

SAFETY MODIFICATIONS PARKING GARAGE AND STAIRWELL

LOVELL FEDERAL HEALTH CARE CENTER

NORTH CHICAGO, IL

Final (CD2) Construction Documents

SPECIFICATIONS

April 17, 2012

VA PROJECT 556-12-131

RLF | architecture
engineering
interiors

**DEPARTMENT OF VETERANS AFFAIRS
MASTER SPECIFICATIONS**

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SECTION 00 01 15
LIST OF DRAWING SHEETS

The drawings listed below accompanying this specification form a part of
the contract.

<u>Drawing No.</u>	<u>Title</u>
GI101-P	COVER SHEET
GI102-P	INDEX OF DRAWINGS, GENERAL AND ARCHITECTURAL SYMBOLS
AE111-P	FIRST FLOOR PLAN STAIRWELL #6
AE112-P	SECOND FLOOR PLAN STAIRWELL #6
AE113-P	THIRD FLOOR PLAN STAIRWELL #6
AE301-P	PARKING THIRD LEVEL FLOOR PLAN
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AE401-P	STAIRWELL #6 PLANS
AE402-P	STAIRWELL #6 SECTIONS
AE403-P	PARKING GARAGE THIRD LEVEL INFILL PANEL DETAILS- BASE BID
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AE405-P	PARKING GARAGE FOURTH LEVEL INFILL PANEL DETAILS
AE406-P	PARKING GARAGE FOURTH LEVEL COVERED ENTRY PANEL DETAILS
AE407-P	STAIRWELL #6 SAFETY RAILING DETAILS

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SECTION 01 00 00
GENERAL REQUIREMENTS**1.1 GENERAL INTENTION**

- A. Contractor shall completely prepare site for building operations, including demolition and removal of existing structures, and furnish labor and materials and perform work for CAPT James A. Lovell Federal Health Care Center (FHCC) as required by drawings and specifications.
- B. Visits to the site by Bidders may be made only by appointment with the Contracting Officer's Representative (COR).
- C. Offices of Rogers, Lovelock & Fritz, Inc., as Architect-Engineers, will render certain technical services during construction. Such services shall be considered as advisory to the Government and shall not be construed as expressing or implying a contractual act of the Government without affirmations by Contracting Officer or his duly authorized representative.
- D. Before placement and installation of work subject to tests by testing laboratory which was submitted and approved by the FHCC, the Contractor shall notify the COR in sufficient time to enable testing laboratory personnel to be present at the site in time for proper taking and testing of specimens and field inspection. Such prior notice shall be not less than three work days unless otherwise designated by the COR.
- E. All employees of general contractor and subcontractors shall comply with FHCC security management program and obtain permission of the FHCC police, be identified by project and employer, and restricted from unauthorized access.
- F. Prior to commencing work, the general contractor shall provide a listing of foremen, supervisors, or anyone else designated as an OSHA certified "competent person" (CP) (29 CFR 1926.20(b)(2)). The general contractor shall provide proof that each "competent person" has completed the 30-hour OSHA certified Construction Safety course and /or other relevant competency training and will maintain a presence at the work site whenever the general contractor's personnel or subcontractors are present.
- G. Training:
 - 1. All employees of general contractor or subcontractors shall have the 10-hour OSHA certified Construction Safety course and /or other relevant competency training, as determined by FHCC CP with input from the ICRA team.
 - 2. Submit training records of all such employees for approval before the start of work.

1.2 STATEMENT OF BID ITEM(S)

- A. GENERAL CONSTRUCTION: Work includes general construction, alterations, interior finishes, necessary removal of existing structures and construction and certain other items.
- B. Bid Options

1. The Government reserves the right to exercise these bid options and to make a selection of the systems that provide the best overall value to the Government. Contractor is obligated to furnish all labor, materials, tools and equipment, and services necessary for each option. In addition to the manufacturers listed below the Contractor shall provide the manufacturer and cost included in the base bid for each of the options. The Government will exercise these options within 30 days of contract award and Contractor is not entitled to additional contract time as a result of the Government exercising these options.

2. Bid Option No 1: Provide welded wire mesh panels in lieu of steel rail and picket system in accordance with the drawings and specifications.

1.3 SPECIFICATIONS AND DRAWINGS FOR CONTRACTOR

- A. AFTER AWARD OF CONTRACT, 3 sets of specifications and drawings will be furnished.
- B. Additional sets of drawings and specifications may be made by the Contractor, at Contractor's expense, from reproducible PDF files furnished by Issuing Office.

1.4 CONSTRUCTION SECURITY REQUIREMENTS

- A. Security Plan:
 - 1. The security plan defines both physical and administrative security procedures that will remain effective for the entire duration of the project.
 - 2. The General Contractor is responsible for assuring that all sub-contractors working on the project and their employees also comply with these regulations.
- B. Security Procedures:
 - 1. General Contractor's employees shall not enter the project site without appropriate badge. They may also be subject to inspection of their personal effects when entering or leaving the project site.
 - 2. For working outside the "regular hours" as defined in the contract, The General Contractor shall give 3 days notice to the COR so that security arrangements can be provided for the employees. This notice is separate from any notices required for utility shutdown described later in this section.
 - 3. No photography of FHCC premises is allowed without written permission of the COR.
 - 4. FHCC reserves the right to close down or shut down the project site and order General Contractor's employees off the premises in the event of a national emergency. The General Contractor may return to the site only with the written approval of the Contracting Officer.
- C. Worksite:
 - 1. The General Contractor shall ensure the site is secure after construction hours.

D. Key Control:

1. The General Contractor shall provide duplicate keys and lock combinations to the COR for the purpose of security inspections of every area of project including tool boxes and parked machines and take any emergency action.

E. Document Control:

1. Before starting any work, the General Contractor/Sub Contractors shall submit an electronic security memorandum describing the approach to following goals and maintaining confidentiality of "sensitive information".
2. The General Contractor is responsible for safekeeping of all drawings, project manual and other project information. This information shall be shared only with those with a specific need to accomplish the project.
4. Certain documents, sketches, videos or photographs and drawings may be marked "Law Enforcement Sensitive" or "Sensitive Unclassified". Secure such information in separate containers and limit the access to only those who will need it for the project. Return the information to the Contracting Officer upon request.
5. These security documents shall not be removed or transmitted from the project site without the written approval of Contracting Officer.
6. All paper waste or electronic media such as CD's and diskettes shall be shredded and destroyed in a manner acceptable to the FHCC.
7. Notify Contracting Officer and Site Security Officer immediately when there is a loss or compromise of "sensitive information".
8. All electronic information shall be stored in specified location following FHCC standards and procedures using an Engineering Document Management Software (EDMS).
 - a. Security, access and maintenance of all project drawings, both scanned and electronic shall be performed and tracked through the EDMS system.
 - b. "Sensitive information" including drawings and other documents may be attached to e-mail provided all FHCC encryption procedures are followed.

F. Motor Vehicle Restrictions

1. Vehicle authorization request shall be required for any vehicle entering the site and such request shall be submitted 24 hours before the date and time of access. Access shall be restricted to picking up and dropping off materials and supplies.
2. Separate permits shall be issued for General Contractor and its employees for parking in designated areas only.

1.5 FIRE SAFETY

- A. Applicable Publications: Publications listed below form part of this Article to extent referenced. Publications are referenced in text by basic designations only.

1. American Society for Testing and Materials (ASTM):
E84-2009.....Surface Burning Characteristics of Building Materials
 2. National Fire Protection Association (NFPA):
10-2010.....Standard for Portable Fire Extinguishers
30-2008.....Flammable and Combustible Liquids Code
51B-2009.....Standard for Fire Prevention During Welding, Cutting and Other Hot Work
70-2011.....National Electrical Code
241-2009.....Standard for Safeguarding Construction, Alteration, and Demolition Operations
 3. Occupational Safety and Health Administration (OSHA):
29 CFR 1926.....Safety and Health Regulations for Construction
- B. Fire Safety Plan: Establish and maintain a fire protection program in accordance with 29 CFR 1926. Prior to start of work, prepare a plan detailing project-specific fire safety measures, including periodic status reports, and submit to COR for review for compliance with contract requirements in accordance with Section 01 33 23, SHOP DRAWINGS, PRODUCT DATA AND SAMPLES. Prior to any worker for the contractor or subcontractors beginning work, they shall undergo a safety briefing provided by the general contractor's competent person per OSHA requirements. This briefing shall include information on the construction limits, FHCC safety guidelines, means of egress, break areas, work hours, locations of restrooms, use of FHCC equipment, etc. Documentation shall be provided to the COR that individuals have undergone contractor's safety briefing.
- C. Site and Building Access: Maintain free and unobstructed access to facility emergency services and for fire, police and other emergency response forces in accordance with NFPA 241.
- D. Separate temporary facilities, such as trailers, storage sheds, and dumpsters, from existing buildings and new construction by distances in accordance with NFPA 241. For small facilities with less than 6 m (20 feet) exposing overall length, separate by 3m (10 feet).
- E. Temporary Construction Partitions:
1. Install and maintain temporary construction partitions to provide smoke-tight separations between construction areas and adjoining areas. Construct partitions of gypsum board or treated plywood (flame spread rating of 25 or less in accordance with ASTM E84) on both sides of fire retardant treated wood or metal steel studs. Extend the partitions through suspended ceilings to floor slab deck or roof. Seal joints and penetrations. At door openings, install Class C, ¾ hour fire/smoke rated doors with self-closing devices.
 2. Install fire-rated temporary construction partitions as shown on drawings to maintain integrity of existing exit stair enclosures, exit passageways, fire-rated enclosures of hazardous areas, horizontal exits, smoke barriers, vertical shafts and openings enclosures.

3. Close openings in smoke barriers and fire-rated construction to maintain fire ratings. Seal penetrations with listed through-penetration firestop materials in accordance with Section 07 84 00. FIRESTOPPING.

- F. Temporary Heating and Electrical: Install, use and maintain installations in accordance with 29 CFR 1926, NFPA 241 and NFPA 70.
- G. Means of Egress: Do not block exiting for occupied buildings, including paths from exits to roads. Minimize disruptions and coordinate with COR.
- H. Egress Routes for Construction Workers: Maintain free and unobstructed egress. Inspect daily. Report findings and corrective actions weekly to COR.
- I. Fire Extinguishers: Provide and maintain extinguishers in construction areas and temporary storage areas in accordance with 29 CFR 1926, NFPA 241 and NFPA 10.
- J. Flammable and Combustible Liquids: Store, dispense and use liquids in accordance with 29 CFR 1926, NFPA 241 and NFPA 30.
- K. Existing Fire Protection: Do not impair automatic sprinklers, smoke and heat detection, and fire alarm systems, except for portions immediately under construction, and temporarily for connections. Provide fire watch for impairments more than 4 hours in a 24-hour period. Request interruptions in accordance with Article, OPERATIONS AND STORAGE AREAS, and coordinate with COR. All existing or temporary fire protection systems (fire alarms, sprinklers) located in construction areas shall be tested as coordinated with the medical center. Parameters for the testing and results of any tests performed shall be recorded by the medical center and copies provided to the COR.
- L. Smoke Detectors: Prevent accidental operation. Remove temporary covers at end of work operations each day. Coordinate with COR.
- M. Hot Work: Perform and safeguard hot work operations in accordance with NFPA 241 and NFPA 51B. Coordinate with COR. Obtain permits from facility Safety Officer at least 48 hours in advance. Designate contractor's responsible project-site fire prevention program manager to permit hot work.
- N. Fire Hazard Prevention and Safety Inspections: Inspect entire construction areas weekly. Coordinate with, and report findings and corrective actions weekly to COR and facility Safety Officer.
- P. Smoking: Smoking is prohibited in and adjacent to construction areas inside existing buildings and additions under construction. In separate and detached buildings under construction, smoking is prohibited except in designated smoking rest areas.
- Q. Dispose of waste and debris in accordance with NFPA 241. Remove from buildings daily.
- R. Perform other construction, alteration and demolition operations in accordance with 29 CFR 1926.
- S. If required, submit documentation to the COR that personnel have been trained in the fire safety aspects of working in areas with impaired structural or compartmentalization features.

1.6 OPERATIONS AND STORAGE AREAS

- A. The Contractor shall confine all operations (including storage of materials) on Government premises to areas authorized or approved by the Contracting Officer. The Contractor shall hold and save the Government, its officers and agents, free and harmless from liability of any nature occasioned by the Contractor's performance.
- B. Temporary buildings (e.g., storage sheds, shops, offices) and utilities may be erected by the Contractor only with the approval of the Contracting Officer and shall be built with labor and materials furnished by the Contractor without expense to the Government. The temporary buildings and utilities shall remain the property of the Contractor and shall be removed by the Contractor at its expense upon completion of the work. With the written consent of the Contracting Officer, the buildings and utilities may be abandoned and need not be removed.
- C. The Contractor shall, under regulations prescribed by the Contracting Officer, use only established roadways, or use temporary roadways constructed by the Contractor when and as authorized by the Contracting Officer. When materials are transported in prosecuting the work, vehicles shall not be loaded beyond the loading capacity recommended by the manufacturer of the vehicle or prescribed by any Federal, State, or local law or regulation. When it is necessary to cross curbs or sidewalks, the Contractor shall protect them from damage. The Contractor shall repair or pay for the repair of any damaged curbs, sidewalks, or roads.
- D. Working space and space available for storing materials shall be submitted by the Contractor and approved by the COR.
- E. Workmen are subject to rules of FHCC applicable to their conduct.
 - 1. Execute work in such a manner as to interfere as little as possible with work being done by others. Keep roads clear of construction materials, debris, standing construction equipment and vehicles at all times.
- F. Execute work so as to interfere as little as possible with normal functioning of FHCC as a whole, including operations of utility services, fire protection systems and any existing equipment, and with work being done by others. Use of equipment and tools that transmit vibrations and noises through the building structure, are not permitted in buildings that are occupied, during construction, jointly by patients or medical personnel, and Contractor's personnel, except as permitted by COR where required by limited working space.
 - 1. Do not store materials and equipment in other than assigned areas.
 - 2. Schedule delivery of materials and equipment to immediate construction working areas within buildings in use by the FHCC in quantities sufficient for not more than two work days. Provide unobstructed access to FHCC areas required to remain in operation.
 - 3. Where access by FHCC personnel to vacated portions of buildings is not required, storage of Contractor's materials and equipment will be permitted subject to fire and safety requirements.

- G. Phasing: To insure such executions, Contractor shall furnish the COR with a schedule of approximate phasing dates on which the Contractor intends to accomplish work in each specific area of site, building or portion thereof. In addition, Contractor shall notify the COR two weeks in advance of the proposed date of starting work in each specific area of site, building or portion thereof. Arrange such phasing dates to insure accomplishment of this work in successive phases mutually agreeable to the FHCC, COR and Contractor.
- H. Building No. 133EF will be occupied during performance of work.
1. Contractor shall take all measures and provide all material necessary for protecting existing equipment and property in affected areas of construction against dust and debris, so that equipment and affected areas to be used in the FHCC's operations will not be hindered. Contractor shall permit access to FHCC personnel and patients through other construction areas which serve as routes of access to such affected areas and equipment. Coordinate alteration work in areas occupied by FHCC so that operations will continue during the construction period. Also, see related requirements specified in Section 012100 INFECTION CONTROL.
 2. Immediate areas of alterations not mentioned in preceding Subparagraph 1 will be temporarily vacated while alterations are performed.
- I. Construction Fence: Before construction operations begin, Contractor shall provide a construction barricade, 4 foot minimum height, around the construction area. Provide gates as required for access with necessary hardware, including hasps and padlocks.
- J. When a building is turned over to Contractor, Contractor shall accept entire responsibility therefore.
1. Contractor shall maintain a minimum temperature of 4 degrees C (40 degrees F) at all times, except as otherwise specified.
 2. Contractor shall maintain in operating condition existing fire protection and alarm equipment. In connection with fire alarm equipment, Contractor shall make arrangements for pre-inspection of site with Fire Department or FHCC representative whichever will be required to respond to an alarm from Contractor's employee.
- K. Utilities Services: Maintain existing utility services for the FHCC at all times. Provide temporary facilities, labor, materials, equipment, connections, and utilities to assure uninterrupted services. Where necessary to cut existing water, steam, gases, sewer or air pipes, or conduits, wires, cables, etc. of utility services or of fire protection systems and communications systems (including telephone), they shall be cut and capped at suitable places where shown; or, in absence of such indication, where directed by COR.
1. No utility service such as water, gas, steam, sewers or electricity, or fire protection systems and communications systems may be interrupted without prior approval of COR. Electrical work shall be accomplished with all affected circuits or equipment de-energized. When an electrical outage cannot be accomplished, work on any

- energized circuits or equipment shall not commence without the FHCC Director's prior knowledge and written approval.
2. Contractor shall submit a request to interrupt any such services to COR, in writing, 48 hours in advance of proposed interruption. Request shall state reason, date, exact time of, and approximate duration of such interruption.
 3. Contractor will be advised (in writing) of approval of request, or of which other date and/or time such interruption will cause least inconvenience to operations of the FHCC. Interruption time approved by the FHCC may occur at other than Contractor's normal working hours.
 4. Major interruptions of any system must be requested, in writing, at least 15 calendar days prior to the desired time and shall be performed as directed by the COR.
 5. In case of a contract construction emergency, service will be interrupted on approval of COR. Such approval will be confirmed in writing as soon as practical.
 6. Whenever it is required that a connection fee be paid to a public utility provider for new permanent service to the construction project, for such items as water, sewer, electricity, gas or steam, payment of such fee shall be the responsibility of the Government and not the Contractor.
- L. Abandoned Lines: All service lines such as wires, cables, conduits, ducts, pipes and the like, and their hangers or supports, which are to be abandoned but are not required to be entirely removed, shall be sealed, capped or plugged. The lines shall not be capped in finished areas, but shall be removed and sealed, capped or plugged in ceilings, within furred spaces, in unfinished areas, or within walls or partitions; so that they are completely behind the finished surfaces.
- M. To minimize interference of construction activities with flow of Medical Center traffic, comply with the following:
1. Keep roads, walks and entrances to grounds, to parking and to occupied areas of buildings clear of construction materials, debris and standing construction equipment and vehicles.
 2. Method and scheduling of required cutting, altering and removal of existing roads, walks and entrances must be approved by the COR.
- N. Coordinate the work for this contract with other construction operations as directed by COR. This includes the scheduling of traffic and the use of roadways, as specified in Article, USE OF ROADWAYS.

1.7 ALTERATIONS

- A. Survey: Before any work is started, the Contractor shall make a thorough survey with the COR in which alterations occur and areas which are anticipated routes of access, and furnish a report, signed by both, to the Contracting Officer. This report shall list by rooms and spaces:
1. Existing condition and types of resilient flooring, doors, windows, walls and other surfaces not required to be altered throughout affected areas of the building.

2. Existence and conditions of items such as plumbing fixtures and accessories, electrical fixtures, equipment, venetian blinds, shades, etc., required by drawings to be either reused or relocated, or both.
 3. Shall note any discrepancies between drawings and existing conditions at site.
 4. Shall designate areas for working space, materials storage and routes of access to areas within buildings where alterations occur and which have been agreed upon by Contractor and COR.
- B. Any items required by drawings to be either reused or relocated or both, found during this survey to be nonexistent, or in opinion of COR, to be in such condition that their use is impossible or impractical, shall be furnished and/or replaced by Contractor with new items in accordance with specifications which will be furnished by Government. Provided the contract work is changed by reason of this subparagraph B, the contract will be modified accordingly, under provisions of clause entitled "DIFFERING SITE CONDITIONS" (FAR 52.236-2) and "CHANGES" (FAR 52.243-4 and VAAR 852.236-88).
- C. Re-Survey: Thirty days before expected partial or final inspection date, the Contractor and COR together shall make a thorough re-survey of the areas of the building involved. They shall furnish a report on conditions then existing, of resilient flooring, doors, windows, walls and other surfaces as compared with conditions of same as noted in first condition survey report:
1. Re-survey report shall also list any damage caused by Contractor to such flooring and other surfaces, despite protection measures; and, will form basis for determining extent of repair work required of Contractor to restore damage caused by Contractor's workmen in executing work of this contract.
- D. Protection: Provide the following protective measures:
1. Wherever existing roof surfaces are disturbed they shall be protected against water infiltration. In case of leaks, they shall be repaired immediately upon discovery.
 2. Temporary protection against damage for portions of existing structures and grounds where work is to be done, materials handled and equipment moved and/or relocated.
 3. Protection of interior of existing structures at all times, from damage, dust and weather inclemency. Wherever work is performed, floor surfaces that are to remain in place shall be adequately protected prior to starting work, and this protection shall be maintained intact until all work in the area is completed.

