



DEPARTMENT OF VETERANS AFFAIRS
Network Contracting Office (NCO) 21

SITE WALK SIGN-IN-SHEET			
Project:	PA - Replace HVAC equip. Bldg.8 CONST 640-20-906	Meeting Date and Time:	19 SEP 2019 11 a.m. PDT
Facilitator:	Timothy Saffles (Contract Specialist) Craig Robbins (COR)	Location:	VAPCHCS

MEETING NOTES: The meeting purpose is to achieve a clear understanding of all contract requirements.

- The **Contracting Officer is the only person authorized** to bind the U.S. Government, and then only to the extent of the authority invested in him/her by their appointment.
- This is NOT a Question and Answer Session.
- All Requests for Information shall be formally submitted in writing to timothy.saffles@va.gov no later than **10am 26 SEP 2019**.
- This Meeting Sign-In Sheet, Requests for Information, and Answers, if required, will be published as an Amendment to the Solicitation.
- *****Additionally, please be advised, IAW FAR Part 5.003, the official Government Point of Entry (GPE) for solicitations and attachments is <https://www.fbo.gov>.**

Name	Title	Company	Phone	Email	Signature
BILL PAYNE	PM	SENTINEL BUILDERS	707-752-9213	bpayne@SENTINELBUILDERSLLC.com	<i>[Signature]</i>
Justin Horn	HVAC Supervisor	VA	650-308-6620	Justin.Horn@VA.GOV	<i>[Signature]</i>
SEAN FORESTER	PM/ESTIMATOR	SH MSEC CONTRACTORS	707-718-0911	SEAN@MSECUNIONLLC.COM	<i>[Signature]</i>
TIM SAFFLES	Contracting SUPERVISOR	VA	62028	timothy.saffles@va.gov	<i>[Signature]</i>
CRAIG ROBBINS	ENGR TECH	VA	6934 650	CRAIG.ROBBINS@VA.GOV	<i>[Signature]</i>
Max W. ...	CEO	P.A. Plumbers	856-3422	Max & P.A. Plumbers Inc	<i>[Signature]</i>
Karen Mackenzie	Owner	Vetcon	5596275601	KarenM@vetconconstruction.com	<i>[Signature]</i>
Manuel Souza	Owner	Vetcon	"	MSOUZAB@vetcon.com	<i>[Signature]</i>

ONLY THE CONTRACTING OFFICER HAS AUTHORITY TO ACT IN ANY MANNER ON BEHALF OF THE U.S. GOVERNMENT ON THE PERFORMANCE OF THIS CONTRACT.