (EOC) Management Plan for:</b>			
Safety	No		Contracting Officer
- Effectiveness Review		Annually	Safety Manager
Security	No		Contracting Officer
- Effectiveness Review		Annually	Safety Manager
Hazardous Material	No		Contracting Officer
- Effectiveness Review		Annually	Safety Manager
Emergency Preparedness	No		Contracting Officer
- Effectiveness Review		Annually	Safety Manager
Life Safety	No		Contracting Officer
- Effectiveness Review		Annually	Safety Manager
Medical Equipment	No		Contracting Officer
- Effectiveness Review		Annually	Safety Manager
Utility Systems	No		Contracting Officer
- Effectiveness Review		Annually	Safety Manager
<b>Fire Drill Records</b>		Quarterly	Safety Manager
<b>Description of Emergency Preparedness Exercise</b>		Annually	Safety Manager
<b>Infection Control Plan</b>	Yes*	Annually	Safety Manager
<b>Bloodborne Pathogen Plan</b>	Yes*	Annually	Safety Manager
<b>Tuberculosis Control Plan</b>	Yes*	Annually	Safety Manager
<b>Quality Improvement Plan</b>	Yes		

<b>Quality Improvement Reports</b>		Quarterly	Contracting Officer COR
<b>List of Key Personnel and Credentials</b> <b>(See Attachment Number One)</b>	Yes	**	Contracting Officer
<b>Credentialing Policies and Procedures</b>	Yes		Contracting Officer COR

\* Information not required with proposal if contractor is Joint Commission accredited. Information is required on an annual basis.

\*\* Information shall be submitted prior to performance of any work by any individual initially identified (or designated after award) as "Key Personnel" in accordance with the PWS.