1.8 INFECTION PREVENTION MEASURES

- A. Implement the requirements of FHCC's Infection Control Risk Assessment (ICRA) team. ICRA Group may monitor dust in the vicinity of the construction work and require the Contractor to take corrective action immediately if the safe levels are exceeded. See also related requirements specified in Section 01 21 00 INFECTION CONTROL.

- B. Establish and maintain a dust control program as part of the contractor's infection preventive measures in accordance with the guidelines provided by ICRA Group. Prior to start of work, prepare a plan detailing project-specific dust protection measures, including periodic status reports, and submit to COR for review for compliance with contract requirements in accordance with Section 01 33 23, SHOP DRAWINGS, PRODUCT DATA AND SAMPLES.
1. All personnel involved in the construction or renovation activity shall be educated and trained in infection prevention measures established by the FHCC.
- C. FHCC Infection Control personnel shall monitor for airborne disease (e.g. aspergillosis) as appropriate during construction. A baseline of conditions may be established by the medical center prior to the start of work and periodically during the construction stage to determine impact of construction activities on indoor air quality. In addition:
1. The COR and FHCC Infection Control personnel shall review pressure differential monitoring documentation to verify that pressure differentials in the construction zone and in the patient-care rooms are appropriate for their settings. The requirement for negative air pressure in the construction zone shall depend on the location and type of activity. Upon notification, the contractor shall implement corrective measures to restore proper pressure differentials as needed.
 2. In case of any problem, the FHCC, along with assistance from the contractor, shall conduct an environmental assessment to find and eliminate the source.
- D. In general, following preventive measures shall be adopted during construction to keep down dust and prevent mold.
1. Dampen debris to keep down dust and provide temporary construction partitions in existing structures where directed by COR. Blank off ducts and diffusers to prevent circulation of dust into occupied areas during construction.
 2. Do not perform dust producing tasks within occupied areas without the approval of the COR. For construction in any areas that will remain jointly occupied by the FHCC and Contractor's workers, the Contractor shall:
 - a. Provide dust proof fire-rated temporary drywall construction barriers to completely separate construction from the operational areas of the hospital in order to contain dirt debris and dust. Barriers shall be sealed and made presentable on hospital occupied side. Install a self-closing rated door in a metal frame, commensurate with the partition, to allow worker access. Maintain negative air at all times. A fire retardant polystyrene, 6-mil thick or greater plastic barrier meeting local fire codes may be used where dust control is the only hazard, and an agreement is reached with the COR and FHCC.
 - b. HEPA filtration is required where the exhaust dust may reenter the breathing zone. Contractor shall verify that construction

exhaust to exterior is not reintroduced to the FHCC through intake vents, or building openings. Install HEPA (High Efficiency Particulate Accumulator) filter vacuum system rated at 95% capture of 0.3 microns including pollen, mold spores and dust particles. Insure continuous negative air pressures occurring within the work area. HEPA filters should have ASHRAE 85 or other prefilter to extend the useful life of the HEPA. Provide both primary and secondary filtrations units. Exhaust hoses shall be heavy duty, flexible steel reinforced and exhausted so that dust is not reintroduced to the FHCC.

- c. Adhesive Walk-off/Carpet Walk-off Mats, minimum 600mm x 900mm (24" x 36"), shall be used at all interior transitions from the construction area to occupied FHCC areas. These mats shall be changed as often as required to maintain clean work areas directly outside construction area at all times.
 - d. Vacuum and wet mop all transition areas from construction to the occupied FHCC at the end of each workday. Vacuum shall utilize HEPA filtration. Maintain surrounding area frequently. Remove debris as they are created. Transport these outside the construction area in containers with tightly fitting lids.
 - e. The contractor shall not haul debris through patient-care areas without prior approval of the COR and the FHCC. When, approved, debris shall be hauled in enclosed dust proof containers or wrapped in plastic and sealed with duct tape. No sharp objects should be allowed to cut through the plastic. Wipe down the exterior of the containers with a damp rag to remove dust. All equipment, tools, material, etc. transported through occupied areas shall be made free from dust and moisture by vacuuming and wipe down.
 - f. Using a HEPA vacuum, clean inside the barrier and vacuum ceiling tile prior to replacement. Any ceiling access panels opened for investigation beyond sealed areas shall be sealed immediately when unattended.
 - g. There shall be no standing water during construction. This includes water in equipment drip pans and open containers within the construction areas. All accidental spills must be cleaned up and dried within 12 hours. Remove and dispose of porous materials that remain damp for more than 72 hours.
 - h. At completion, remove construction barriers and ceiling protection carefully, outside of normal work hours. Vacuum and clean all surfaces free of dust after the removal.
- E. Final Cleanup:
- 1. Upon completion of project, or as work progresses, remove all construction debris from above ceiling, vertical shafts and utility chases that have been part of the construction.
 - 2. Perform HEPA vacuum cleaning of all surfaces in the construction area. This includes walls, ceilings, cabinets, furniture (built-in or free standing), partitions, flooring, etc.

3. All new air ducts shall be cleaned prior to final inspection.

1.9 DISPOSAL AND RETENTION

- A. Materials and equipment accruing from work removed and from demolition of buildings or structures, or parts thereof, shall be disposed of as follows:
1. Reserved items which are to remain property of the Government are identified by attached tags or noted on drawings or in specifications as items to be stored. Items that remain property of the Government shall be removed or dislodged from present locations in such a manner as to prevent damage which would be detrimental to re-installation and reuse. Store such items where directed by COR.
 2. Items not reserved shall become property of the Contractor and be removed by Contractor from the FHCC.
 3. Items of portable equipment and furnishings located in rooms and spaces in which work is to be done under this contract shall remain the property of the Government. When rooms and spaces are vacated by the FHCC during the alteration period, such items which are NOT required by drawings and specifications to be either relocated or reused will be removed by the Government in advance of work to avoid interfering with Contractor's operation.

1.10 PROTECTION OF EXISTING CONDITIONS

- A. The Contractor shall preserve and protect all structures, equipment, and vegetation (such as trees, shrubs, and grass) on or adjacent to the work site, which are not to be removed and which do not unreasonably interfere with the work required under this contract. The Contractor shall only remove trees when specifically authorized to do so, and shall avoid damaging vegetation that will remain in place. If any limbs or branches of trees are broken during contract performance, or by the careless operation of equipment, or by workmen, the Contractor shall trim those limbs or branches with a clean cut and paint the cut with a tree-pruning compound as directed by the Contracting Officer.
- B. The Contractor shall protect from damage all existing improvements and utilities at or near the work site and on adjacent property of a third party, the locations of which are made known to or should be known by the Contractor. The Contractor shall repair any damage to those facilities, including those that are the property of a third party, resulting from failure to comply with the requirements of this contract or failure to exercise reasonable care in performing the work. If the Contractor fails or refuses to repair the damage promptly, the Contracting Officer may have the necessary work performed and charge the cost to the Contractor.
- C. Refer to FAR clause 52.236-7, "Permits and Responsibilities," which is included in General Conditions. A National Pollutant Discharge Elimination System (NPDES) permit is required for this project. The Contractor is considered an "operator" under the permit and has

extensive responsibility for compliance with permit requirements. FHCC will make the permit application available at the (appropriate medical center) office. The apparent low bidder, contractor and affected subcontractors shall furnish all information and certifications that are required to comply with the permit process and permit requirements. Many of the permit requirements will be satisfied by completing construction as shown and specified. Some requirements involve the Contractor's method of operations and operations planning and the Contractor is responsible for employing best management practices. The affected activities often include, but are not limited to the following:

- Designating areas for equipment maintenance and repair;
- Providing waste receptacles at convenient locations and provide regular collection of wastes;
- Locating equipment wash down areas on site, and provide appropriate control of wash-waters;
- Providing protected storage areas for chemicals, paints, solvents, fertilizers, and other potentially toxic materials; and
- Providing adequately maintained sanitary facilities.

1.11 RESTORATION

- A. Remove, cut, alter, replace, patch and repair existing work as necessary to install new work. Except as otherwise shown or specified, do not cut, alter or remove any structural work, and do not disturb any ducts, plumbing, steam, gas, or electric work without approval of the COR. Existing work to be altered or extended and that is found to be defective in any way, shall be reported to the COR before it is disturbed. Materials and workmanship used in restoring work, shall conform in type and quality to that of original existing construction, except as otherwise shown or specified.
- B. Upon completion of contract, deliver work complete and undamaged. Existing work (walls, ceilings, partitions, floors, mechanical and electrical work, lawns, paving, roads, walks, etc.) disturbed or removed as a result of performing required new work, shall be patched, repaired, reinstalled, or replaced with new work, and refinished and left in as good condition as existed before commencing work.
- C. At Contractor's own expense, Contractor shall immediately restore to service and repair any damage caused by Contractor's workmen to existing piping and conduits, wires, cables, etc., of utility services or of fire protection systems and communications systems (including telephone) which are indicated on drawings and which are not scheduled for discontinuance or abandonment.
- D. Expense of repairs to such utilities and systems not shown on drawings or locations of which are unknown will be covered by adjustment to contract time and price in accordance with clause entitled "CHANGES" (FAR 52.243-4 and VAAR 852.236-88) and "DIFFERING SITE CONDITIONS" (FAR 52.236-2).

1.12 PHYSICAL DATA

- A. NOT USED.

1.13 PROFESSIONAL SURVEYING SERVICES

A registered professional land surveyor or registered civil engineer whose services are retained and paid for by the Contractor shall perform services specified herein and in other specification sections. The Contractor shall certify that the land surveyor or civil engineer is not one who is a regular employee of the Contractor, and that the land surveyor or civil engineer has no financial interest in this contract.

1.14 LAYOUT OF WORK

- A. The Contractor shall lay out the work from Government established base lines and bench marks, indicated on the drawings, and shall be responsible for all measurements in connection with the layout. The Contractor shall furnish, at Contractor's own expense, all stakes, templates, platforms, equipment, tools, materials, and labor required to lay out any part of the work. The Contractor shall be responsible for executing the work to the lines and grades that may be established or indicated by the Contracting Officer. The Contractor shall also be responsible for maintaining and preserving all stakes and other marks established by the Contracting Officer until authorized to remove them. If such marks are destroyed by the Contractor or through Contractor's negligence before their removal is authorized, the Contracting Officer may replace them and deduct the expense of the replacement from any amounts due or to become due to the Contractor.
- B. Upon completion of the work, the Contractor shall furnish the COR, reproducible drawings at the scale of the contract drawings, showing the finished grade on the grid developed for constructing the work, including burial monuments and fifty foot stationing along new road centerlines. These drawings shall bear the seal of the registered land surveyor or registered civil engineer.
- F. The Contractor shall perform the surveying and layout work of this and other articles and specifications in accordance with the provisions of Article "Professional Surveying Services".

1.15 AS-BUILT DRAWINGS

- A. The contractor shall maintain two full size sets of as-built drawings which will be kept current during construction of the project, to include all contract changes, modifications and clarifications.
- B. All variations shall be shown in the same general detail as used in the contract drawings. To insure compliance, as-built drawings shall be made available for the COR's review, as often as requested.
- C. Contractor shall deliver two approved completed sets of as-built drawings to the COR within 15 calendar days after each completed phase and after the acceptance of the project by the COR.

- D. Also, see additional requirements specified in Section 01 78 39.00 50
PROJECT RECORD DOCUMENTS.

1.16 USE OF ROADWAYS

- A. For hauling, use only established public roads and roads on FHCC property and, when authorized by the COR, such temporary roads which are necessary in the performance of contract work. Temporary roads shall be constructed by the Contractor at Contractor's expense. When necessary to cross curbing, sidewalks, or similar construction, they must be protected by well-constructed bridges.
- B. When new permanent roads are to be a part of this contract, Contractor may construct them immediately for use to facilitate building operations. These roads may be used by all who have business thereon within zone of building operations.
- C. When certain buildings (or parts of certain buildings) are required to be completed in advance of general date of completion, all roads leading thereto must be completed and available for use at time set for completion of such buildings or parts thereof.

1.17 COR'S FIELD OFFICE

- A. Not Used.

1.18 TEMPORARY USE OF MECHANICAL AND ELECTRICAL EQUIPMENT

- A. Use of new installed mechanical and electrical equipment to provide heat, ventilation, plumbing, light and power will be permitted subject to compliance with the following provisions:
 - 1. Permission to use each unit or system must be given by the COR. If the equipment is not installed and maintained in accordance with the following provisions, the COR will withdraw permission for use of the equipment.
 - 2. Electrical installations used by the equipment shall be completed in accordance with the drawings and specifications to prevent damage to the equipment and the electrical systems, i.e. transformers, relays, circuit breakers, fuses, conductors, motor controllers and their overload elements shall be properly sized, coordinated and adjusted. Voltage supplied to each item of equipment shall be verified to be correct and it shall be determined that motors are not overloaded. The electrical equipment shall be thoroughly cleaned before using it and again immediately before final inspection including vacuum cleaning and wiping clean interior and exterior surfaces.
 - 3. Units shall be properly lubricated, balanced, and aligned. Vibrations must be eliminated.
 - 4. Automatic temperature control systems for preheat coils shall function properly and all safety controls shall function to prevent coil freeze-up damage.
 - 5. The air filtering system utilized shall be that which is designed for the system when complete, and all filter elements shall be replaced at completion of construction and prior to testing and balancing of system.

6. All components of heat production and distribution system, metering equipment, condensate returns, and other auxiliary facilities used in temporary service shall be cleaned prior to use; maintained to prevent corrosion internally and externally during use; and cleaned, maintained and inspected prior to acceptance by the Government.
- B. Prior to final inspection, the equipment or parts used which show wear and tear beyond normal, shall be replaced with identical replacements, at no additional cost to the Government.
- C. This paragraph shall not reduce the requirements of the mechanical and electrical specifications sections.

1.19 TEMPORARY USE OF EXISTING ELEVATORS

- A. Use of existing elevators for handling building materials and Contractor's personnel will be permitted subject to following provisions:
 1. Contractor makes all arrangements with the COR for use of elevators. The COR will ascertain that elevators are in proper condition. Contractor may use elevators for daily use during work hours when permission is granted. Personnel for operating elevators will not be provided by the Department of Veterans Affairs.
 2. Contractor covers and provides maximum protection of following elevator components:
 - a. Entrance jambs, heads soffits and threshold plates.
 - b. Entrance columns, canopy, return panels and inside surfaces of car enclosure walls.
 - c. Finish flooring.
 3. Government will accept hoisting ropes of elevator and rope of each speed governor if they are worn under normal operation. However, if these ropes are damaged by action of foreign matter such as sand, lime, grit, stones, etc., during temporary use, they shall be removed and replaced by new hoisting ropes.
 4. If brake lining of elevators are excessively worn or damaged during temporary use, they shall be removed and replaced by new brake lining.
 5. All parts of main controller, starter, relay panel, selector, etc., worn or damaged during temporary use shall be removed and replaced with new parts, if recommended by elevator inspector after elevator is released by Contractor.
 6. Place elevator in condition equal, less normal wear, to that existing at time it was placed in service of Contractor as approved by Contracting Officer.

1.20 TEMPORARY USE OF NEW ELEVATORS

- A. Not Applicable.

1.21 TEMPORARY TOILETS

- A. Not Applicable.

1.22 AVAILABILITY AND USE OF UTILITY SERVICES

- A. The Government shall make all reasonably required amounts of utilities available to the Contractor from existing outlets and supplies, as specified in the contract. The amount to be paid by the Contractor for chargeable electrical services shall be the prevailing rates charged to the Government. The Contractor shall carefully conserve any utilities furnished without charge.
- B. Not Used.
- C. Not Used.
- D. Not Used.
- E. Electricity (for Construction and Testing): Furnish all temporary electric services.
 - 1. Obtain electricity by connecting to the FHCC electrical distribution system. The Contractor shall meter and pay for electricity required for electric cranes and hoisting devices, electrical welding devices and any electrical heating devices providing temporary heat. Electricity for all other uses is available at no cost to the Contractor.
- F. Water (for Construction and Testing): Furnish temporary water service.
 - 1. Obtain water by connecting to the FHCC water distribution system. Provide reduced pressure backflow preventer at each connection. Water is available at no cost to the Contractor.
 - 2. Maintain connections, pipe, fittings and fixtures and conserve water-use so none is wasted. Failure to stop leakage or other wastes will be cause for revocation (at COR's discretion) of use of water from the FHCC system.
- G. Steam:
Not Used.
- H. Fuel:
Not Used.

1.23 NEW TELEPHONE EQUIPMENT

Not Applicable.

1.24 TESTS

- A. Pre-test mechanical and electrical equipment and systems and make corrections required for proper operation of such systems before requesting final tests. Final test will not be conducted unless pre-tested. Submit pre-test results to the COR prior to scheduling the final test.
- B. Conduct final tests required in various sections of specifications in presence of an authorized representative of the Contracting Officer. Contractor shall furnish all labor, materials, equipment, instruments, and forms, to conduct and record such tests.
- C. Mechanical and electrical systems shall be balanced, controlled and coordinated. A system is defined as the entire complex which must be

coordinated to work together during normal operation to produce results for which the system is designed. For example, air conditioning supply air is only one part of entire system which provides comfort conditions for a building. Other related components are return air, exhaust air, steam, chilled water, refrigerant, hot water, controls and electricity, etc. Another example of a complex which involves several components of different disciplines is a boiler installation. Efficient and acceptable boiler operation depends upon the coordination and proper operation of fuel, combustion air, controls, steam, feedwater, condensate and other related components.

- D. All related components as defined above shall be functioning when any system component is tested. Tests shall be completed within a reasonably short period of time during which operating and environmental conditions remain reasonably constant.
- E. Individual test result of any component, where required, will only be accepted when submitted with the test results of related components and of the entire system.

1.25 INSTRUCTIONS

- A. Contractor shall furnish Maintenance and Operating manuals and verbal instructions when required by the various Sections of the Specifications and in accordance with requirements of Section 01 78 23.00 50 OPERATION AND MAINTENANCE DATA.
- B. Instructions: Contractor shall provide qualified, factory-trained manufacturers' representatives to give detailed instructions to assigned FHCC personnel in the operation and complete maintenance for each piece of equipment. All such training will be at the job site. These requirements are more specifically detailed in the various technical sections. Instructions for different items of equipment that are component parts of a complete system, shall be given in an integrated, progressive manner. All instructors for every piece of component equipment in a system shall be available until instructions for all items included in the system have been completed. This is to assure proper instruction in the operation of inter-related systems. All instruction periods shall be at such times as scheduled by the COR and shall be considered concluded only when the COR is satisfied in regard to complete and thorough coverage. The FHCC reserves the right to request the removal of, and substitution for, any instructor who, in the opinion of the COR, does not demonstrate sufficient qualifications in accordance with requirements for instructors above.

1.26 GOVERNMENT-FURNISHED PROPERTY

- A. Not Applicable.

1.27 RELOCATED // EQUIPMENT // ITEMS //

- A. Not Applicable.

1.28 STORAGE SPACE FOR DEPARTMENT OF VETERANS AFFAIRS EQUIPMENT

- A. Not Applicable.

1.29 CONSTRUCTION SIGN

- A. Not Applicable.

1.30 SAFETY SIGN

- A. Not Applicable.

1.31 PHOTOGRAPHIC DOCUMENTATION

- A. During the construction period through completion, provide photographic documentation of construction progress and at selected milestones including electronic indexing, navigation, storage and remote access to the documentation, as per these specifications.
- B. Photographic documentation elements:
1. Each digital image shall be taken with a professional grade camera with minimum size of 12 megapixels.
 2. Before construction, existing conditions shall be photographed including but not limited to, the building pad, adjacent streets, roadways, parkways, driveways, curbs, sidewalks, landscaping, adjacent utilities and adjacent structures surrounding the building pad and site shall be documented. Overlapping photographic techniques shall be used to insure maximum coverage. Indexing and navigation accomplished through interactive architectural drawings. If site work or pad preparation is extensive, this documentation may be required immediately before construction and at several pre-determined intervals before building work commences.
 3. Construction progress for all trades shall be tracked at pre-determined intervals, but not less than once every thirty (30) calendar days ("Progressions"). Progression documentation shall track both the exterior and interior construction of the building. Exterior Progressions shall track 360 degrees around the site and each building. Interior Progressions shall track interior improvements beginning when stud work commences and continuing until Project completion.
 4. As-built condition of pre-slab utilities and site utilities shall be documented prior to pouring slabs, placing concrete and/or backfilling. This process shall include all underground and in-slab utilities within the building(s) envelope(s) and utility runs in the immediate vicinity of the building(s) envelope(s). This may also include utilities enclosed in slab-on-deck in multi-story buildings. Overlapping photographic techniques shall be used to insure maximum coverage. Indexing and navigation accomplished through interactive site utility plans.
 5. As-built conditions of mechanical, electrical, plumbing and all other systems shall be documented post-inspection and pre-insulation, sheet rock or dry wall installation. This process shall include all finished systems located in the walls and ceilings of all buildings at the Project. Overlapping photographic techniques shall be used to insure maximum coverage.

