

VHAPM Part 819.7007/7008 Sole Source Awards to a Verified Service-Disabled Veteran-owned Small Business/Veteran-owned Small Business

Attachment 1: Request for SDVOSB/VOSB Sole Source Justification Format >SAT

DEPARTMENT OF VETERANS AFFAIRS

**Justification and Approval (J&A)
For
Other Than Full and Open Competition (>SAT)**

Acquisition Plan Action ID36C242-19-AP-3557

1. **Contracting Activity:** Department of Veterans Affairs, VISN 02, Stratton VA Medical Center, Albany, NY and the Network Contracting Office 02 Albany. 528-20-1-8863-0001
2. **Nature and/or Description of the Action Being Processed:** Procurement of Switchboard Operator and Information Desk Services at the Stratton VA Medical Center. Sole Source to SDVOSB Contractor Mountainside Medical in accordance with the Veterans First Contracting Program.
3. **Description of Supplies/Services Required to Meet the Agency's Needs:** The Stratton VA Medical Center has a requirement for six (6) months of Switchboard Operator and Information Desk Personnel Services. The Switchboard services are needed on a twenty-four (24) hours a day, seven (7) days a week basis, including federal holidays.
4. **Statutory Authority Permitting Other than Full and Open Competition:** 41 USC §3304(a)(5), 38 U.S. Code § 8127, as implemented by FAR 6.302-5 (Authorized or Required by Statute). COs may use the non-competitive (sole source) procedures authorized in VAAR 819.7007 or 819.7008 up to \$5,000,000. Check the specific VAAR clause used below:
(X) 819.7007 Sole source awards to a verified service-disabled veteran-owned small business; or
() 819.7008 Sole source awards to a verified veteran-owned small business
5. **Demonstration that the Contractor's Unique Qualifications and/or Nature of the Acquisition Requires the Use of the Authority Cited Above (applicability of authority):**
A posting to FBO.gov was submitted to obtain information on potential sources of supply of switchboard services amongst the pool of Service Disabled Veteran Owned and Veteran Owned Contractor Community. Mountainside Medical was the only company that responded with documentation that demonstrated a capability to meet the full scope of the requirement within the shortened time frame to commence.
6. **Description of Efforts Made to ensure that offers are solicited from as many potential sources as deemed practicable:** A search of VIP for Veteran owned businesses that offered services under NAICS code 561421 Telephone Answering Services to the state of NY yielded zero results with the keyword Switchboard. Using the keywords Telephone Answering, the search returned 30 SDVOSB and VOSBs. A sources sought posting was issued via FBO.gov to determine which of these businesses were interested and capable to perform the Switchboard answering services at The Stratton VA Medical Center in Albany, NY.

VHAPM Part 819.7007/7008 Sole Source Awards to a Verified Service-Disabled Veteran-owned Small Business/Veteran-owned Small Business

Attachment 1: Request for SDVOSB/VOSB Sole Source Justification Format >SAT

The post resulted in three responses; WESP Communications, LLC, Mountainside Medical, and TDB Communications, Inc. Three responses were received. Further information and pricing were requested to determine the viability of a sole source award IAW VAAR 819.7007. Only one company responded with documentation that demonstrated a capability to meet the full scope of the requirement within the shortened time frame to commence.

7. Determination by the CO that the Anticipated Cost to the Government will be Fair and Reasonable:

The price offered by Mountainside Medical was \$55,163.27. The previous contract through CABVI, an Ability One Contractor had an option to cover this period of performance at \$53,752.00 per month. The price offered by Mountainside Medical represents a 2.6% increase per month. It is the determination of the contracting office that this pricing is fair and reasonable.

The pricing offered by CABVI was determined reasonable during the option evaluation. However, the Court Ruling that required a need for Rule of Two consideration prior to exercising this option resulted in a cancellation of that strategy to continue with this procurement.

8. Description of the Market Research Conducted and the Results, or a Statement of the Reasons Market Research Was Not Conducted:

The Contracting Officer searched VIP for potential VOSB and SDVOSB sources of supply. Three Contractors were found. Had it not been for the short time frame from the announcement of the court decision to the need for the requirement, a full solicitation would have been issued.

9. Any Other Facts Supporting the Use of Other than Full and Open Competition: N/A

10. Listing of Sources that Expressed, in Writing, an Interest in the Acquisition:

WESP Communications, LLC, Mountainside Medical, and TDB Communications, Inc., CABVI, Inc.

11. A Statement of the Actions, if any, the Agency May Take to Remove or Overcome any Barriers to Competition before Making subsequent acquisitions for the supplies or services required:

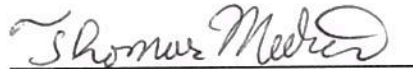
It is the intention of the Contracting Authority to place this sole source SDVOSB Award for six months to allow for a full solicitation to be conducted to place a follow on contract. There is already market research to support an SDVOSB set aside. The Contracting Authority will examine to ensure that this is still a viable procurement strategy at that time.

12. Requirements Certification: I certify that the requirement outlined in this justification is a Bona Fide Need of the Department of Veterans Affairs and that the supporting data under my cognizance,

VHAPM Part 819.7007/7008 Sole Source Awards to a Verified Service-Disabled Veteran-owned Small Business/Veteran-owned Small Business

Attachment 1: Request for SDVOSB/VOSB Sole Source Justification Format >SAT

which are included in the justification, are accurate and complete to the best of my knowledge and belief.



Tom Martone
Facilities Manager
Stratton VA Medical Center

9/7/2019
Date

13. Approvals in accordance with the [VHAPM Part 806.3 OFOC SOP](#):

- a. **Contracting Officer or Designee's Certification (required)**: I certify that the foregoing justification is accurate and complete to the best of my knowledge and belief.

Anthony J. Digitally signed by Anthony J. Murray 364757
Murray 364757 Date: 2019.09.08 00:06:47 -04'00'

Anthony Murray
Contracting Officer
Network Contracting Office - Albany

9/7/2019
Date

- b. **One Level Above the Contracting Officer (Required over the SAT but not exceeding \$700K)**: I certify the justification meets requirements for other than full and open competition.

Jadwiga Kustra
NCO 2 Division Chief
Network Contracting Office - Bronx

Date