

Offeror Name:

**D5: KEY PERSONNEL BIOGRAPHY**

*All offerors must complete and submit one form for the IDIQ Contract Manager and one for each additional key person proposed by the VIT to support the Base IDIQ Contract.*

<b>PROPOSED KEY PERSON'S NAME:</b>	<Insert Name Here>	
<b>KEY PERSONNEL ROLE:</b>	IDIQ CONTRACT MANAGER <sup>1</sup>	OTHER (SPECIFY BELOW)
<b>ROLE (IF NOT IDIQ CONTRACT MANAGER):</b>	<Insert Role Here>	
<b>LETTER OF COMMITMENT?:</b>	YES (Please Provide)	NO
<b>Education (List up to two relevant degrees and the area of focus)</b> <i>Note: The IDIQ Contract Manager must have a minimum education of a bachelor's degree in a business or program related field</i>		
<b>University:</b>		
<b>Level/ Type of Degree:</b>		
<b>Major/ Field:</b>		
<b>Experience (List relevant experience to the role of the key person being proposed)</b> <i>Note: The IDIQ Contract Manager must have a minimum of 10 years of experience managing programs, projects, or contracts of comparable size, scope and complexity to this procurement. The IDIQ Contract Manager shall have experience with government contract oversight.</i>		
<i>&lt;Describe experience relevant to requirements above. Please ensure experience dates clearly tie to required years of experience. Annotate government contract oversight experience by beginning example with "GOV". If proposing additional key personnel, you may also highlight within this narrative any relevant certifications, etc.&gt;</i>		

<sup>1</sup> A Letter of Commitment shall also be submitted for the IDIQ Contract Manager to ensure individual proposed will be individual supporting the effort.