6. As-built finished conditions of the interior of each building including floors, ceilings and walls shall be documented at certificate of occupancy or equivalent, or just prior to occupancy, or both, as directed by the COR. Overlapping photographic techniques shall be used to insure maximum coverage.
 8. Miscellaneous events that occur during any Contractor site visit, or events captured by the FHCC independently, shall be dated, labeled and inserted into a Section in the navigation structure entitled "Slideshows," allowing this information to be stored in the same "place" as the formal scope.
 9. Customizable project-specific digital photographic documentation of other details or milestones.
 10. Regular (8 max) interior progressions of all walls of the entire project to begin at time of substantial framed or as directed by the COR through to completion.
 11. Finished detailed Interior exact built overlapping photos of all walls, ceilings, and floors to be scheduled by COR prior to occupancy.
- C. Images shall be taken by an experienced photographer and must show distinctly, at as large a scale as possible, all parts of work embraced in the picture.
- D. Coordination of photo shoots is accomplished through COR. Contractor shall also attend construction team meetings as necessary. Contractor's operations team shall provide regular updates regarding the status of the documentation, including photo shoots concluded, the availability of new Progressions and anticipated future shoot dates.
- G. Upon completion of the project, final copies of the documentation (the "Permanent Record") shall be provided in an electronic media format, typically a DVD or external hard-drive.

1.32 FINAL ELEVATION DIGITAL IMAGES

- A. A minimum of four (4) images of each elevation shall be taken with a minimum 12 MP camera, by an experienced photographer with different settings to allow the COR to select the image to be printed. All images are provided to the COR on a CD.

1.33 HISTORIC PRESERVATION

Where the Contractor or any of the Contractor's employees, prior to, or during the construction work, are advised of or discover any possible archeological, historical and/or cultural resources, the Contractor shall immediately notify the COR verbally, and then with a written follow up.

- - - E N D - - -

SECTION 01 21 00

INFECTION CONTROL

PART 1 - GENERAL

1.1 DESCRIPTION:

- A. This section specifies the control of environmental infection control and risk assessment that the Contractor must consider for construction & renovation projects in the medical facility. It includes precautionary management of, inspections and non-invasive activities, small scale, short duration activities, that creates minimal dust. Major demolition and construction projects that generates a moderate to high levels of dust. Movement of materials and equipment, and resources that are encountered or generated by the Contractor. The Contractor is obligated to consider the specified control measures with the costs included within the various contract items of work.
- B. Infection Control risk and damage is defined as the presence of chemical, physical, or biological elements or agents which:
 - 1. Adversely effect human health or welfare,
 - 2. Unfavorably alter ecological balances of importance to human life,

1.2 POLICY:

- A. A Project Risk Assessment form must be completed at the Pre-Construction meeting. Signatures of all parties shall be obtained. The Notice To Proceed will not be issued until this form is completed.

1.3 PROCEDURES:

- A. Match the Construction Type (A, B, C) with the appropriate Risk Area (Low, Moderate, High) to establish the Class Project (I, II, III). Follow the appropriate Infection Control measures established by the Class Project.

PART 2 - PRODUCTS - Not Used

PART 3 - EXECUTION - Not Used

Project Title: _____ Location: _____ Start Date: _____	Project #: _____ Project Coord: _____ Phone: _____
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PRE-CONSTRUCTION RISK ASSESSMENT	YES	N/A
Off Tour Construction Necessary?		
Permit Required Confined Space (PCRS) Entry Necessary?		
Cutting, Burning, Or Welding Necessary?		
Asbestos/Lead Or Other Hazardous Abatement Necessary?		

Lock-Out/Tag-Out Of Any Of The Following Systems Will Be Necessary

☐ Domestic Water ☐ Electrical Systems ☐ HVAC Systems
☐ Medical Gases ☐ Steam Systems ☐ Security Alarms

The Following Disciplines/Shops Will Be Involved In This Project

☐ Infection Control ☐ Construction ☐ Paint Shop ☐ Engineering ☐ Biomed
☐ Safety ☐ Patient Safety ☐ Carpenter ☐ IRM ☐ Other

This Project Will Require Infection Control Measures If Any Of The Following Are Checked Yes	YES	NO
TYPE A -- Will generate a minimal amount of dust, fumes/odors, noise, or vibration		
TYPE B -- Will generate a moderate amount of dust, fumes/odors, noise, or vibration		
TYPE C -- Will generate a major amount of dust, fumes/odors, noise, or vibration		

I. LOW Risk Area (affects one or more of the following areas):

☐ Office Areas/Shops ☐ Locker Rooms ☐ Mech Equip Rooms ☐ Non Public Access Areas
☐ Equip Store Rooms ☐ Boiler/Chiller Plants ☐ Other: _____

II. MODERATE Risk Area (affects one or more of the following areas):

☐ Medical Inpatient Units ☐ Outpatient Clinics ☐ Canteen, Kitchen Areas
☐ PT ☐ Psych Inpatient ☐ Other: _____

III. HIGH Risk Area (affects one or more of the following areas):

☐ Cardiology ☐ Resp Therapy ☐ ER ☐ Endoscopy ☐ Echo-Cardiograph ☐ Cardiac Cath Lab
☐ Radiology/MRI/CT ☐ Sterile Supply ☐ Nuc Med ☐ Laboratoires ☐ Outpatient Surg ☐ Pharmacy
☐ Surgical Inpatient Area ☐ ICUs ☐ Oncology ☐ Operating Rooms ☐ SPD ☐ Surg Recov. Unit
☐ Immuno-compromised patient areas or negative pressure Isolation Rooms

USING THE FOLLOWING TABLE, IDENTIFY THE CLASS PROJECT	A	B	C
LOW Risk Area	I	II	II
MODERATE Risk Area	I	II	III
HIGH Risk Area	II	III	III

CLASS PROJECT (I,II OR III) _____

INFECTION CONTROL MEASURES REQUIRED FOR THIS PROJECT (SEE ATTACHED): ☐ YES ☐ NO

THIS PROJECT WILL REQUIRE INTERIM LIFE SAFETY MEASURES IF ANY OF THE FOLLOWING ARE CHECKED YES	YES	NO
Approved exits/means of egress passages will be obstructed		
Emergency access ways will be obstructed		
Fire alarm/detection/suppression system(s) will be impaired longer than 4 hrs		
Smoke barrier or vertical shaft way will be compromised		
Removal of any corridor or more than 5% of a rooms ceiling tiles		
Floor or ceilings will be penetrated during construction		
Significant renovation of an occupied floor		

ILSM MEASURES ARE REQUIRED FOR THIS PROJECT ☐ YES ☐ NO

DURING ALL CONSTRUCTION PROJECTS		YES
Negative pressure exhaust will be in place, unused doors sealed with duct tape, air supply/exhaust vents are to be sealed off		
“Sticky” dust mats & carpeting remnants will be installed at all construction entrances & exits to reduce dust		
Contractors to thoroughly sweep & mop construction & entrance/exit areas daily		
Area is broom-cleaned at end of the day, no trash is left on site (to prevent vermin)		
Project coordinator to check site daily & log in project folder		
Appropriate safety and project signage will be posted		
All doors into area are smoke tight, self closing and self locking		
Temporary partitions separating construction from occupied area’s will be smoke tight, all penetrations will be maintained in a smoke tight condition by the use of approved/rated materials		
Firefighting equipment will be in place & accessible		
Ceiling tiles are replaced as soon as possible so as not to impair sprinklers		
All power equipment is UL listed, outlets are GFCI, equipment is properly grounded, extension cords & wiring is protected, open conductors are secured at 10 foot intervals, and temporary lighting, heating or electrical devices are in accordance with NEC standards		
Flammable & combustible liquids/gases/solids shall be used/stored properly		
No smoking policy will be enforce		
Smoke detectors will be covered to prevent dust contamination -- covers to be removed at end of each workday		
Trailers, sheds, and dumpsters will be no closer than 10 feet from buildings		
Gang boxes and tool carts will be secured at all times whenever accessible		
Hard hats will be required for this project when appropriate		
UPON PROJECT COMPLETION		
<ul style="list-style-type: none">▪ Wipe work surfaces with disinfectant▪ Wet mop entire area▪ Remove isolation of HVAC system in areas where work is being performed▪ Remove barrier materials carefully to minimize spreading of dirt and debris associated with construction		
DURING CLASS II CONSTRUCTION PROJECTS		UPON PROJECT COMPLETION
Above Measures <u>PLUS</u>: <ul style="list-style-type: none">▪ Exhaust fan with HEPA filter is in place to prevent airborne dust from dispersing into atmosphere (negative air pressure maintained)...▪ HVAC system in area is removed or isolated to prevent contamination of duct system...	Above Measures <u>PLUS</u>: <ul style="list-style-type: none">▪ Wet mop area with disinfectant▪ Vacuum with HEPA Filtered Vacuum	
DURING CLASS III CONSTRUCTION PROJECTS		UPON PROJECT COMPLETION
Above Measures <u>PLUS</u>: <ul style="list-style-type: none">▪ Anteroom in place, and all personnel pass through so they can be vacuumed using a hepa vacuum cleaner before leaving work site OR wear jumpsuits that are removed each time they leave the work site...	Above Measures <u>PLUS</u>: <ul style="list-style-type: none">▪ ALL ABOVE MEASURES TO BE TAKEN AT THIS CLASS PROJECT...	

PROJECT COORDINATOR CONDUCTED CONTRACTOR BRIEFINGS & TRAINING	N/A	DATE & INITIALS
Ensuring free and unobstructed access to emergency department/services and for emergency forces.		
Ensuring fire alarm, detection, and suppression systems are not impaired, a temporary, but equivalent system shall be provided when any fire system is impaired.		
Contractor will schedule work to minimize time systems are impaired and to notify safety section prior to system being impaired.		
Ensuring temporary construction partitions are smoke tight and built of noncombustible or limited combustible materials that will not contribute to the development or spread of fire.		
Providing additional fire-fighting equipment and use training for personnel.		
Developing and enforcing storage, housekeeping, and debris removal practices that reduce the flammable and combustible fire load of the building to the lowest necessary level for daily operation.		

WHEN INFECTION CONTROL MEASURES ARE IN PLACE I/C STAFF HAS CONDUCTED CONTRACTOR BRIEFINGS & TRAINING	N/A	DATE & INITIALS
Met with Services/Sections surrounding construction site to inform them of impact/precautions to be taken & to instruct them in basic I/C requirements (see attached).		
Met with the Construction Manager, Construction Crews, and Sub-Contractors to inform them of impact/precautions to be taken & to instruct them in Basic I/C requirements.		
Informed the Project Coordinator that barriers are not to be removed from work area until completed project is inspected by the Safety and Infection Control Sections and thoroughly cleaned by Environmental Management Service.		

WHEN ILSM'S ARE IN PLACE SAFETY STAFF HAS CONDUCTED NOTIFICATIONS & TRAINING	N/A	DATE & INITIALS
Police/VAFFD have been notified to conduct a fire watch at least once per shift during non-business hours whenever any portion of the alarm, detection, or suppression system is impaired for more than four hours within a twenty-four hour period.		
If exits are obstructed, then personnel in building were trained on alternate routes and exits.		
Construction areas will have designated and marked exits, maps delineating new exit pathways are in place.		
Staff In affected area(s) will receive 2 additional fire drills per shift		

Safety

Date

Phone #

Infection Control

Date

Phone #

Facility Management

Date

Phone #

Contractor

Date

Phone #

SECTION 01 31 00.00 50**PROJECT COORDINATION****PART 1 - GENERAL****1.1 SUMMARY**

- A. Section includes administrative provisions for coordinating construction operations on Project including, but not limited to, the following:
 - 1. General coordination procedures.
 - 2. Coordination drawings.
- B. Each contractor shall participate in coordination requirements. Certain areas of responsibility are assigned to a specific contractor.

1.2 CONTRACT DOCUMENTS

Drawings and Specifications are complementary. Drawings are graphic representations of the Work and show the quantitative extent and relationships of elements to one another. Specifications define the requirements for products, materials, and workmanship and requirements for administration and performance of the project. The specifications and notations on Drawings are written in imperative mood (i.e. the verb that defines the action becomes the first word in the sentence) and indicative mood (i.e. Passive voice requiring the use of the words shall, will, must or to) denoting Work that is the sole responsibility of the Contractor.

1.3 GENERAL COORDINATION PROCEDURES

- A. Coordination: Coordinate construction operations included in different Sections of the Specifications to ensure efficient and orderly installation of each part of the Work. Coordinate construction operations, included in different Sections that depend on each other for proper installation, connection, and operation.
 - 1. Schedule construction operations in sequence required to obtain the best results where installation of one part of the Work depends on installation of other components, before or after its own installation.
 - 2. Coordinate installation of different components to ensure maximum performance and accessibility for required maintenance, service, and repair.
 - 3. Make adequate provisions to accommodate items scheduled for later installation.

- B. Prepare memoranda for distribution to each party involved, outlining procedures required for coordination. Include such items as required notices, coordination strategy, reports, and list of attendees at meetings.
 - 1. Prepare similar memoranda for Resident Engineer and separate contractors involved in coordination of Work.
- C. Administrative Procedures: Coordinate scheduling and timing of required administrative procedures with construction activities and activities of contractors to avoid conflicts and to ensure orderly progress of the Work. Such administrative activities include, but are not limited to, the following:
 - 1. Integration of coordination with Contractor's construction schedule.
 - 2. Delivery and processing of coordination drawings.
 - 3. Coordination meetings.

1.4 COORDINATION DRAWINGS

- A. Coordination Drawings, General: Prepare coordination drawings at a minimum scale of 1/4 inch per foot to facilitate integration of products and materials fabricated or installed by more than one entity.
 - 1. Content: Project-specific information, drawn accurately to the minimum scale indicated, but also large enough to indicate and resolve conflicts. Do not base coordination drawings on standard manufacturer printed data. Include the following information, as applicable:
 - a. Prepare sections, elevations, and details as needed to describe relationship of various systems and components.
 - b. Coordinate the addition of trade-specific information to the coordination drawings by multiple contractors in a sequence that best provides for coordination of the information and resolution of conflicts between installed components before submitting for review.
 - c. Indicate functional and spatial relationships of components of architectural, structural, and electrical systems.
 - d. Indicate space requirements for routine maintenance and for anticipated replacement of components during the life of the installation.

- e. Indicate required installation sequences.
 - f. Indicate dimensions shown on the Drawings. Specifically note dimensions that appear to be in conflict with submitted equipment and minimum clearance requirements. Provide alternate sketches indicating proposed resolution of such conflicts. Minor dimension changes and difficult installations will not be considered changes to the Contract.
- B. Coordination Drawing Organization: Organize coordination drawings as follows:
- 1. Floor Plans: Show architectural and structural elements, and electrical Work. Supplement plan drawings with section drawings where required to adequately represent the Work.
 - 2. Slab Edge Items: Indicate slab edge locations and sizes and locations of items for metal fabrications, anchor bolts, bearing plates, angles, and similar items.
 - 3. Electrical Work: Show the following:
 - a. Lighting protection system.
 - 4. Coordination Drawing Prints: Provide quantities and sizes as requested by Resident Engineer.
- C. Coordination Digital Data Files: Prepare coordination digital data files according to the following requirements:
- 1. File Preparation Format: Same digital data software program, version, and operating system as original Drawings.
 - 2. Contractor will be furnished one set of digital data files of Drawings for use in preparing coordination digital data files.
 - a. The Government makes no representations as to the accuracy or completeness of digital data files as they relate to Drawings.
 - b. Digital Data Software Program: Drawings are available in Autocadd 2011.

1.5 PROJECT MEETINGS

- A. Coordination Meetings: Conduct Project coordination meetings at biweekly intervals. Project coordination meetings are in addition to specific meetings held for other purposes, such as progress meetings and preinstallation conferences.

1. Attendees: In addition to the Resident Engineer, each contractor, subcontractor, supplier, and other entity concerned with current progress or involved in planning, coordination, or performance of future activities shall be represented at these meetings. All participants at the meetings shall be familiar with Project and authorized to conclude matters relating to the Work.
2. Agenda: Review and correct or approve minutes of the previous coordination meeting. Review other items of significance that could affect progress. Include topics for discussion as appropriate to status of Project.
 - a. Combined Contractor's Construction Schedule: Review progress since the last coordination meeting. Determine whether each contract is on time, ahead of schedule, or behind schedule, in relation to combined Contractor's construction schedule. Determine how construction behind schedule will be expedited; secure commitments from parties involved to do so. Discuss whether schedule revisions are required to ensure that current and subsequent activities will be completed within the Contract Time.
 - b. Schedule Updating: Revise combined Contractor's construction schedule after each coordination meeting where revisions to the schedule have been made or recognized. Issue revised schedule concurrently with report of each meeting.
 - c. Review present and future needs of each contractor present, including the following:
 - 1) Interface requirements.
 - 2) Sequence of installation.
 - 3) Resolution of BIM component conflicts.
3. Reporting: Record meeting results and distribute copies to everyone in attendance and to others affected by decisions or actions resulting from each meeting.

PART 2 - **PRODUCTS** (Not Used)

PART 3 - **EXECUTION** (Not Used)

- - - END - - -

SECTION 01 32 16.15
PROJECT SCHEDULES
(SMALL PROJECTS - DESIGN/BID/BUILD)

PART 1- GENERAL**1.1 DESCRIPTION:**

- A. The Contractor shall develop a Critical Path Method (CPM) plan and schedule demonstrating fulfillment of the contract requirements (Project Schedule), and shall keep the Project Schedule up-to-date in accordance with the requirements of this section and shall utilize the plan for scheduling, coordinating and monitoring work under this contract (including all activities of subcontractors, equipment vendors and suppliers).

1.2 CONTRACTOR'S REPRESENTATIVE:

- A. The Contractor shall designate an authorized representative responsible for the Project Schedule including preparation, review and progress reporting with and to the Contracting Officer's Representative (COTR).
- B. The Contractor's representative shall have direct project control and complete authority to act on behalf of the Contractor in fulfilling the requirements of this specification section.

1.4 COMPUTER PRODUCED SCHEDULES

- A. The contractor shall provide monthly, to the Department of Veterans Affairs (VA), all computer-produced time/cost schedules and reports generated from monthly project updates, and shall include three copies of reports available within the user defined reports of the scheduling software (i.e. Microsoft Project 2007 or later) approved by the Contracting Officer; a hard copy listing of all project schedule changes, and associated data, made at the update and an electronic file of this data; and the resulting monthly updated schedule. These must be submitted with and substantively support the contractor's monthly payment request and the signed look ahead report.
- B. The contractor shall be responsible for the correctness and timeliness of the computer-produced reports. The Contractor shall also responsible for the accurate and timely submittal of the updated project schedule and all CPM data necessary to produce the computer reports and payment request that is specified.
- C. The VA will report errors in computer-produced reports to the Contractor's representative within ten calendar days from receipt of reports. The Contractor shall reprocess the computer-produced reports and associated CD(s), when requested by the Contracting Officer's

representative, to correct errors which affect the payment and schedule for the project.

1.5 THE COMPLETE PROJECT SCHEDULE SUBMITTAL

- A. Within 30 calendar days after receipt of Notice to Proceed, the Contractor shall submit for the Contracting Officer's review: an electronic file in the previously approved CPM schedule program. The submittal shall also include three copies of a computer-produced activity/event ID schedule showing project duration; phase completion dates; and other data, including event cost. Each activity/event on the computer-produced schedule shall contain as a minimum, but not limited to, activity/event ID, activity/event description, duration, budget amount, early start date, early finish date, late start date, late finish date and total float. Work activity/event relationships shall be restricted to finish-to-start or start-to-start without lead or lag constraints. Activity/event date constraints, not required by the contract, will not be accepted unless submitted to and approved by the Contracting Officer.
- D. Within 30 calendar days after receipt of the complete final Project Schedule, the Contracting Officer or his representative, will do one or both of the following:
 - 1. Notify the Contractor concerning his actions, opinions, and objections.
 - 2. A meeting with the Contractor at or near the Project site for joint review, correction or adjustment of the proposed plan will be scheduled if required. Within 14 calendar days after the joint review, the Contractor shall revise and shall submit a revised electronic file as specified by the Contracting Officer. The revised submission will be reviewed by the Contracting Officer and, if found to be as previously agreed upon, will be approved.
- E. The approved baseline schedule shall constitute the approved baseline schedule until subsequently revised in accordance with the requirements of this section.

