

Overview of Contractor and Subcontractor Work

Reference: Contract No. TBD Title: _____
 SDVOSB/VOSB Company: _____

Please provide the following information to identify and calculate the cost of the work self-performed and what is subcontracted.

Clearly describe the work self-performed and the work to be subcontracted. Description to include trade descriptions, equipment, equipment maintenance, percentage of personnel, percentage of supervision, etc, and work to be performed. For each subcontractor provide their business name, address, phone number, and DUNs Number if available.

<u>Description of Work</u>	<u>Contractor</u>	<u>Percentage of Contract Services</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
<u>Total percentage of work performed by (prime contractor)</u>		_____
<u>Total percentage of work performed by subcontractors</u>		_____

Calculation of self-performed contract personnel costs:

1. Total personnel costs* both prime and all subcontractors:
\$ _____
 2. Subtract all subcontractor personnel costs* that will perform work on this contract \$ _____
 3. Remainder is 'Total amount of work to be self-performed under the Contract'
\$ _____
 4. Self-performed work = Line 3/Line 1 X 100 = _____%
- *personnel costs include laborers, mechanics, other tradesmen, and office personnel directly charged to the contract.*

I certify the above representations are true and correct to the best of my knowledge.

(Contractor)

Date

Title