1.6 WORK ACTIVITY/EVENT COST DATA

- A. The Contractor shall cost load all work activities/events except procurement activities. The cumulative amount of all cost loaded work activities/events (including alternates) shall equal the total contract price. Prorate overhead, profit and general conditions on all work activities/events for the entire project length. The contractor shall generate from this information cash flow curves indicating graphically the total percentage of work activity/event dollar value scheduled to be in place on early finish, late finish. These cash flow curves will be

used by the Contracting Officer to assist him in determining approval or disapproval of the cost loading. Negative work activity/event cost data will not be acceptable, except on VA issued contract changes.

- B. The Contractor shall cost load work activities/events for guarantee period services, test, balance and adjust various systems in accordance with the provisions in Article, FAR 52.232 - 5 (PAYMENT UNDER FIXED-PRICE CONSTRUCTION CONTRACTS) and VAAR 852.236 - 83 (PAYMENT UNDER FIXED-PRICE CONSTRUCTION CONTRACTS).
- C. In accordance with FAR 52.236 - 1 (PERFORMANCE OF WORK BY THE CONTRACTOR) and VAAR 852.236 - 72 (PERFORMANCE OF WORK BY THE CONTRACTOR), the Contractor shall submit, simultaneously with the cost per work activity/event of the construction schedule required by this Section, a responsibility code for all activities/events of the project for which the Contractor's forces will perform the work.
- D. The Contractor shall cost load work activities/events for all BID ITEMS. The sum of each BID ITEM work shall equal the value of the bid item in the Contractors' bid.

1.7 PROJECT SCHEDULE REQUIREMENTS

- A. Show on the project schedule the sequence of work activities/events required for complete performance of all items of work. The Contractor Shall:
 - 1. Show activities/events as:
 - a. Contractor's time required for submittal of shop drawings, templates, fabrication, delivery and similar pre-construction work.
 - b. Contracting Officer's and Architect-Engineer's review and approval of shop drawings, equipment schedules, samples, template, or similar items.
 - c. Interruption of VA Facilities utilities, delivery of Government furnished equipment, and rough-in drawings, project phasing and any other specification requirements.
 - d. Test, balance and adjust various systems and pieces of equipment, maintenance and operation manuals, instructions and preventive maintenance tasks.
 - e. VA inspection and acceptance activity/event with a minimum duration of five work days at the end of each phase and immediately preceding any VA move activity/event required by the contract phasing for that phase.
 - 2. Show not only the activities/events for actual construction work for each trade category of the project, but also trade relationships to indicate the movement of trades from one area, floor, or building, to

- another area, floor, or building, for at least five trades who are performing major work under this contract.
3. Break up the work into activities/events of a duration no longer than 20 work days each or one reporting period, except as to non-construction activities/events (i.e., procurement of materials, delivery of equipment, concrete and asphalt curing) and any other activities/events for which the COTR may approve the showing of a longer duration. The duration for VA approval of any required submittal, shop drawing, or other submittals will not be less than 20 work days.
 4. Describe work activities/events clearly, so the work is readily identifiable for assessment of completion. Activities/events labeled "start," "continue," or "completion," are not specific and will not be allowed. Lead and lag time activities will not be acceptable.
 5. The schedule shall be generally numbered in such a way to reflect either discipline, phase or location of the work.
- B. The Contractor shall submit the following supporting data in addition to the project schedule:
1. The appropriate project calendar including working days and holidays.
 2. The planned number of shifts per day.
 3. The number of hours per shift.
- Failure of the Contractor to include this data shall delay the review of the submittal until the Contracting Officer is in receipt of the missing data.
- C. To the extent that the Project Schedule or any revised Project Schedule shows anything not jointly agreed upon, it shall not be deemed to have been approved by the COTR. Failure to include any element of work required for the performance of this contract shall not excuse the Contractor from completing all work required within any applicable completion date of each phase regardless of the COTR's approval of the Project Schedule.

1.8 PAYMENT TO THE CONTRACTOR:

- A. Monthly, the contractor shall submit the AIA application and certificate for payment documents G702 & G703 reflecting updated schedule activities and cost data in accordance with the provisions of the following Article, PAYMENT AND PROGRESS REPORTING, as the basis upon which progress payments will be made pursuant to Article, FAR 52.232 - 5 (PAYMENT UNDER FIXED-PRICE CONSTRUCTION CONTRACTS) and VAAR 852.236 - 83 (PAYMENT UNDER FIXED-PRICE CONSTRUCTION CONTRACTS). The Contractor shall be entitled to a monthly progress payment upon approval of estimates as determined from the currently approved updated project schedule. Monthly

payment requests shall include: a listing of all agreed upon project schedule changes and associated data; and an electronic file (s) of the resulting monthly updated schedule.

- B. Approval of the Contractor's monthly Application for Payment shall be contingent, among other factors, on the submittal of a satisfactory monthly update of the project schedule.

1.9 PAYMENT AND PROGRESS REPORTING

- A. Monthly schedule update meetings will be held on dates mutually agreed to by the COTR and the Contractor. Contractor and their CPM consultant (if applicable) shall attend all monthly schedule update meetings. The Contractor shall accurately update the Project Schedule and all other data required and provide this information to the COTR three work days in advance of the schedule update meeting. Job progress will be reviewed to verify:
1. Actual start and/or finish dates for updated/completed activities/events.
 2. Remaining duration for each activity/event started, or scheduled to start, but not completed.
 3. Logic, time and cost data for change orders, and supplemental agreements that are to be incorporated into the Project Schedule.
 4. Changes in activity/event sequence and/or duration which have been made, pursuant to the provisions of following Article, ADJUSTMENT OF CONTRACT COMPLETION.
 5. Completion percentage for all completed and partially completed activities/events.
 6. Logic and duration revisions required by this section of the specifications.
 7. Activity/event duration and percent complete shall be updated independently.
- B. After completion of the joint review, the contractor shall generate an updated computer-produced calendar-dated schedule and supply the Contracting Officer's representative with reports in accordance with the Article, COMPUTER PRODUCED SCHEDULES, specified.
- C. After completing the monthly schedule update, the contractor's representative shall rerun all current period contract change(s) against the prior approved monthly project schedule.

1.10 RESPONSIBILITY FOR COMPLETION

- A. If it becomes apparent from the current revised monthly progress schedule that phasing or contract completion dates will not be met, the Contractor shall execute some or all of the following remedial actions:

1. Increase construction manpower in such quantities and crafts as necessary to eliminate the backlog of work.
 2. Increase the number of working hours per shift, shifts per working day, working days per week, the amount of construction equipment, or any combination of the foregoing to eliminate the backlog of work.
 3. Reschedule the work in conformance with the specification requirements.
- B. Prior to proceeding with any of the above actions, the Contractor shall notify and obtain approval from the COTR for the proposed schedule changes. If such actions are approved, the representative schedule revisions shall be incorporated by the Contractor into the Project Schedule before the next update, at no additional cost to the Government.

1.11 CHANGES TO THE SCHEDULE

- A. Within 30 calendar days after VA acceptance and approval of any updated project schedule, the Contractor shall submit a revised electronic file (s) and a list of any activity/event changes including predecessors and successors for any of the following reasons:
1. Delay in completion of any activity/event or group of activities/events, which may be involved with contract changes, strikes, unusual weather, and other delays will not relieve the Contractor from the requirements specified unless the conditions are shown on the CPM as the direct cause for delaying the project beyond the acceptable limits.
 2. Delays in submittals, or deliveries, or work stoppage are encountered which make rescheduling of the work necessary.
 3. The schedule does not represent the actual prosecution and progress of the project.
 4. When there is, or has been, a substantial revision to the activity/event costs regardless of the cause for these revisions.
- B. CPM revisions made under this paragraph which affect the previously approved computer-produced schedules for Government furnished equipment, vacating of areas by the VA Facility, contract phase(s) and sub phase(s), utilities furnished by the Government to the Contractor, or any other previously contracted item, shall be furnished in writing to the Contracting Officer for approval.
- C. Contracting Officer's approval for the revised project schedule and all relevant data is contingent upon compliance with all other paragraphs of this section and any other previous agreements by the Contracting Officer or the VA representative.

- D. The cost of revisions to the project schedule resulting from contract changes will be included in the proposal for changes in work as specified in FAR 52.243 - 4 (Changes) and VAAR 852.236 - 88 (Changes - Supplemental), and will be based on the complexity of the revision or contract change, man hours expended in analyzing the change, and the total cost of the change.
- E. The cost of revisions to the Project Schedule not resulting from contract changes is the responsibility of the Contractor.

1.12 ADJUSTMENT OF CONTRACT COMPLETION

- A. The contract completion time will be adjusted only for causes specified in this contract. Request for an extension of the contract completion date by the Contractor shall be supported with a justification, CPM data and supporting evidence as the COTR may deem necessary for determination as to whether or not the Contractor is entitled to an extension of time under the provisions of the contract. Submission of proof based on revised activity/event logic, durations (in work days) and costs is obligatory to any approvals. The schedule must clearly display that the Contractor has used, in full, all the float time available for the work involved in this request. The Contracting Officer's determination as to the total number of days of contract extension will be based upon the current computer-produced calendar-dated schedule for the time period in question and all other relevant information.
- B. Actual delays in activities/events which, according to the computer-produced calendar-dated schedule, do not affect the extended and predicted contract completion dates shown by the critical path in the network, will not be the basis for a change to the contract completion date. The Contracting Officer will within a reasonable time after receipt of such justification and supporting evidence, review the facts and advise the Contractor in writing of the Contracting Officer's decision.
- C. The Contractor shall submit each request for a change in the contract completion date to the Contracting Officer in accordance with the provisions specified under FAR 52.243 - 4 (Changes) and VAAR 852.236 - 88 (Changes - Supplemental). The Contractor shall include, as a part of each change order proposal, a sketch showing all CPM logic revisions, duration (in work days) changes, and cost changes, for work in question and its relationship to other activities on the approved network diagram.
- D. All delays due to non-work activities/events such as RFI's, WEATHER, STRIKES, and similar non-work activities/events shall be analyzed on a month by month basis.

VA Project 556-12-131

SAFETY MODIFICATIONS PARKING GARAGE AND STAIRWELL
LOVELL FEDERAL HEALTH CARE CENTER, NORTH CHICAGO, IL

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SECTION 01 33 23
SHOP DRAWINGS, PRODUCT DATA, AND SAMPLES

- 1-1. Refer to Articles titled SPECIFICATIONS AND DRAWINGS FOR CONSTRUCTION (FAR 52.236-21) and, SPECIAL NOTES (VAAR 852.236-91), in Division 00 Section GENERAL CONDITIONS.
- 1-2. For the purposes of this contract, samples (including laboratory samples to be tested), test reports, certificates, and manufacturers' literature and data shall also be subject to the previously referenced requirements. The following text refers to all items collectively as SUBMITTALS.
- 1-3. Submit for approval, all of the items specifically mentioned under the separate sections of the specification, with information sufficient to evidence full compliance with contract requirements. Materials, fabricated articles and the like to be installed in permanent work shall equal those of approved submittals. After an item has been approved, no change in brand or make will be permitted unless:
 - A. Satisfactory written evidence is presented to, and approved by Contracting Officer, that manufacturer cannot make scheduled delivery of approved item or;
 - B. Item delivered has been rejected and substitution of a suitable item is an urgent necessity or;
 - C. Other conditions become apparent which indicates approval of such substitute item to be in best interest of the Government.
- 1-4. Forward submittals in sufficient time to permit proper consideration and approval action by Government. Time submission to assure adequate lead time for procurement of contract - required items. Delays attributable to untimely and rejected submittals (including any laboratory samples to be tested) will not serve as a basis for extending contract time for completion.
- 1-5. Submittals will be reviewed for compliance with contract requirements by Architect-Engineer, and action thereon will be taken by Resident Engineer on behalf of the Contracting Officer.
- 1-6. Upon receipt of submittals, Architect-Engineer will assign a file number thereto. Contractor, in any subsequent correspondence, shall refer to this file and identification number to expedite replies relative to previously approved or disapproved submittals.
- 1-7. The Government reserves the right to require additional submittals, whether or not particularly mentioned in this contract. If additional

submittals beyond those required by the contract are furnished pursuant to request therefor by Contracting Officer, adjustment in contract price and time will be made in accordance with Articles titled CHANGES (FAR 52.243-4) and CHANGES - SUPPLEMENT (VAAR 852.236-88) of the GENERAL CONDITIONS.

- 1-8. Schedules called for in specifications and shown on shop drawings shall be submitted for use and information of Department of Veterans Affairs and Architect-Engineer. However, the Contractor shall assume responsibility for coordinating and verifying schedules. The Contracting Officer and Architect-Engineer assumes no responsibility for checking schedules or layout drawings for exact sizes, exact numbers and detailed positioning of items.
- 1-9. Submittals must be submitted by Contractor only and shipped prepaid. Contracting Officer assumes no responsibility for checking quantities or exact numbers included in such submittals.
 - A. Submit samples in single units unless otherwise specified. Submit shop drawings, schedules, manufacturers' literature and data, and certificates in quadruplicate, except where a greater number is specified.
 - B. Submittals will receive consideration only when covered by a transmittal letter signed by Contractor. Letter shall be sent via first class mail and shall contain the list of items, name of Medical Center, name of Contractor, contract number, applicable specification paragraph numbers, applicable drawing numbers (and other information required for exact identification of location for each item), manufacturer and brand, ASTM or Federal Specification Number (if any) and such additional information as may be required by specifications for particular item being furnished. In addition, catalogs shall be marked to indicate specific items submitted for approval.
 1. A copy of letter must be enclosed with items, and any items received without identification letter will be considered "unclaimed goods" and held for a limited time only.
 2. Each sample, certificate, manufacturers' literature and data shall be labeled to indicate the name and location of the Medical Center, name of Contractor, manufacturer, brand, contract number and ASTM or Federal Specification Number as applicable and location(s) on project.
 3. Required certificates shall be signed by an authorized representative of manufacturer or supplier of material, and by Contractor.

- C. In addition to complying with the applicable requirements specified in preceding Article 1.9, samples which are required to have Laboratory Tests shall be tested, at the expense of Contractor, in a commercial laboratory approved by Contracting Officer.
1. Laboratory shall furnish Contracting Officer with a certificate stating that it is fully equipped and qualified to perform intended work, is fully acquainted with specification requirements and intended use of materials and is an independent establishment in no way connected with organization of Contractor or with manufacturer or supplier of materials to be tested.
 2. Certificates shall also set forth a list of comparable projects upon which laboratory has performed similar functions during past five years.
 3. Samples and laboratory tests shall be sent directly to approved commercial testing laboratory.
 4. Contractor shall send a copy of transmittal letter to both Resident Engineer and to Architect-Engineer simultaneously with submission of material to a commercial testing laboratory.
 5. Laboratory test reports shall be sent directly to Resident Engineer for appropriate action.
 6. Laboratory reports shall list contract specification test requirements and a comparative list of the laboratory test results. When tests show that the material meets specification requirements, the laboratory shall so certify on test report.
 7. Laboratory test reports shall also include a recommendation for approval or disapproval of tested item.
- D. If submittal samples have been disapproved, resubmit new samples as soon as possible after notification of disapproval. Such new samples shall be marked "Resubmitted Sample" in addition to containing other previously specified information required on label and in transmittal letter.
- E. Approved samples will be kept on file by the Resident Engineer at the site until completion of contract, at which time such samples will be delivered to Contractor as Contractor's property. Where noted in technical sections of specifications, approved samples in good condition may be used in their proper locations in contract work. At completion of contract, samples that are not approved will be returned to Contractor only upon request and at Contractor's expense. Such request should be made prior to completion of the contract. Disapproved samples that are not requested for return by Contractor will be discarded after completion of contract.

- F. Submittal drawings (shop, erection or setting drawings) and schedules, required for work of various trades, shall be checked before submission by technically qualified employees of Contractor for accuracy, completeness and compliance with contract requirements. These drawings and schedules shall be stamped and signed by Contractor certifying to such check.
1. For each drawing required, submit one legible photographic paper or vellum reproducible.
 2. Reproducible shall be full size.
 3. Each drawing shall have marked thereon, proper descriptive title, including Medical Center location, project number, manufacturer's number, reference to contract drawing number, detail Section Number, and Specification Section Number.
 4. A space 120 mm by 125 mm (4-3/4 by 5 inches) shall be reserved on each drawing to accommodate approval or disapproval stamp.
 5. Submit drawings, ROLLED WITHIN A MAILING TUBE, fully protected for shipment.
 6. One reproducible print of approved or disapproved shop drawings will be forwarded to Contractor.
 7. When work is directly related and involves more than one trade, shop drawings shall be submitted to Architect-Engineer under one cover.
- 1-10. Samples (except laboratory samples), shop drawings, test reports, certificates and manufacturers' literature and data, shall be submitted for approval to

RLF, Inc.

4750 New Broad Street

Orlando, FL 32814

- 1-11. At the time of transmittal to the Architect-Engineer, the Contractor shall also send a copy of the complete submittal directly to the Resident Engineer.

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SECTION 01 42 19
REFERENCE STANDARDS

PART 1 - GENERAL

1.1 DESCRIPTION

This section specifies the availability and source of references and standards specified in the project manual under paragraphs APPLICABLE PUBLICATIONS and/or shown on the drawings.

1.2 AVAILABILITY OF SPECIFICATIONS LISTED IN THE GSA INDEX OF FEDERAL SPECIFICATIONS, STANDARDS AND COMMERCIAL ITEM DESCRIPTIONS FPMR PART 101-29 (FAR 52.211-1) (AUG 1998)

- A. The GSA Index of Federal Specifications, Standards and Commercial Item Descriptions, FPMR Part 101-29 and copies of specifications, standards, and commercial item descriptions cited in the solicitation may be obtained for a fee by submitting a request to - GSA Federal Supply Service, Specifications Section, Suite 8100, 470 East L'Enfant Plaza, SW, Washington, DC 20407, Telephone (202) 619-8925, Facsimile (202) 619-8978.
- B. If the General Services Administration, Department of Agriculture, or Department of Veterans Affairs issued this solicitation, a single copy of specifications, standards, and commercial item descriptions cited in this solicitation may be obtained free of charge by submitting a request to the addressee in paragraph (a) of this provision. Additional copies will be issued for a fee.

1.3 AVAILABILITY FOR EXAMINATION OF SPECIFICATIONS NOT LISTED IN THE GSA INDEX OF FEDERAL SPECIFICATIONS, STANDARDS AND COMMERCIAL ITEM DESCRIPTIONS (FAR 52.211-4) (JUN 1988)

The specifications and standards cited in this solicitation can be examined at the following location:

DEPARTMENT OF VETERANS AFFAIRS
Office of Construction & Facilities Management
Facilities Quality Service (00CFM1A)
811 Vermont Avenue, NW - Room 462
Washington, DC 20420
Telephone Number: (202) 565-5214
Between 9:00 AM - 3:00 PM

1.4 AVAILABILITY OF SPECIFICATIONS NOT LISTED IN THE GSA INDEX OF FEDERAL SPECIFICATIONS, STANDARDS AND COMMERCIAL ITEM DESCRIPTIONS (FAR 52.211-3) (JUN 1988)

The specifications cited in this solicitation may be obtained from the associations or organizations listed below.

AA	Aluminum Association Inc. http://www.aluminum.org
AABC	Associated Air Balance Council http://www.aabchq.com
AAMA	American Architectural Manufacturer's Association http://www.aamanet.org
AAN	American Nursery and Landscape Association http://www.anla.org
AASHTO	American Association of State Highway and Transportation Officials http://www.aashto.org
AATCC	American Association of Textile Chemists and Colorists http://www.aatcc.org
ACGIH	American Conference of Governmental Industrial Hygienists http://www.acgi.org
ACI	American Concrete Institute http://www.aci-int.net
ACPA	American Concrete Pipe Association http://www.concrete-pipe.org
ACPPA	American Concrete Pressure Pipe Association http://www.acppa.org
ADC	Air Diffusion Council http://flexibleduct.org
AGA	American Gas Association http://www.aga.org
AGC	Associated General Contractors of America http://www.agc.org

AGMA American Gear Manufacturers Association, Inc.
<http://www.agma.org>

AHAM Association of Home Appliance Manufacturers
<http://www.aham.org>

AISC American Institute of Steel Construction
<http://www.aisc.org>

AISI American Iron and Steel Institute
<http://www.steel.org>

AITC American Institute of Timber Construction
<http://www.aitc-glulam.org>

AMCA Air Movement and Control Association, Inc.
<http://www.amca.org>

ANLA American Nursery & Landscape Association
<http://www.anla.org>

ANSI American National Standards Institute, Inc.
<http://www.ansi.org>

APA The Engineered Wood Association
<http://www.apawood.org>

ARI Air-Conditioning and Refrigeration Institute
<http://www.ari.org>

ASAE American Society of Agricultural Engineers
<http://www.asae.org>

ASCE American Society of Civil Engineers
<http://www.asce.org>

ASHRAE American Society of Heating, Refrigerating, and
Air-Conditioning Engineers
<http://www.ashrae.org>

ASME American Society of Mechanical Engineers
<http://www.asme.org>

ASSE American Society of Sanitary Engineering
<http://www.asse-plumbing.org>

ASTM	American Society for Testing and Materials http://www.astm.org
AWI	Architectural Woodwork Institute http://www.awinet.org
AWS	American Welding Society http://www.aws.org
AWWA	American Water Works Association http://www.awwa.org
BHMA	Builders Hardware Manufacturers Association http://www.buildershardware.com
BIA	Brick Institute of America http://www.bia.org
CAGI	Compressed Air and Gas Institute http://www.cagi.org
CGA	Compressed Gas Association, Inc. http://www.cganet.com
CI	The Chlorine Institute, Inc. http://www.chlorineinstitute.org
CISCA	Ceilings and Interior Systems Construction Association http://www.cisca.org
CISPI	Cast Iron Soil Pipe Institute http://www.cispi.org
CLFMI	Chain Link Fence Manufacturers Institute http://www.chainlinkinfo.org
CPMB	Concrete Plant Manufacturers Bureau http://www.cpmc.org
CRA	California Redwood Association http://www.calredwood.org
CRSI	Concrete Reinforcing Steel Institute http://www.crsi.org

CTI Cooling Technology Institute
<http://www.cti.org>

DHI Door and Hardware Institute
<http://www.dhi.org>

EGSA Electrical Generating Systems Association
<http://www.egsa.org>

EEI Edison Electric Institute
<http://www.eei.org>

EPA Environmental Protection Agency
<http://www.epa.gov>

ETL ETL Testing Laboratories, Inc.
<http://www.etl.com>

FAA Federal Aviation Administration
<http://www.faa.gov>

FCC Federal Communications Commission
<http://www.fcc.gov>

FPS The Forest Products Society
<http://www.forestprod.org>

GANAL Glass Association of North America
<http://www.cssinfo.com/info/gana.html/>

FM Factory Mutual Insurance
<http://www.fmglobal.com>

GA Gypsum Association
<http://www.gypsum.org>

GSA General Services Administration
<http://www.gsa.gov>

HI Hydraulic Institute
<http://www.pumps.org>

HPVA Hardwood Plywood & Veneer Association
<http://www.hpva.org>

ICBO International Conference of Building Officials
<http://www.icbo.org>

ICEA Insulated Cable Engineers Association Inc.
<http://www.icea.net>

\ICAC Institute of Clean Air Companies
<http://www.icac.com>

IEEE Institute of Electrical and Electronics Engineers
<http://www.ieee.org/>

IMSA International Municipal Signal Association
<http://www.imsasafety.org>

IPCEA Insulated Power Cable Engineers Association

NBMA Metal Buildings Manufacturers Association
<http://www.mbma.com>

MSS Manufacturers Standardization Society of the Valve and Fittings Industry Inc.
<http://www.mss-hq.com>

NAAMM National Association of Architectural Metal Manufacturers
<http://www.naamm.org>

NAPHCC Plumbing-Heating-Cooling Contractors Association
<http://www.phccweb.org.org>

NBS National Bureau of Standards
See - NIST

NBBPVI National Board of Boiler and Pressure Vessel Inspectors
<http://www.nationboard.org>

NEC National Electric Code
See - NFPA National Fire Protection Association

NEMA National Electrical Manufacturers Association
<http://www.nema.org>

NFPA National Fire Protection Association
<http://www.nfpa.org>

NHLA National Hardwood Lumber Association
<http://www.natlhardwood.org>

NIH National Institute of Health
<http://www.nih.gov>

NIST National Institute of Standards and Technology
<http://www.nist.gov>

NLMA Northeastern Lumber Manufacturers Association, Inc.
<http://www.nelma.org>

NPA National Particleboard Association
18928 Premiere Court
Gaithersburg, MD 20879
(301) 670-0604

NSF National Sanitation Foundation
<http://www.nsf.org>

NWWDA Window and Door Manufacturers Association
<http://www.nwwda.org>

OSHA Occupational Safety and Health Administration
Department of Labor
<http://www.osha.gov>

PCA Portland Cement Association
<http://www.portcement.org>

PCI Precast Prestressed Concrete Institute
<http://www.pci.org>

PPI The Plastic Pipe Institute
<http://www.plasticpipe.org>

PEI Porcelain Enamel Institute, Inc.
<http://www.porcelainenamel.com>

PTI Post-Tensioning Institute
<http://www.post-tensioning.org>

RFCI The Resilient Floor Covering Institute
<http://www.rfci.com>

RIS Redwood Inspection Service
See - CRA

RMA Rubber Manufacturers Association, Inc.
<http://www.rma.org>

SCMA Southern Cypress Manufacturers Association
<http://www.cypressinfo.org>

SDI Steel Door Institute
<http://www.steeldoor.org>

IGMA Insulating Glass Manufacturers Alliance
<http://www.igmaonline.org>

SJI Steel Joist Institute
<http://www.steeljoist.org>

SMACNA Sheet Metal and Air-Conditioning Contractors
National Association, Inc.
<http://www.smacna.org>

SSPC The Society for Protective Coatings
<http://www.sspc.org>

STI Steel Tank Institute
<http://www.steeltank.com>

SWI Steel Window Institute
<http://www.steelwindows.com>

TCA Tile Council of America, Inc.
<http://www.tileusa.com>

TEMA Tubular Exchange Manufacturers Association
<http://www.tema.org>

TPI Truss Plate Institute, Inc.
583 D'Onofrio Drive; Suite 200
Madison, WI 53719
(608) 833-5900

UBC The Uniform Building Code
See ICBO

UL Underwriters' Laboratories Incorporated
<http://www.ul.com>

ULC Underwriters' Laboratories of Canada
<http://www.ulc.ca>

WCLIB West Coast Lumber Inspection Bureau
6980 SW Varns Road, P.O. Box 23145
Portland, OR 97223
(503) 639-0651

WRCLA Western Red Cedar Lumber Association
P.O. Box 120786
New Brighton, MN 55112
(612) 633-4334

WWPA Western Wood Products Association
<http://www.wwpa.org>

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SECTION 01 45 29
TESTING LABORATORY SERVICES**PART 1 - GENERAL****1.1 DESCRIPTION:**

This section specifies materials testing activities and inspection services required during project construction to be provided by a Testing Laboratory retained by the Contractor at the Contractor's sole expense.

1.2 REQUIREMENTS:

- A. Accreditation Requirements: Construction materials testing laboratories retained and paid by Contractor must be accredited by a laboratory accreditation authority and will be required to submit a copy of the Certificate of Accreditation and Scope of Accreditation. The laboratory's scope of accreditation must include the appropriate ASTM standards listed in the technical sections of the specifications. Laboratories engaged in Hazardous Materials Testing shall meet the requirements of OSHA and EPA. The policy applies to the specific laboratory performing the actual testing, not just the "Corporate Office."
- B. Inspection and Testing: Testing laboratory shall inspect materials and workmanship and perform tests described herein and additional tests requested by Resident Engineer. When it appears materials furnished, or work performed by Contractor fail to meet construction contract requirements, Testing Laboratory shall direct attention of Resident Engineer to such failure.
- C. Written Reports: Testing laboratory shall submit test reports to Resident Engineer, Contractor, unless other arrangements are agreed to in writing by the Resident Engineer. Submit reports of tests that fail to meet construction contract requirements on colored paper.
- D. Verbal Reports: Give verbal notification to Resident Engineer immediately of any irregularity.

PART 2 - PRODUCTS (NOT USED)**PART 3 - EXECUTION (NOT USED)**

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SECTION 01 74 19
CONSTRUCTION WASTE MANAGEMENT

PART 1 - GENERAL

1.1 DESCRIPTION

- A. This section specifies the requirements for the management of non-hazardous building construction and demolition waste.
- B. Waste disposal in landfills shall be minimized to the greatest extent possible. Of the inevitable waste that is generated, as much of the waste material as economically feasible shall be salvaged, recycled or reused.
- C. Contractor shall use all reasonable means to divert construction and demolition waste from landfills and incinerators, and facilitate their salvage and recycle not limited to the following:
 - 1. Waste Management Plan development and implementation.
 - 2. Techniques to minimize waste generation.
 - 3. Sorting and separating of waste materials.
 - 4. Salvage of existing materials and items for reuse or resale.
 - 5. Recycling of materials that cannot be reused or sold.
- D. At a minimum the following waste categories shall be diverted from landfills:
 - 1. Metals: metal scrap including iron, steel, copper, brass, and Aluminum; includes beverage containers, packaging materials (such as metal banding), fencing, reinforcing bar, wiring, plumbing, etc.
 - 2. Untreated Wood: unpainted, untreated dimensional lumber, wood edging, wood shipping pallets, etc. Does not include pressure treated or creosote treated wood.
 - 3. Gypsum Wallboard: excess drywall construction materials including cuttings, other scrap, and excess materials.
 - 4. Cardboard: clean, corrugated cardboard such as used for packaging, etc.
 - 5. Paper Goods:
 - a. Office paper: includes any paper, such as manufacturer instruction, specification sheets, files, correspondence, packaging, stiffeners, etc.
 - b. Newsprint: shredded or whole newspaper goods.
 - 6. Plastic: beverage containers, packaging materials (such as polystyrene "peanuts" and expanded polystyrene), containers (other

- than those used for hazardous materials), vinyl products, etc.
7. Glass: includes glass beverage containers, and recyclable glass building materials.
 8. Paints: unused portions of paints and coatings applied on-site.
 9. Other: any additional materials identified on-site to be valued for salvage, reuse, or recycling by the Contractor, Owner, Construction Manager, or Architect.
- E. The Contractor shall develop a Waste Management Plan as defined in this Section and submit for review by the Owner, Construction Manager, or Architect.

1.2 RELATED WORK

- A. Division 01 Section, GENERAL REQUIREMENTS.

1.3 QUALITY ASSURANCE

- A. Contractor shall practice efficient waste management when sizing, cutting and installing building products. Processes shall be employed to ensure the generation of as little waste as possible. Construction /Demolition waste includes products of the following:
1. Excess or unusable construction materials.
 2. Packaging used for construction products.
 3. Poor planning and/or layout.
 4. Construction error.
 5. Over ordering.
 6. Weather damage.
 7. Contamination.
 8. Mishandling.
 9. Breakage.
- B. Establish and maintain the management of non-hazardous building construction and demolition waste set forth herein. Conduct a site assessment to estimate the types of materials that will be generated by demolition and construction.
- C. Contractor shall develop and implement procedures to divert from the landfill a minimum of 75 percent of project construction and demolition waste.
- D. Contractor shall be responsible for implementation of any special programs involving rebates or similar incentives related to recycling. Any revenues or savings obtained from salvage or recycling shall accrue to the contractor.

- E. Contractor shall provide all demolition, removal and legal disposal of materials. Contractor shall ensure that facilities used for recycling, reuse and disposal shall be permitted for the intended use to the extent required by local, state, federal regulations. The Whole Building Design Guide website <http://www.wbdg.org> provides a Construction Waste Management Database that contains information on companies that haul, collect, and process recyclable debris from construction projects.
- F. Contractor shall assign a specific area to facilitate separation of materials for reuse, salvage, recycling, and return. Such areas are to be kept neat and clean and clearly marked in order to avoid contamination or mixing of materials.
- G. Contractor shall provide on-site instructions and supervision of separation, handling, salvaging, recycling, reuse and return methods to be used by all parties during waste generating stages.
- H. Record on daily reports any problems in complying with laws, regulations and ordinances with corrective action taken.
- I. Prior to beginning work at the site, Contractor shall schedule and conduct a conference to review the Construction Waste Management Plan and discuss procedures, schedules and specific requirements for waste materials recycling and disposal. Discuss coordination and interface between the Contractor and other construction activities. Identify and resolve problems with compliance with requirements. Record minutes of the meeting, identifying all conclusions reached and matters requiring further resolution.

1.4 TERMINOLOGY

- A. Class III Landfill: A landfill that accepts non-hazardous resources such as household, commercial and industrial waste resulting from construction, remodeling, repair and demolition operations.
- B. Clean: Untreated and unpainted; uncontaminated with adhesives, oils, solvents, mastics and like products.
- C. Construction and Demolition Waste: Includes all non-hazardous resources resulting from construction, remodeling, alterations, repair and demolition operations.
- D. Dismantle: The process of parting out a building in such a way as to preserve the usefulness of its materials and components.

- E. Disposal: Acceptance of solid wastes at a legally operating facility for the purpose of land filling (includes Class III landfills and inert fills).
- F. Inert Backfill Site: A location, other than inert fill or other disposal facility, to which inert materials are taken for the purpose of filling an excavation, shoring or other soil engineering operation.
- G. Inert Fill: A facility that can legally accept inert waste, such as asphalt and concrete exclusively for the purpose of disposal.
- H. Inert Solids/Inert Waste: Non-liquid solid resources including, but not limited to, soil and concrete that does not contain hazardous waste or soluble pollutants at concentrations in excess of water-quality objectives established by a regional water board, and does not contain significant quantities of decomposable solid resources.
- I. Mixed Debris: Loads that include commingled recyclable and non-recyclable materials generated at the construction site.
- J. Mixed Debris Recycling Facility: A solid resource processing facility that accepts loads of mixed construction and demolition debris for the purpose of recovering re-usable and recyclable materials and disposing non-recyclable materials.
- K. Permitted Waste Hauler: A company that holds a valid permit to collect and transport solid wastes from individuals or businesses for the purpose of recycling or disposal.
- L. Recycling: The process of sorting, cleansing, treating, and reconstituting materials for the purpose of using the altered form in the manufacture of a new product. Recycling does not include burning, incinerating or thermally destroying solid waste.
 - 1. On-site Recycling - Materials that are sorted and processed on site for use in an altered state in the work, i.e. concrete crushed for use as a sub-base in paving.
 - 2. Off-site Recycling - Materials hauled to a location and used in an altered form in the manufacture of new products.
- M. Recycling Facility: An operation that can legally accept materials for the purpose of processing the materials into an altered form for the manufacture of new products. Depending on the types of materials accepted and operating procedures, a recycling facility may or may not be required to have a solid waste facilities permit or be regulated by the local enforcement agency.

- N. Reuse: Materials that are recovered for use in the same form, on-site or off-site.
- O. Return: To give back reusable items or unused products to vendors for credit.
- P. Salvage: To remove waste materials from the site for resale or re-use by a third party.
- Q. Source-Separated Materials: Materials that are sorted by type at the site for the purpose of reuse and recycling.
- R. Solid Waste: Materials that have been designated as non-recyclable and are discarded for the purposes of disposal.
- S. Transfer Station: A facility that can legally accept solid waste for the purpose of temporarily storing the materials for re-loading onto other trucks and transporting them to a landfill for disposal, or recovering some materials for re-use or recycling.

1.5 SUBMITTALS

- A. In accordance with Division 01 Section, SHOP DRAWINGS, PRODUCT DATA, and SAMPLES, furnish the following:
- B. Prepare and submit to the Resident Engineer, Owner, Construction Manager, and Architect, a Construction Waste Management Plan indicating proposed methods for collection, segregation, and removal of all construction wastes and debris produced by the work of this Contract, including all costs associated with this plan. Those waste materials produced during the course of this Contract that can be recycled cost-effectively, shall be. The plan shall include, but not be limited to, the following information:
 - 1. Procedures to be used for debris management.
 - 2. Techniques to be used to minimize waste generation.
 - 3. Analysis of the estimated job site waste to be generated:
 - a. List of each material and quantity to be salvaged, reused, recycled.
 - b. List of each material and quantity proposed to be taken to a landfill.
 - 4. Detailed description of the Means/Methods to be used for material handling.
 - a. On site: Material separation, storage, protection where applicable.

- b. Off site: Transportation means and destination. Include list of materials.
 - 1) Description of materials to be site-separated and self-hauled to designated facilities.
 - 2) Description of mixed materials to be collected by designated waste haulers and removed from the site.
 - c. The names and locations of mixed debris reuse and recycling facilities or sites.
 - d. The names and locations of trash disposal landfill facilities or sites.
 - e. Documentation that the facilities or sites are approved to receive the materials.
 - f. Provide documentation to justify decision not to recycle any items listed in Section 1.1, Item D.
 - g. Indicate any instances where compliance with requirements of this Section does not appear to be possible and request resolution from the Architect.
- B. Designated Manager responsible for instructing personnel, supervising, documenting and administer over meetings relevant to the Waste Management Plan.
- C. Monthly summary of construction and demolition debris diversion and disposal, quantifying all materials generated at the work site and disposed of or diverted from disposal through recycling.

1.6 APPLICABLE PUBLICATIONS

Publications listed below form a part of this specification to the extent referenced. Publications are referenced by the basic designation only. In the event that criteria requirements conflict, the most stringent requirements shall be met.

1.7 RECORDS

Maintain records to document the quantity of waste generated; the quantity of waste diverted through sale, reuse, or recycling; and the quantity of waste disposed by landfill or incineration.

PART 2 - PRODUCTS

2.1 MATERIALS

- A. List of each material and quantity to be salvaged, recycled, reused.
- B. List of each material and quantity proposed to be taken to a landfill.

C. Material tracking data: Receiving parties, dates removed, transportation costs, weight tickets, delivery receipts, tipping fees, manifests, invoices, net total costs or savings.

D. Construction Waste Management Plan as defined above.

PART 3 - EXECUTION

3.1 COLLECTION

- A. Provide all necessary containers, bins and storage areas to facilitate effective waste management.
- B. Clearly identify containers, bins and storage areas so that recyclable materials are separated from trash and can be transported to respective recycling facility for processing.
- C. Hazardous wastes shall be separated, stored, disposed of according to local, state, federal regulations.

3.2 DISPOSAL

- A. Contractor shall be responsible for transporting and disposing of materials that cannot be delivered to a source-separated or mixed materials recycling facility to a transfer station or disposal facility that can accept the materials in accordance with state and federal regulations.
- B. Construction or demolition materials with no practical reuse or that cannot be salvaged or recycled shall be disposed of at a landfill or incinerator.

3.3 REPORT

- A. With each application for progress payment, submit a summary of construction and demolition debris diversion and disposal including beginning and ending dates of period covered.
- B. Quantify all materials diverted from landfill disposal through salvage or recycling during the period with the receiving parties, dates removed, transportation costs, weight tickets, manifests, invoices. Include the net total costs or savings for each salvaged or recycled material.
- C. Quantify all materials disposed of during the period with the receiving parties, dates removed, transportation costs, weight tickets, tipping fees, manifests, invoices. Include the net total costs for each disposal.

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SECTION 01 77 00.00 50

CLOSEOUT PROCEDURES

PART 1 - GENERAL

1.1 SUMMARY

- A. Section includes administrative and procedural requirements for contract closeout, including, but not limited to, the following:
 - 1. Final completion procedures.
 - 2. Warranties.
 - 3. Final cleaning.
 - 4. Repair of the Work.
- B. Related Requirements:
 - 1. Division 00 Section "General Conditions" for applicable closeout related requirements.
 - 2. Division 01 Section "General Requirements" for applicable closeout related requirements.
 - 3. Division 01 Section "Operation and Maintenance Data" for operation and maintenance manual requirements.
 - 4. Division 01 Section "Project Record Documents" for submitting record Drawings, record Specifications, and record Product Data.
 - 5. Divisions 02 through 32 Sections for specific closeout and special cleaning requirements for the Work in those Sections.

1.2 ACTION SUBMITTALS

- A. Product Data: For cleaning agents.
- B. Contractor's List of Incomplete Items: Initial submittal.
- C. Certified List of Incomplete Items: Final submittal.

1.3 CLOSEOUT SUBMITTALS

- A. Certificates of Release: From authorities having jurisdiction.
- B. Certificate of Insurance: For continuing coverage.
- C. Field Report: For pest control inspection.

1.4 MAINTENANCE MATERIAL SUBMITTALS

- A. Schedule of Maintenance Material Items: For maintenance material submittal items specified in other Sections.

1.5 FINAL COMPLETION PROCEDURES

- A. Contractor's List of Incomplete Items: Prepare and submit a list of items to be completed and corrected (Contractor's punch list), indicating the value of each item on the list and reasons why the Work is incomplete.

- B. Submittals Prior to Final Completion: Complete the following a minimum of 30 days prior to requesting inspection. List items below that are incomplete at time of request.
1. Certificates of Release: Obtain and submit releases from authorities having jurisdiction permitting Government unrestricted use of the Work and access to services and utilities. Include occupancy permits, operating certificates, and similar releases.
 2. Submit closeout submittals specified in other Division 01 Sections, including project record documents, operation and maintenance manuals, final completion construction photographic documentation, damage or settlement surveys, property surveys, and similar final record information.
 3. Submit closeout submittals specified in individual Divisions 02 through 34 Sections, including specific warranties, workmanship bonds, maintenance service agreements, final certifications, and similar documents.
 4. Submit maintenance material submittals specified in individual Divisions 02 through 34 Sections, including tools, spare parts, extra materials, and similar items, and deliver to location designated by Resident Engineer. Label with manufacturer's name and model number where applicable.
 - a. Schedule of Maintenance Material Items: Prepare and submit schedule of maintenance material submittal items, including name and quantity of each item and name and number of related Specification Section. Obtain Resident Engineer's signature for receipt of submittals.
- C. Procedures Prior to Final Completion: Complete the following a minimum of 30 days prior to requesting inspection. List items below that are incomplete at time of request.
1. Advise Resident Engineer of pending insurance changeover requirements.
 2. Participate with Resident Engineer in conducting inspection and walkthrough with local emergency responders.
 3. Terminate and remove temporary facilities from Project site, along with mockups, construction tools, and similar elements.
 4. Complete final cleaning requirements, including touchup painting.

5. Touch up and otherwise repair and restore marred exposed finishes to eliminate visual defects.

D. Inspection: Submit a written request for inspection to determine Final Completion a minimum of 30 days prior to date the work will be completed and ready for final inspection and tests. On receipt of request, Resident Engineer will either proceed with inspection or notify Contractor of unfulfilled requirements.

1. Reinspection: Request reinspection when the Work identified in previous inspections as incomplete is completed or corrected.

2. Results of completed inspection will form the basis of requirements for final completion.

1.6 CORRECTED FINAL COMPLETION PROCEDURES

A. Submittals Prior to Corrected Final Completion: Before requesting corrected final inspection, complete the following:

1. Submit a final Application for Payment according to the conditions of the Government-Contractor Agreement.

2. Certified List of Incomplete Items: Submit certified copy of the Final Completion inspection list of items to be completed or corrected (punch list), endorsed and dated by the Resident Engineer and Architect/Engineer. Certified copy of the list shall state that each item has been completed or otherwise resolved for acceptance.

3. Certificate of Insurance: Submit evidence of final, continuing insurance coverage complying with insurance requirements.

4. Submit pest-control final inspection report.

B. Inspection: Submit a written request for corrected final inspection to determine acceptance a minimum of 10 days prior to date the work will be completed and ready for corrected final inspection and tests. On receipt of request, Resident Engineer will either proceed with inspection or notify Contractor of unfulfilled requirements.

1. Reinspection: Request reinspection when the Work identified in previous inspections as incomplete is completed or corrected.

1.7 LIST OF INCOMPLETE ITEMS (PUNCH LIST)

A. Organization of List: Include name and identification of each space and area affected by construction operations for incomplete items and items needing correction including, if necessary, areas disturbed by Contractor that are outside the limits of construction. Use

CSI Form 14.1A or Contractor's standard form subject to approval by the Resident Engineer.

1. Organize list of spaces in sequential order, starting with exterior areas first and proceeding from lowest floor to highest floor.
2. Organize items applying to each space by major element, including categories for ceiling, individual walls, floors, equipment, and building systems.
3. Include the following information at the top of each page:
 - a. Project name.
 - b. Date.
 - c. Name of Resident Engineer.
 - d. Name of Architect/Engineer.
 - e. Name of Contractor.
 - f. Page number.
4. Submit list of incomplete items in the following format:
 - a. PDF electronic file. Resident Engineer will return annotated file.

1.8 SUBMITTAL OF PROJECT WARRANTIES

- A. Time of Submittal: Submit written warranties on request of Resident Engineer for designated portions of the Work where commencement of warranties other than date of Final Completion is indicated, or when delay in submittal of warranties might limit Government's rights under warranty.
- B. Partial Occupancy: Submit properly executed warranties within 15 days of completion of designated portions of the Work that are completed and occupied or used by Government during construction period by separate agreement with Contractor.
- C. Organize warranty documents into an orderly sequence based on the table of contents of Specifications.
 1. Bind warranties and bonds in heavy-duty, three-ring, vinyl-covered, loose-leaf binders, thickness as necessary to accommodate contents, and sized to receive 8-1/2-by-11-inch (215-by-280-mm) paper.
 2. Provide heavy paper dividers with plastic-covered tabs for each separate warranty. Mark tab to identify the product or installation. Provide a typed description of the product or

installation, including the name of the product and the name, address, and telephone number of Installer.

3. Identify each binder on the front and spine with the typed or printed title "WARRANTIES," Project name, and name of Contractor.
4. Warranty Electronic File: Scan warranties and bonds and assemble complete warranty and bond submittal package into a single indexed electronic PDF file with links enabling navigation to each item. Provide bookmarked table of contents at beginning of document.

- D. Provide additional copies of each warranty to include in operation and maintenance manuals.

PART 2 - PRODUCTS

2.1 MATERIALS

- A. Cleaning Agents: Use cleaning materials and agents recommended by manufacturer or fabricator of the surface to be cleaned. Do not use cleaning agents that are potentially hazardous to health or property or that might damage finished surfaces.
 1. Use cleaning products that comply with Green Seal's GS-37, or if GS-37 is not applicable, use products that comply with the California Code of Regulations maximum allowable VOC levels.

PART 3 - EXECUTION

3.1 FINAL CLEANING

- A. General: Perform final cleaning. Conduct cleaning and waste-removal operations to comply with local laws and ordinances and Federal and local environmental and antipollution regulations.
- B. Cleaning: Employ experienced workers or professional cleaners for final cleaning. Clean each surface or unit to condition expected in an average commercial building cleaning and maintenance program. Comply with manufacturer's written instructions.
- C. Construction Waste Disposal: Comply with waste disposal requirements in Division 01 Section "Construction Waste Management."

3.2 REPAIR OF THE WORK

- A. Complete repair and restoration operations before requesting inspection for Final Completion.
- B. Repair or remove and replace defective construction. Repairing includes replacing defective parts, refinishing damaged surfaces, touching up with matching materials, and properly adjusting operating

equipment. Where damaged or worn items cannot be repaired or restored, provide replacements. Remove and replace operating components that cannot be repaired. Restore damaged construction and permanent facilities used during construction to specified condition.

1. Remove and replace chipped, scratched, and broken glass, reflective surfaces, and other damaged transparent materials.
2. Touch up and otherwise repair and restore marred or exposed finishes and surfaces. Replace finishes and surfaces that already show evidence of repair or restoration.
3. Replace parts subject to operating conditions during construction that may impede operation or reduce longevity.

---END---

SECTION 01 78 23.00 50**OPERATION AND MAINTENANCE DATA****PART 1 - GENERAL****1.1 SUMMARY**

- A. Section includes administrative and procedural requirements for preparing operation and maintenance manuals, including the following:
 - 1. Operation and maintenance documentation directory.
 - 2. Operation manuals for systems, subsystems, and equipment.
 - 3. Product maintenance manuals.
- B. Related Requirements:
 - 1. Division 00 Section "General Conditions" for applicable requirements.
 - 2. Division 01 Section "General Requirements" for applicable requirements.
 - 3. Division 01 Section "Closeout Procedures".
 - 4. Divisions 02 through 32 Sections for specific operation and maintenance manual requirements for the Work in those Sections.

1.2 DEFINITIONS

- A. System: An organized collection of parts, equipment, or subsystems united by regular interaction.
- B. Subsystem: A portion of a system with characteristics similar to a system.

1.3 CLOSEOUT SUBMITTALS

- A. Manual Content: Operations and maintenance manual content is specified in individual Specification Sections to be reviewed at the time of Section submittals. Submit reviewed manual content formatted and organized as required by this Section.
 - 1. Resident Engineer will comment on whether content of operations and maintenance submittals are acceptable.
 - 2. Where applicable, clarify and update reviewed manual content to correspond to revisions and field conditions.
- B. Format: Submit operations and maintenance manuals in the following format:
 - 1. Three paper copies. Include a complete operation and maintenance directory. Enclose title pages and directories in clear plastic sleeves.

- C. Initial Manual Submittal: Submit draft copy of each manual at least 60 days before commencing demonstration and training. Resident Engineer will comment on whether general scope and content of manual are acceptable.
- D. Final Manual Submittal: Submit each manual in final form prior to requesting inspection for Final Completion and at least 30 days before commencing demonstration and training.
 - 1. Correct or revise each manual to comply with Resident Engineer's comments. Submit copies of each corrected manual within 15 days of receipt of Resident Engineer's comments and prior to commencing demonstration and training.
 - 2. In addition, submit PDF electronic file. Assemble each manual into a composite electronically indexed file. Submit on digital media acceptable to the Resident Engineer.
 - a. Name each indexed document file in composite electronic index with applicable item name. Include a complete electronically linked operation and maintenance directory.

PART 2 - PRODUCTS

2.1 OPERATION AND MAINTENANCE DOCUMENTATION DIRECTORY

- A. Directory: Prepare a single, comprehensive directory of emergency, operation, and maintenance data and materials, listing items and their location to facilitate ready access to desired information. Include a section in the directory for each of the following:
 - 1. List of documents.
 - 2. List of systems.
 - 3. Table of contents.
- B. List of Systems and Subsystems: List systems alphabetically. Include references to operation and maintenance manuals that contain information about each system.
- C. Tables of Contents: Include a table of contents for each emergency, operation, and maintenance manual.
- D. Identification: In the documentation directory and in each operation and maintenance manual, identify each system, subsystem, and piece of equipment with same designation used in the Contract Documents.

2.2 REQUIREMENTS FOR EMERGENCY, OPERATION, AND MAINTENANCE MANUALS

- A. Organization: Unless otherwise indicated, organize each manual into a separate section for each system and subsystem, and a separate section

for each piece of equipment not part of a system. Each manual shall contain the following materials, in the order listed:

1. Title page.
 2. Table of contents.
 3. Manual contents.
- B. Title Page: Include the following information:
1. Subject matter included in manual.
 2. Name and address of Project.
 3. Name and address of Government.
 4. Date of submittal.
 5. Name and contact information for Contractor.
 6. Name and contact information for Architect/Engineer.
 7. Name and contact information for Commissioning Authority.
 8. Names and contact information for major consultants to the Architect/Engineer that designed the systems contained in the manuals.
 9. Cross-reference to related systems in other operation and maintenance manuals.
- C. Table of Contents: List each product included in manual, identified by product name, indexed to the content of the volume, and cross-referenced to Specification Section number.
1. If operation or maintenance documentation requires more than one volume to accommodate data, include comprehensive table of contents for all volumes in each volume of the set.
- D. Manual Contents: Organize into sets of manageable size. Arrange contents alphabetically by system, subsystem, and equipment. If possible, assemble instructions for subsystems, equipment, and components of one system into a single binder.
- E. Manuals, Electronic Files: Submit manuals in the form of a multiple file composite electronic PDF file for each manual type required.
1. Electronic Files: Use electronic files prepared by manufacturer where available. Where scanning of paper documents is required, configure scanned file for minimum readable file size.
 2. File Names and Bookmarks: Enable bookmarking of individual documents based on file names. Name document files to correspond to system, subsystem, and equipment names used in manual directory and table of contents. Group documents for each system

and subsystem into individual composite bookmarked files, then create composite manual, so that resulting bookmarks reflect the system, subsystem, and equipment names in a readily navigated file tree. Configure electronic manual to display bookmark panel on opening file.

F. Manuals, Paper Copy: Submit manuals in the form of hard copy, bound and labeled volumes.

1. Binders: Heavy-duty, three-ring, vinyl-covered, loose-leaf binders, in thickness necessary to accommodate contents, sized to hold 8-1/2-by-11-inch (215-by-280-mm) paper; with clear plastic sleeve on spine to hold label describing contents and with pockets inside covers to hold folded oversize sheets.
 - a. If two or more binders are necessary to accommodate data of a system, organize data in each binder into groupings by subsystem and related components. Cross-reference other binders if necessary to provide essential information for proper operation or maintenance of equipment or system.
 - b. Identify each binder on front and spine, with printed title "OPERATION AND MAINTENANCE MANUAL," Project title or name, and subject matter of contents. Indicate volume number for multiple-volume sets.
2. Dividers: Heavy-paper dividers with plastic-covered tabs for each section of the manual. Mark each tab to indicate contents. Include typed list of products and major components of equipment included in the section on each divider, cross-referenced to Specification Section number and title.
3. Protective Plastic Sleeves: Transparent plastic sleeves designed to enclose diagnostic software storage media for computerized electronic equipment.
4. Supplementary Text: Prepared on 8-1/2-by-11-inch (215-by-280-mm) white bond paper.
5. Drawings: Attach reinforced, punched binder tabs on drawings and bind with text.
 - a. If oversize drawings are necessary, fold drawings to same size as text pages and use as foldouts.
 - b. If drawings are too large to be used as foldouts, fold and place drawings in labeled envelopes and bind envelopes in

rear of manual. At appropriate locations in manual, insert typewritten pages indicating drawing titles, descriptions of contents, and drawing locations.

2.3 PRODUCT MAINTENANCE MANUALS

- A. Content: Organize manual into a separate section for each product, material, and finish. Include source information, product information, maintenance procedures, repair materials and sources, and warranties and bonds, as described below.
- B. Source Information: List each product included in manual, identified by product name and arranged to match manual's table of contents. For each product, list name, address, and telephone number of Installer or supplier and maintenance service agent, and cross-reference Specification Section number and title and drawing or schedule designation or identifier where applicable.
- C. Product Information: Include the following, as applicable:
 - 1. Product name and model number.
 - 2. Manufacturer's name.
 - 3. Color, pattern, and texture.
 - 4. Material and chemical composition.
 - 5. Reordering information for specially manufactured products.
- D. Maintenance Procedures: Include manufacturer's written recommendations and the following:
 - 1. Inspection procedures.
 - 2. Types of cleaning agents to be used and methods of cleaning.
 - 3. List of cleaning agents and methods of cleaning detrimental to product.
 - 4. Schedule for routine cleaning and maintenance.
 - 5. Repair instructions.
- E. Repair Materials and Sources: Include lists of materials and local sources of materials and related services.
- F. Warranties and Bonds: Include copies of warranties and bonds and lists of circumstances and conditions that would affect validity of warranties or bonds.
 - 1. Include procedures to follow and required notifications for warranty claims.

PART 3 - EXECUTION**3.1 MANUAL PREPARATION**

- A. Operation and Maintenance Documentation Directory: Prepare a separate manual that provides an organized reference to emergency, operation, and maintenance manuals.
- B. Product Maintenance Manual: Assemble a complete set of maintenance data indicating care and maintenance of each product, material, and finish incorporated into the Work.
- C. Operation and Maintenance Manuals: Assemble a complete set of operation and maintenance data indicating operation and maintenance of each system, subsystem, and piece of equipment not part of a system.
 - 1. Engage a factory-authorized service representative to assemble and prepare information for each system, subsystem, and piece of equipment not part of a system.
 - 2. Prepare a separate manual for each system and subsystem, in the form of an instructional manual for use by Government's operating personnel.
- D. Manufacturers' Data: Where manuals contain manufacturers' standard printed data, include only sheets pertinent to product or component installed. Mark each sheet to identify each product or component incorporated into the Work. If data include more than one item in a tabular format, identify each item using appropriate references from the Contract Documents. Identify data applicable to the Work and delete references to information not applicable.
 - 1. Prepare supplementary text if manufacturers' standard printed data are not available and where the information is necessary for proper operation and maintenance of equipment or systems.
- E. Drawings: Prepare drawings supplementing manufacturers' printed data to illustrate the relationship of component parts of equipment and systems and to illustrate control sequence and flow diagrams. Coordinate these drawings with information contained in record Drawings to ensure correct illustration of completed installation.
 - 1. Do not use original project record documents as part of operation and maintenance manuals.
 - 2. Comply with requirements of newly prepared record Drawings in Division 01 Section "Project Record Documents."

- F. Comply with Division 01 Section "Closeout Procedures" for schedule for submitting operation and maintenance documentation.

---END---

SECTION 01 78 39.00 50
PROJECT RECORD DOCUMENTS**PART 1 - GENERAL****1.1 SUMMARY**

- A. Section includes administrative and procedural requirements for project record documents, including the following:
 - 1. Record Drawings.
 - 2. Record Specifications.
 - 3. Record Product Data.
 - 4. Miscellaneous record submittals.
- B. Related Requirements:
 - 1. Division 00 Section "General Conditions" for applicable requirements.
 - 2. Division 01 Section "General Requirements" for applicable requirements.
 - 3. Division 01 Section "Closeout Procedures" for general closeout procedures.
 - 4. Division 01 Section "Operation and Maintenance Data" for operation and maintenance manual requirements.
 - 5. Divisions 02 through 32 Sections for specific requirements for project record documents of the Work in those Sections.

1.2 CLOSEOUT SUBMITTALS

- A. Record Drawings: Comply with the following:
 - 1. Number of Copies: Submit copies of record Drawings as follows:
 - a. Initial Submittal:
 - 1) Submit one paper-copy set(s) of marked-up record prints.
 - 2) Submit record digital data files.
 - 3) Architect/Engineer will indicate whether general scope of changes, additional information recorded, and quality of drafting are acceptable.
 - b. Final Submittal:
 - 1) Submit record digital data files and three set(s) of bound record prints.
- B. Record Specifications: Submit one paper copy and annotated PDF electronic files of Project's Specifications, including addenda and contract modifications.

- C. Record Product Data: Submit one paper copy and annotated PDF electronic files and directories of each submittal.
 - 1. Where record Product Data are required as part of operation and maintenance manuals, submit duplicate marked-up Product Data as a component of manual.
- D. Miscellaneous Record Submittals: See other Specification Sections for miscellaneous record-keeping requirements and submittals in connection with various construction activities. Submit one paper copy and annotated PDF electronic files and directories of each submittal.
- E. Reports: Submit written reports weekly indicating items incorporated into project record documents concurrent with progress of the Work, including revisions, concealed conditions, field changes, product selections, and other notations incorporated.

PART 2 - PRODUCTS

2.1 RECORD DRAWINGS

- A. Record Prints: Maintain one set of marked-up paper copies of the Contract Drawings and Shop Drawings, incorporating new and revised drawings as modifications are issued.
 - 1. Preparation: Mark record prints to show the actual installation where installation varies from that shown originally. Require individual or entity who obtained record data, whether individual or entity is Installer, subcontractor, or similar entity, to provide information for preparation of corresponding marked-up record prints.
 - a. Give particular attention to information on concealed elements that would be difficult to identify or measure and record later.
 - b. Accurately record information in drawing technique acceptable to the Resident Engineer.
 - c. Record data as soon as possible after obtaining it.
 - d. Record and check the markup before enclosing concealed installations.
 - e. Cross-reference record prints to corresponding archive photographic documentation.
 - 2. Content: Types of items requiring marking include, but are not limited to, the following:
 - a. Dimensional changes to Drawings.

- b. Revisions to details shown on Drawings.
 - c. Revisions to electrical circuitry.
 - d. Changes made by Change Order.
 - e. Changes made following Architect/Engineer's written orders.
 - f. Details not on the original Contract Drawings.
 - g. Field records for variable and concealed conditions.
 - h. Record information on the Work that is shown only schematically.
3. Mark the Contract Drawings and Shop Drawings completely and accurately. Use personnel proficient at recording graphic information in production of marked-up record prints.
 4. Mark record sets with erasable, red-colored pencil. Use other colors to distinguish between changes for different categories of the Work at same location.
 5. Mark important additional information that was either shown schematically or omitted from original Drawings.
 6. Note Change Order numbers, and similar identification, where applicable.
- B. Record Digital Data Files: Immediately before inspection for Final Completion, review marked-up record prints with Resident Engineer. When authorized, prepare a full set of corrected digital data files of the Contract Drawings, as follows:
1. Format: Same digital data software program, version, and operating system as the original Contract Drawings.
 2. Incorporate changes and additional information previously marked on record prints. Delete, redraw, and add details and notations where applicable.
 3. Refer instances of uncertainty to Resident Engineer for resolution.
 4. Architect/Engineer will furnish Contractor one set of digital data files of the Contract Drawings for use in recording information.
 - a. Architect/Engineer will provide data file layer information. Record markups in separate layers.
- C. Newly Prepared Record Drawings: Prepare new Drawings instead of preparing record Drawings where Resident Engineer determines that

neither the original Contract Drawings nor Shop Drawings are suitable to show actual installation.

1. New Drawings may be required when a Change Order is issued as a result of accepting an alternate, substitution, or other modification.
2. Consult Architect/Engineer for proper scale and scope of detailing and notations required to record the actual physical installation and its relation to other construction. Integrate newly prepared record Drawings into record Drawing sets; comply with procedures for formatting, organizing, copying, binding, and submitting.

D. Format: Identify and date each record Drawing; include the designation "PROJECT RECORD DRAWING" in a prominent location.

1. Identification: As follows:
 - a. Project name.
 - b. Date.
 - c. Designation "PROJECT RECORD DRAWINGS."
 - d. Name of Architect/Engineer.
 - e. Name of Contractor.

2.2 RECORD SPECIFICATIONS

A. Preparation: Mark Specifications to indicate the actual product installation where installation varies from that indicated in Specifications, addenda, and contract modifications.

1. Give particular attention to information on concealed products and installations that cannot be readily identified and recorded later.
2. Mark copy with the proprietary name and model number of products, materials, and equipment furnished, including substitutions and product options selected.
3. Record the name of manufacturer, supplier, Installer, and other information necessary to provide a record of selections made.
4. For each principal product, indicate whether record Product Data has been submitted in operation and maintenance manuals instead of submitted as record Product Data.
5. Note related Change Orders and record Drawings where applicable.

2.3 RECORD PRODUCT DATA

- A. Preparation: Mark Product Data to indicate the actual product installation where installation varies substantially from that indicated in Product Data submittal.
 - 1. Give particular attention to information on concealed products and installations that cannot be readily identified and recorded later.
 - 2. Include significant changes in the product delivered to Project site and changes in manufacturer's written instructions for installation.
 - 3. Note related Change Orders, record Specifications, and record Drawings where applicable.
- B. Format: Include record Product Data directory organized by Specification Section number and title, electronically linked to each item of record Product Data.

2.4 MISCELLANEOUS RECORD SUBMITTALS

- A. Assemble miscellaneous records required by other Specification Sections for miscellaneous record keeping and submittal in connection with actual performance of the Work. Bind or file miscellaneous records and identify each, ready for continued use and reference.
- B. Format: Include miscellaneous record submittals directory organized by Specification Section number and title, electronically linked to each item of miscellaneous record submittals.

PART 3 - EXECUTION**3.1 RECORDING AND MAINTENANCE**

- A. Recording: Maintain one copy of each submittal during the construction period for project record document purposes. Post changes and revisions to project record documents as they occur; do not wait until end of Project.
- B. Maintenance of Record Documents and Samples: Store record documents and Samples in the field office apart from the Contract Documents used for construction. Do not use project record documents for construction purposes. Maintain record documents in good order and in a clean, dry, legible condition, protected from deterioration and loss. Provide access to project record documents for Resident Engineer and Architect/Engineer reference during normal working hours.

VA Project 556-12-131

SAFETY MODIFICATIONS PARKING GARAGE AND STAIRWELL
LOVELL FEDERAL HEALTH CARE CENTER, NORTH CHICAGO, IL

- - - END - - -

SECTION 02 41 19.00 50

SELECTIVE DEMOLITION

PART 1 - GENERAL

1.1 DESCRIPTION

- A. This Section includes:
 - 1. Demolition and removal of porcelain tile and terrazzo flooring for new railing base plate installation.
 - 2. Salvage of existing items to be reused or recycled.
- B. Related Work:
 - 1. Section 012100 INFECTION CONTROL.

1.2 DEFINITIONS

- A. Remove: Detach items from existing construction and legally dispose of them off-site unless indicated to be removed and salvaged or removed and reinstalled.
- B. Existing to Remain: Existing items of construction that are not to be permanently removed and that are not otherwise indicated to be removed, removed and salvaged, or removed and reinstalled.

1.3 MATERIALS OWNERSHIP

- A. Unless otherwise indicated, demolition waste becomes property of Contractor.

1.4 PREINSTALLATION MEETINGS

- A. Predemolition Conference: Conduct conference at Project site.
 - 1. Inspect and discuss condition of construction to be selectively demolished.
 - 2. Review structural load limitations of existing structure.
 - 3. Review and finalize selective demolition schedule and verify availability of materials, demolition personnel, equipment, and facilities needed to make progress and avoid delays.
 - 4. Review requirements of work performed by other trades that rely on substrates exposed by selective demolition operations.
 - 5. Review areas where existing construction is to remain and requires protection.

1.5 SUBMITTALS

- A. Submit in accordance with Division 01 Section, SHOP DRAWINGS, PRODUCT DATA, AND SAMPLES.
- B. Proposed Protection Measures: Submit report, including drawings, that indicates the measures proposed for protecting individuals and property

for dust control. Indicate proposed locations and construction of barriers.

C. Schedule of Selective Demolition Activities: Indicate the following:

1. Detailed sequence of selective demolition and removal work, with starting and ending dates for each activity. Ensure Government's on-site operations are uninterrupted.
2. Use of elevator and stairs.
3. Coordination of Government's continuing occupancy of portions of existing building.

D. Predemolition Photographs or Video: Submit before Work begins.

1.6 FIELD CONDITIONS

A. Owner will occupy the building immediately adjacent to selective demolition area. Conduct selective demolition so Government's operations will not be disrupted. Demolition shall take place during off-hours only.

B. Conditions existing at time of inspection for bidding purpose will be maintained by Government as far as practical.

1. Before selective demolition, Government will remove the following items:

- a. Furniture within 10 feet of the work space.

C. Notify Resident Engineer of discrepancies between existing conditions and Drawings before proceeding with selective demolition.

D. Hazardous Materials: It is not expected that hazardous materials will be encountered in the Work.

1. If suspected hazardous materials are encountered, do not disturb; immediately notify Resident Engineer. Hazardous materials will be removed by Government under a separate contract.

E. Storage or sale of removed items or materials on-site is not permitted.

F. Utility Service: Maintain existing utilities indicated to remain in service and protect them against damage during selective demolition operations.

1. Maintain fire-protection facilities in service during selective demolition operations.

PART 2 - PRODUCTS

2.1 PERFORMANCE REQUIREMENTS

A. Regulatory Requirements: Comply with governing EPA notification regulations before beginning selective demolition. Comply with hauling and disposal regulations of authorities having jurisdiction.

- B. Standards: Comply with ANSI/ASSE A10.6 and NFPA 241.

PART 3 - EXECUTION

3.1 EXAMINATION

- A. Verify that utilities have been disconnected and capped before starting selective demolition operations.
- B. Review record documents of existing construction provided by Government. Government does not guarantee that existing conditions are same as those indicated in record documents.
- C. Survey existing conditions and correlate with requirements indicated to determine extent of selective demolition required.
- D. When unanticipated mechanical, electrical, or structural elements that conflict with intended function or design are encountered, investigate and measure the nature and extent of conflict. Promptly submit a written report to Resident Engineer.
- E. Survey of Existing Conditions: Record existing conditions by use of measured drawings and preconstruction photographs.

3.2 UTILITY SERVICES AND MECHANICAL/ELECTRICAL SYSTEMS

- A. Existing Services/Systems to Remain: Maintain services/systems indicated to remain and protect them against damage.

3.3 PREPARATION

- A. Site Access and Temporary Controls: Conduct selective demolition and debris-removal operations to ensure minimum interference with adjacent occupied and used facilities.
- B. Temporary Facilities: Provide temporary barricades and other protection required to prevent injury to people and damage to adjacent buildings and facilities to remain.
 - 1. Provide protection to ensure safe passage of people around selective demolition area and to and from occupied portions of building.
 - 2. Protect walls, ceilings, floors, and other existing finish work that are to remain or that are exposed during selective demolition operations.
 - 3. Cover and protect furniture, furnishings, and equipment that have not been removed.

3.4 SELECTIVE DEMOLITION, GENERAL

- A. General: Demolish and remove existing construction only to the extent required by new construction and as indicated. Use methods required to

complete the Work within limitations of governing regulations and as follows:

1. Proceed with selective demolition systematically, from higher to lower level. Complete selective demolition operations above each floor or tier before disturbing supporting members on the next lower level.
2. Neatly cut openings and holes plumb, square, and true to dimensions required. Use cutting methods least likely to damage construction to remain or adjoining construction. Use hand tools or small power tools designed for sawing or grinding, not hammering and chopping, to minimize disturbance of adjacent surfaces. Temporarily cover openings to remain.
3. Cut or drill from the exposed or finished side into concealed surfaces to avoid marring existing finished surfaces.
4. Do not use cutting torches until work area is cleared of flammable materials. At concealed spaces, such as duct and pipe interiors, verify condition and contents of hidden space before starting flame-cutting operations. Maintain portable fire-suppression devices during flame-cutting operations.
5. Maintain adequate ventilation when using cutting torches.
6. Locate selective demolition equipment and remove debris and materials so as not to impose excessive loads on supporting walls, floors, or framing.

- B. Existing Items to Remain: Protect construction indicated to remain against damage and soiling during selective demolition.

3.5 SELECTIVE DEMOLITION PROCEDURES FOR SPECIFIC MATERIALS

- A. Epoxy Terrazzo and Porcelain Tile: Saw-cut perimeter of area to be demolished, then break up and remove floor topping down to slab. Remove mortar and any coatings from the slab surface to provide a flat surface.

3.6 DISPOSAL OF DEMOLISHED MATERIALS

- A. General: Except for items or materials indicated to be recycled, reused, or otherwise indicated to remain Government's property, remove demolished materials from Project site and legally dispose of them in an EPA-approved landfill.
1. Do not allow demolished materials to accumulate on-site.
 2. Remove and transport debris in a manner that will prevent spillage on adjacent surfaces and areas.

3. Remove debris from elevated portions of building by hand cart and elevator.
 4. See Division 01 Section CONSTRUCTION WASTE MANAGEMENT for reuse and recycling of waste material requirements.
- B. Burning: Do not burn demolished materials.
- C. Disposal: Transport demolished materials off Government's property and legally dispose of them.

3.7 CLEANING

- A. Clean adjacent structures and improvements of dust, dirt, and debris caused by selective demolition operations. Return adjacent areas to condition existing before selective demolition operations began. Clean work areas at the end of each day. Remove construction materials or enclose them within barricaded areas where they cannot be reached by the general public.

3.8 SELECTIVE DEMOLITION SCHEDULE

- A. Existing Items to Be Removed: Epoxy terrazzo and porcelain tile flooring. Areas where new post base plates are to be installed.
- B. Gypsum board ceiling in stairwell for installation of steel post supports.

- - - END - - -

SECTION 05 50 00
METAL FABRICATIONS

PART 1 - GENERAL

1.1 DESCRIPTION

- A. This Section includes items and assemblies fabricated from structural steel shapes and other materials as shown and specified.

1.2 RELATED WORK

- A. Welded wire mesh panels attached to steel posts: Division 32, WELDED STEEL ORNAMENTAL FENCE SYSTEM AND WELDED WIRE MESH PANELS.
- B. Prime and finish painting: Division 09 Section, PAINTING.

1.3 SUBMITTALS

- A. Submit in accordance with Division 01 Section, SHOP DRAWINGS, PRODUCT DATA, AND SAMPLES.
- B. Manufacturer's Literature and Data:
- C. Shop Drawings:
 - 1. Each item specified, showing complete detail, location in the project, material and size of components, method of joining various components and assemblies, finish, and location, size and type of anchors.
 - 2. Mark items requiring field assembly for erection identification and furnish erection drawings and instructions.
 - 3. Provide templates and rough-in measurements as required.

1.4 QUALITY ASSURANCE

- A. Each manufactured product shall meet, as a minimum, the requirements specified, and shall be a standard commercial product of a manufacturer regularly presently manufacturing items of type specified.
- B. Each product type shall be the same and be made by the same manufacturer.
- C. Assembled product to the greatest extent possible before delivery to the site.
- D. Include additional features, which are not specifically prohibited by this specification, but which are a part of the manufacturer's standard commercial product.

PART 2 - PRODUCTS

2.1 MATERIALS

- A. Structural Steel: ASTM A36.
- B. Primer Paint: As specified in Division 09 Section, PAINTING.
- C. Modular Tube Shaped Units:

1. Factory finish tube shaped and parts with oven baked primer when exposed to view. Channels fabricated of ASTM A525, G90 galvanized steel have primer omitted in concealed locations. Finish screws and nuts with zinc coating.

2.2 HARDWARE

A. Rough Hardware:

1. Furnish rough hardware with a standard plating, applied after punching, forming and assembly of parts; galvanized, cadmium plated, or zinc-coated by electro-galvanizing process. Galvanized G-90 where specified.
2. Use G90 galvanized coating on ferrous metal for exterior work unless non-ferrous metal or stainless is used.

B. Fasteners:

1. Bolts with Nuts:
 - a. ASME B18.2.2.
 - b. ASTM A307 for 415 MPa (60,000 psi) tensile strength bolts.
 - c. ASTM F468 for nonferrous bolts.
 - d. ASTM F593 for stainless steel.
2. Screws: ASME B18.6.1.
3. Washers: ASTM F436, type to suit material and anchorage.
4. Nails: ASTM F1667, Type I, style 6 or 14 for finish work.

2.3 FABRICATION GENERAL

A. Material

1. Use material as specified. Use material of commercial quality and suitable for intended purpose for material that is not named or its standard of quality not specified.
2. Use material free of defects that could affect the appearance or service ability of the finished product.

B. Size:

1. Size and thickness of members as shown.

C. Connections

1. Except as otherwise specified, connections may be made by welding, riveting or bolting.
2. Field riveting will not be approved.
3. Design size, number and placement of fasteners, to develop a joint strength of not less than the design value.
4. Holes, for rivets and bolts: Accurately punched or drilled and burrs removed.

5. Size and shape welds to develop the full design strength of the parts connected by welds and to transmit imposed stresses without permanent deformation or failure when subject to service loadings.

6. Use stainless steel connectors for removable members machine screws or bolts.

D. Fasteners and Anchors

1. Use methods for fastening or anchoring metal fabrications to building construction as shown or specified.
2. Where fasteners and anchors are not shown, design the type, size, location and spacing to resist the loads imposed without deformation of the members or causing failure of the anchor or fastener, and suit the sequence of installation.
3. Use material and finish of the fasteners compatible with the kinds of materials that are fastened together and their location in the finished work.
4. Fasteners for securing metal fabrications to new construction only, may be by use of threaded or wedge type inserts or by anchors for welding to the metal fabrication for installation before the concrete is placed or as masonry is laid.
5. Fasteners for securing metal fabrication to new construction may be expansion bolts, toggle bolts, power actuated drive pins, welding, self drilling and tapping screws or bolts.

E. Workmanship

1. General:

- a. Fabricate items to design shown.
- b. Furnish members in longest lengths commercially available within the limits shown and specified.
- c. Fabricate straight, true, free from warp and twist, and where applicable square and in same plane.
- d. Provide holes, sinkages and reinforcement shown and required for fasteners and anchorage items.
- e. Provide openings, cut-outs, and tapped holes for attachment and clearances required for work of other trades.
- f. Prepare members for the installation and fitting of hardware.
- g. Fabricate surfaces and edges free from sharp edges, burrs and projections that may cause injury.

2. Welding:

- a. Weld in accordance with AWS.
- b. Welds shall show good fusion, be free from cracks and porosity and accomplish secure and rigid joints in proper alignment.

- c. Where exposed in the finished work, continuous weld for the full length of the members joined and have depressed areas filled and protruding welds finished smooth and flush with adjacent surfaces.
 - d. Finish welded joints to match finish of adjacent surface.
3. Cutting and Fitting:
- a. Accurately cut, machine and fit joints, corners, copes, and miters.
 - b. Fit removable members to be easily removed.
 - c. Design and construct field connections in the most practical place for appearance and ease of installation.
 - d. Fit pieces together as required.
 - e. Fabricate connections for ease of assembly and disassembly without use of special tools.
 - f. Joints firm when assembled.
 - g. Conceal joining, fitting and welding on exposed work as far as practical.
 - h. Do not show rivets and screws prominently on the exposed face.
 - i. The fit of components and the alignment of holes shall eliminate the need to modify component or to use exceptional force in the assembly of item and eliminate the need to use other than common tools.

F. Finish:

- 1. Finish exposed surfaces in accordance with NAAMM Metal Finishes Manual.
- 2. Steel and Iron: NAAMM AMP 504.
 - a. Surfaces exposed in the finished work:
 - 1) Finish smooth rough surfaces and remove projections.
 - 2) Fill holes, dents and similar voids and depressions with epoxy type patching compound.
 - b. Shop Prime Painting:
 - 1) Surfaces of Ferrous metal:
 - a) Items not specified to have other coatings.
 - b) Galvanized surfaces specified to have prime paint.
 - c) Remove all loose mill scale, rust, and paint, by hand or power tool cleaning as defined in SSPC-SP2 and SP3.
 - d) Clean of oil, grease, soil and other detrimental matter by use of solvents or cleaning compounds as defined in SSPC-SP1.
 - e) After cleaning and finishing apply one coat of primer as specified in Division 09 Section, PAINTING.

2) Non ferrous metals: Comply with MAAMM-500 series.

G. Protection:

1. Spot prime all abraded and damaged areas of zinc coating which expose the bare metal, using zinc rich paint on hot-dip zinc coat items and zinc dust primer on all other zinc coated items.

2.4 SUPPORTS

A. General:

1. Fabricate ASTM A36 structural steel shapes as shown.
2. Use clip angles or make provisions for welding hangers and braces to overhead construction.
3. Field connections may be welded or bolted.

PART 3 - EXECUTION

3.1 INSTALLATION, GENERAL

- A. Set work accurately, in alignment and where shown, plumb, level, free of rack and twist, and set parallel or perpendicular as required to line and plane of surface.
- B. Items set into concrete or masonry.
1. Provide temporary bracing for such items until concrete or masonry is set.
 2. Place in accordance with setting drawings and instructions.
 3. Build strap anchors, into masonry as work progresses.
- C. Set frames of covers, and similar items flush with finish floor or wall surface and, where applicable, flush with side of opening.
- D. Field weld in accordance with AWS.
1. Design and finish as specified for shop welding.
 2. Use continuous weld unless specified otherwise.
- E. Install anchoring devices and fasteners as shown and as necessary for securing metal fabrications to building construction as specified. Power actuated drive pins may be used except for removable items and where members would be deformed or substrate damaged by their use.
- F. Spot prime all abraded and damaged areas of zinc coating as specified and all abraded and damaged areas of shop prime coat with same kind of paint used for shop priming.
- G. Isolate aluminum from dissimilar metals and from contact with concrete and masonry materials as required to prevent electrolysis and corrosion.
- H. Secure escutcheon plate with set screw.

3.2 INSTALLATION OF SUPPORTS

- A. Anchorage to structure.
1. Secure supports to concrete inserts by bolting as shown.

3.3 CLEAN AND ADJUSTING

- A. Adjust movable parts including hardware to operate as designed without binding or deformation of the members centered in the opening or frame and, where applicable, contact surfaces fit tight and even without forcing or warping the components.
- B. Clean after installation exposed prefinished and plated items and items fabricated from stainless steel, aluminum and copper alloys, as recommended by the metal manufacture and protected from damage until completion of the project.

3.4 CONSTRUCTION WASTE MANAGEMENT

See Division 01 Section, CONSTRUCTION WASTE MANAGEMENT for reuse and recycling of waste material requirements.

- - - E N D - - -

SECTION 07 92 00

JOINT SEALANTS

PART 1 - GENERAL

1.1 DESCRIPTION

- A. Section includes:
 - 1. Silicone joint sealants.

1.2 SUBMITTALS

- A. Submit in accordance with Division 01 Section, SHOP DRAWINGS, PRODUCT DATA, AND SAMPLES.
- B. Product Data: For each joint-sealant product indicated.
- C. Samples for Verification: For each kind and color of joint sealant required, provide Samples with joint sealants in 1/2-inch wide joints formed between two 6-inch long strips of material matching the appearance of exposed surfaces adjacent to joint sealants.
- D. Joint-Sealant Schedule: Include the following information:
 - 1. Joint-sealant application, joint location, and designation.
 - 2. Joint-sealant manufacturer and product name.
 - 3. Joint-sealant formulation.
 - 4. Joint-sealant color.
- E. Qualification Data: For qualified installer.
- F. Product Certificates: For each kind of joint sealant and accessory, from manufacturer.

1.3 QUALITY ASSURANCE

- A. Installer Qualifications: Manufacturer's authorized representative who is trained and approved for installation of units required for this Project.
- B. Source Limitations: Obtain each kind of joint sealant from single source from single manufacturer.

1.4 PROJECT CONDITIONS

- A. Do not proceed with installation of joint sealants under following conditions:
 - 1. When ambient and substrate temperature conditions are outside limits permitted by joint sealant manufacturer or are below 40 °F.
 - 2. When joint substrates are wet.
 - 3. Where joint widths are less than those allowed by joint-sealant manufacturer for applications indicated.

4. Where contaminants capable of interfering with adhesion have not yet been removed from joint substrates.

1.7 WARRANTY

- A. Installer's Warranty: Manufacturer's standard form in which Installer agrees to repair or replace joint sealants that do not comply with performance and other requirements specified in this Section within specified warranty period.

1. Warranty Period: Two years from date of final acceptance of the Work.

- B. Manufacturer's Warranty: Manufacturer's standard form in which joint-sealant manufacturer agrees to furnish joint sealants to repair or replace those that do not comply with performance and other requirements specified in this Section within specified warranty period.

1. Warranty Period: Five years from date of final acceptance of the Work.

PART 2 - PRODUCTS

2.1 MATERIALS, GENERAL

- A. Compatibility: Provide joint sealants, backings, and other related materials that are compatible with one another and with joint substrates under conditions of service and application, as demonstrated by joint-sealant manufacturer, based on testing and field experience.
- B. VOC Content of Interior Sealants: Provide sealants and sealant primers for use inside the weatherproofing system that comply with the following limits for VOC content when calculated according to 40 CFR 59, Part 59, Subpart D (EPA Method 24):
 5. Architectural Sealants: 250 g/L.
 6. Sealant Primers for Nonporous Substrates: 250 g/L.
 7. Sealant Primers for Porous Substrates: 775 g/L.
- C. Stain-Test-Response Characteristics: Where sealants are specified to be nonstaining to porous substrates, provide products that have undergone testing according to ASTM C 1248 and have not stained porous joint substrates indicated for Project.
- D. Colors of Exposed Joint Sealants: Match adjacent surfaces, unless otherwise indicated on the Drawings or specified herein.

2.2 SILICONE JOINT SEALANTS

- A. Single-Component, Nonsag, Neutral-Curing Silicone Joint Sealant: ASTM C 920, Type S, Grade NS, Class 100/50, for use NT. Color shall match adjacent surfaces, except where noted otherwise on Drawings.

2.3 JOINT SEALANT BACKING

- A. General: Provide sealant backings of material that are nonstaining; are compatible with joint substrates, sealants, primers, and other joint fillers; and are approved for applications indicated by sealant manufacturer based on field experience and laboratory testing.
- B. Cylindrical Sealant Backings: ASTM C 1330, Type C (closed-cell material with a surface skin) or other types as approved in writing by joint-sealant manufacturer for joint application indicated, and of size and density to control sealant depth and otherwise contribute to producing optimum sealant performance.
- C. Bond-breaker tape: polyethylene tape or other plastic tape recommended by sealant manufacturer for preventing sealant from adhering to rigid, inflexible joint-filler materials or joint surfaces at back of joint. Provide self-adhesive tape where applicable.

2.4 MISCELLANEOUS MATERIALS

- A. Primer: Material recommended by joint-sealant manufacturer where required for adhesion of sealant to joint substrates indicated, as determined from preconstruction joint-sealant-substrate tests and field tests.
- B. Cleaners for Nonporous Surfaces: Chemical cleaners acceptable to manufacturers of sealants and sealant backing materials, free of oily residues or other substances capable of staining or harming joint substrates and adjacent nonporous surfaces in any way, and formulated to promote optimum adhesion of sealants to joint substrates.
- C. Masking Tape: Nonstaining, nonabsorbent material compatible with joint sealants and surfaces adjacent to joints.

PART 3 - EXECUTION**3.1 EXAMINATION**

- A. Examine joints indicated to receive joint sealants, with Installer present, for compliance with requirements for joint configuration, installation tolerances, and other conditions affecting joint-sealant performance.
- B. Proceed with installation only after unsatisfactory conditions have been corrected.

3.2 PREPARATION

- A. Surface Cleaning of Joints: Clean out joints immediately before installing joint sealants to comply with joint-sealant manufacturer's written instructions and the following requirements:
1. Remove all foreign material from joint substrates that could interfere with adhesion of joint sealant, including dust, paints (except for permanent, protective coatings tested and approved for sealant adhesion and compatibility by sealant manufacturer), old joint sealants, oil, grease, waterproofing, water repellents, water, surface dirt, and frost.
 2. Clean nonporous joint substrate surfaces with chemical cleaners or other means that do not stain, harm substrates, or leave residues capable of interfering with adhesion of joint sealants. Nonporous joint substrates include the following:
 - a. Metal.
 - b. Glass.
 - c. Porcelain enamel.
 - d. Glazed surfaces of ceramic tile.
- B. Joint Priming: Prime joint substrates where recommended by joint-sealant manufacturer or as indicated by preconstruction joint-sealant-substrate tests or prior experience. Apply primer to comply with joint-sealant manufacturer's written instructions. Confine primers to areas of joint-sealant bond; do not allow spillage or migration onto adjoining surfaces.
- C. Masking Tape: Use masking tape where required to prevent contact of sealant or primer with adjoining surfaces that otherwise would be permanently stained or damaged by such contact or by cleaning methods required to remove sealant smears. Remove tape immediately after tooling without disturbing joint seal.

3.3 INSTALLATION OF JOINT SEALANTS

- A. General: Comply with joint-sealant manufacturer's written installation instructions for products and applications indicated, unless more stringent requirements apply.
- B. Sealant Installation Standard: Comply with recommendations in ASTM C 1193 for use of joint sealants as applicable to materials, applications, and conditions indicated.
- C. Install sealant backings of kind indicated to support sealants during application and at position required to produce cross-sectional shapes

and depths of installed sealants relative to joint widths that allow optimum sealant movement capability.

1. Do not leave gaps between ends of sealant backings.
 2. Do not stretch, twist, puncture, or tear sealant backings.
 3. Remove absorbent sealant backings that have become wet before sealant application and replace them with dry materials.
- D. Install bond-breaker tape behind sealants where sealant backings are not used between sealants and backs of joints.
- E. Install sealants using proven techniques that comply with the following and at the same time backings are installed:
1. Place sealants so they directly contact and fully wet joint substrates.
 2. Completely fill recesses in each joint configuration.
 3. Produce uniform, cross-sectional shapes and depths relative to joint widths that allow optimum sealant movement capability.
- F. Tooling of Nonsag Sealants: Immediately after sealant application and before skinning or curing begins, tool sealants according to requirements specified in subparagraphs below to form smooth, uniform beads of configuration indicated; to eliminate air pockets; and to ensure contact and adhesion of sealant with sides of joint.
1. Remove excess sealant from surfaces adjacent to joints.
 2. Use tooling agents that are approved in writing by sealant manufacturer and that do not discolor sealants or adjacent surfaces.
 3. Provide concave joint profile per Figure 8A in ASTM C 1193, unless otherwise indicated.
 - a. Use masking tape to protect surfaces adjacent to recessed tooled joints.

3.4 CLEANING

- A. Clean off excess sealant or sealant smears adjacent to joints as the Work progresses by methods and with cleaning materials approved in writing by manufacturers of joint sealants and of products in which joints occur.

3.5 CONSTRUCTION WASTE MANAGEMENT

- A. See Division 01 Section CONSTRUCTION WASTE MANAGEMENT for reuse and recycling of waste material requirements.

3.6 PROTECTION

- A. Protect joint sealants during and after curing period from contact with contaminating substances and from damage resulting from construction

operations or other causes so sealants are without deterioration or damage at time of Substantial Completion. If, despite such protection, damage or deterioration occurs, cut out and remove damaged or deteriorated joint sealants immediately so installations with repaired areas are indistinguishable from original work.

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SECTION 09 91 00
PAINTING

PART 1-GENERAL

1.1 DESCRIPTION

- A. Section includes:
 - 1. Field Painting.
 - 2. Prime coats that may be applied in shop under other Sections.

1.2 SUBMITTALS

- A. Submit in accordance with Division 01 Section, SHOP DRAWINGS, PRODUCT DATA, AND SAMPLES.
- B. Manufacturer's Literature and Data:

Before work is started, or sample panels are prepared, submit manufacturer's literature, the current Master Painters Institute (MPI) "Approved Product List" indicating brand label, product name and product code as of the date of contract award, will be used to determine compliance with the submittal requirements of this specification. The Contractor may choose to use subsequent MPI "Approved Product List", however, only one list may be used for the entire contract and each coating system is to be from a single manufacturer. All coats on a particular substrate must be from a single manufacturer. No variation from the MPI "Approved Product List" is acceptable.
- C. Sample Panels:
 - 1. After painters' materials have been approved and before work is started submit sample panels showing each type of finish and color specified.
 - 2. Panels to show color: Composition board, 100 by 250 by 3 mm (4 inch by 10 inch by 1/8 inch).
 - 3. Attach labels to panel stating the following:
 - a. Federal Specification Number or manufacturers name and product number of paints used.
 - b. Product type and color.
 - c. Name of project.
 - 4. Strips showing not less than 50 mm (2 inch) wide strips of undercoats and 100 mm (4 inch) wide strip of finish coat.
- D. Sample of identity markers if used.

1.3 DELIVERY AND STORAGE

- A. Deliver materials to site in manufacturer's sealed container marked to show following:
 - 1. Name of manufacturer.
 - 2. Product type.
 - 3. Batch number.

4. Instructions for use.
 5. Safety precautions.
- B. In addition to manufacturer's label, provide a label legibly printed as following:
1. Federal Specification Number, where applicable, and name of material.
 2. Surface upon which material is to be applied.
 3. If paint or other coating, state coat types; prime, body or finish.
- C. Maintain space for storage, and handling of painting materials and equipment in a neat and orderly condition to prevent spontaneous combustion from occurring or igniting adjacent items.
- D. Store materials at site at least 24 hours before using, at a temperature between 18 and 30 degrees C (65 and 85 degrees F).

PART 2 - PRODUCTS

2.1 MATERIALS

- A. Interior Latex, MPI Gloss Level 3 (LE): MPI 52.
- B. Exterior Alkyd, Semi-Gloss (EO): MPI 94.
- C. Fast Drying Metal Primer: MPI 95.

2.2 PAINT PROPERTIES

- A. Use ready-mixed (including colors.)
- B. Where no requirements are given in the referenced specifications for primers, use primers with pigment and vehicle, compatible with substrate and finish coats specified.

2.3 REGULATORY REQUIREMENTS/QUALITY ASSURANCE

- A. Paint materials shall conform to the following VOC limit content restrictions of the local Environmental and Toxic Control jurisdiction when calculated according to 40 CFR 59, Subpart D (EPA Method 24):
 1. Volatile Organic Compounds (VOC): VOC content of paint and coating materials for interior application use shall not exceed the following.
 - a. Flat Paints and Coatings: 50 g/L
 - b. Non-Flat Paints, Coatings and Primers: 150 g/L
 - c. Anti-Corrosive Coatings: 250 g/L
 - d. Paint Primer: 150 g/L
 2. Asbestos: Materials shall not contain asbestos.
 3. Chromate, Cadmium, Mercury, and Silica: Materials shall not contain zinc-chromate, strontium-chromate, Cadmium, mercury or mercury compounds or free crystalline silica.
 4. Human Carcinogens: Materials shall not contain any of the ACGIH-BKLT and ACGHI-DOC confirmed or suspected human carcinogens.
 5. Use high performance acrylic paints in place of alkyd paints, where possible.

6. VOC content for solvent-based paints shall not exceed 250g/l and shall not be formulated with more than one percent aromatic hydro carbons by weight.

PART 3 - EXECUTION

3.1 JOB CONDITIONS

- A. Safety: Observe required safety regulations and manufacturer's warning and instructions for storage, handling and application of painting materials.
 1. Take necessary precautions to protect personnel and property from hazards due to falls, injuries, toxic fumes, fire, explosion, or other harm.
 2. Deposit soiled cleaning rags and waste materials in metal containers approved for that purpose. Dispose of such items off the site at end of each days work.
- B. Atmospheric and Surface Conditions:
 1. Do not apply coating when air or substrate conditions are:
 - a. Less than 3 degrees C (5 degrees F) above dew point.
 - b. Below 10 degrees C (50 degrees F) or over 35 degrees C (95 degrees F), unless specifically pre-approved by the Contracting Officer and the product manufacturer. Under no circumstances shall application conditions exceed manufacturer recommendations.
 2. Maintain interior temperatures until paint dries hard.
 3. Do no exterior painting when it is windy and dusty.
 4. Do not paint in direct sunlight or on surfaces that the sun will soon warm.
 5. Apply only on clean, dry and frost free surfaces except as follows:
 - a. Apply water thinned acrylic and cementitious paints to damp (not wet) surfaces where allowed by manufacturer's printed instructions.
 - b. Dampened with a fine mist of water on hot dry days concrete and masonry surfaces to which water thinned acrylic and cementitious paints are applied to prevent excessive suction and to cool surface.

3.2 SURFACE PREPARATION

- A. Method of surface preparation is optional, provided results of finish painting produce solid even color and texture specified with no overlays.
- B. General:
 1. Cover and protect prefinished items not to be painted such as lighting fixtures, escutcheon plates, hardware, trim, and similar items.
 2. See other sections of specifications for specified surface conditions and prime coat.
 3. Clean surfaces for painting with materials and methods compatible with substrate and specified finish.

C. Ferrous Metals:

1. Remove oil, grease, soil, drawing and cutting compounds, flux and other detrimental foreign matter in accordance with SSPC-SP 1 (Solvent Cleaning).
2. Remove loose mill scale, rust, and paint, by hand or power tool cleaning, as defined in SSPC-SP 2 (Hand Tool Cleaning) and SSPC-SP 3 (Power Tool Cleaning).
3. Spot prime abraded and damaged areas in shop prime coat that expose bare metal with same type of paint used for prime coat. Feather edge of spot prime to produce smooth finish coat.

D. Gypsum Board:

1. Remove dust, dirt, and other deterrents to paint adhesion.
2. Fill holes, cracks, and other depressions with CID-A-A-1272A Gypsum (Spackling Compound) finished flush with adjacent surface, with texture to match texture of adjacent surface. Patch holes over 25 mm (1-inch) in diameter as specified in Section for gypsum board.

3.3 PAINT PREPARATION

- A. Thoroughly mix painting materials to ensure uniformity of color, complete dispersion of pigment and uniform composition.
- B. Do not thin unless necessary for application and when finish paint is used for body and prime coats. Use materials and quantities for thinning as specified in manufacturer's printed instructions.
- C. Remove paint skins, then strain paint through commercial paint strainer to remove lumps and other particles.
- D. Mix two components and two part paint and those requiring additives in such a manner as to uniformly blend as specified in manufacturer's printed instructions unless specified otherwise.
- E. For tinting required to produce exact shades specified, use color pigment recommended by the paint manufacturer.

3.4 APPLICATION

- A. Start of surface preparation or painting will be construed as acceptance of the surface as satisfactory for the application of materials.
- B. Unless otherwise specified, apply paint in three coats; prime, body, and finish. When two coats applied to prime coat are the same, first coat applied over primer is body coat and second coat is finish coat.
- C. Apply each coat evenly and cover substrate completely.
- D. Allow not less than 48 hours between application of succeeding coats, except as allowed by manufacturer's printed instructions, and approved by Resident Engineer.

- E. Finish surfaces to show solid even color, free from runs, lumps, brushmarks, laps, holidays, or other defects.
- F. Apply by brush, roller or spray, except as otherwise specified.
- G. Do not paint in closed position operable items such as access doors and panels, window sashes, overhead doors, and similar items except overhead roll-up doors and shutters.

3.5 PRIME PAINTING

- A. After surface preparation prime surfaces before application of body and finish coats, except as otherwise specified.
- B. Spot prime and apply body coat to damaged and abraded painted surfaces before applying succeeding coats.
- C. Metals:
 - 1. Steel and iron: MPI 107 (Rust-Inhibitive, Water Based {Primer}). Use MPI 153 (Light Industrial Coating, Interior, Waterbased, Semi-Gloss, Gloss Level 5) where finish is specified.
 - 2. Zinc-coated steel and iron: MPI 134 (Waterborne Galvanized Primer).
- D. Gypsum Board:
 - 1. Surfaces scheduled to have MPI 52 (Interior Latex, MPI Gloss Level 3 (LE)), and MPI 54.
 - 2. Primer: MPI 50 (Interior Latex Primer Sealer).

3.6 EXTERIOR FINISHES

- A. Apply following finish coats where indicated on drawings under, SCHEDULE FOR FINISHES.
- B. Steel and Ferrous Metal:
 - 1. Two coats of MPI 94 (Exterior Alkyd, Semi-Gloss (EO)) on exposed surfaces.
- C. Machinery without factory finish except for primer: One coat MPI 94.

3.7 INTERIOR FINISHES

- A. Apply following finish coats over prime coats in spaces or on existing surfaces to match existing.
- B. Metal Work:
 - 1. Apply to exposed surfaces.
 - 2. Omit body and finish coats on surfaces concealed after installation except electrical conduit containing conductors over 600 volts.
 - 3. Ferrous Metal, Galvanized Metal, and Other Metals Scheduled:
 - a. Apply two coats of MPI 81 (Interior Alkyd, Quick Dry, Semi-Gloss) unless specified otherwise.
- C. Gypsum Board:

1. One coat of MPI 50 (Interior Latex Primer Sealer) plus one coat of MPI 139 (Interior High Performance Latex, MPI Gloss level 3 (LL)), MPI 52 (Interior Low-VOC Latex), MPI Gloss Level 3).

3.8 PAINT COLOR

- A. Color and gloss of finish coats is to match existing.
- B. Coat Colors:
 1. Color of priming coat: Lighter than body coat.
 2. Color of body coat: Lighter than finish coat.
 3. Color prime and body coats to not show through the finish coat and to mask surface imperfections or contrasts.

3.9 BUILDING AND STRUCTURAL WORK FIELD PAINTING

- A. Painting and finishing of interior and exterior work.
 1. Painting and finishing of new work including colors and gloss of finish selected to match existing.
 2. Painting of disturbed, damaged and repaired or patched surfaces when entire space is not scheduled for complete repainting or refinishing.
 3. Painting of ferrous metal.

3.10 PROTECTION CLEAN UP, AND TOUCH-UP

- A. Protect work from paint droppings and spattering by use of masking, drop cloths, removal of items or by other approved methods.
- B. Upon completion, clean paint from hardware, glass and other surfaces and items not required to be painted of paint drops or smears.
- C. Before final inspection, touch-up or refinished in a manner to produce solid even color and finish texture, free from defects in work that was damaged or discolored.

3.11 CONSTRUCTION WASTE MANAGEMENT

See Division 01 Section CONSTRUCTION WASTE MANAGEMENT for reuse and recycling of waste material requirements.

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SECTION 26 41 00
FACILITY LIGHTNING PROTECTION**PART 1 - GENERAL****1.1 DESCRIPTION**

Remove existing 10 inch lightning protection air terminals on existing perimeter wall of existing parking garage. All existing lightning protection main conductors shall remain. Relocate 10 inch air terminals to top of posts for new perimeter security fence. Secure air terminals to post with a terminal support specifically designed to clamp to a pipe or post. There are (46) existing 10 inch air terminals mounted on the existing perimeter wall spaced approximately 20 feet on centers. The new perimeter security fence will have posts with 8'-0" center spacing.

Space relocated air terminals on 16 feet center spacing and provide additional air terminals as required so that the space between any two air terminals does not exceed 20 feet. Connect each air terminal to the existing lightning protection main conductor located on the existing perimeter wall. Provide two conductor paths from each new post top air terminals to the existing main conductor.

1.2 SUBMITTALS

- A. Submit in accordance with Division 01 Section, SHOP DRAWINGS, PRODUCT DATA, AND SAMPLES.
- B. Shop Drawings:
 - 1. Layout of the complete lightning protection system showing all components. Layout drawing shall be at a scale of 1/16th inch = 1 foot 0 inches minimum.
 - 2. Details of all components to be used in the installation.
- C. Qualifications: Submit proof that the installer of the lightning protection system has had suitable and adequate experience installing other lightning protection systems, and is capable of installing the system as recommended by the manufacturer of the equipment.
- D. Certification: Two weeks prior to final inspection, submit four copies of the following certifications to the Resident Engineer:
 - 1. Certification that the lightning protection system has been properly installed and tested.
 - 2. Certification that the lightning protection system has been inspected by a UL representative and has been approved by UL without variation.

PART 2 - PRODUCTS**2.1 MATERIALS**

- A. Provide Class II system. Attach master labels "A" or "B" to each item by its manufacturer as evidence that the materials have been manufactured in conformance with the UL Standards for master label lightning protection materials.
- B. In addition to conformance to UL 96, the component material requirements are as follows:
 - 1. Conductors: Electrical grade aluminum. Use copper cable below grade and for down conductors between grade level and roof.
 - 2. Air terminals: Solid aluminum, with blunt tips.
- C. Anchors and fasteners: Bolt type which are most suitable for the specific anchor and fastener installations.

PART 3 - EXECUTION**3.1 INSTALLATION**

- A. Install the conductors as inconspicuously as practical and with the proper bends. Refer to the drawings for details.
- B. Make connections of dissimilar metal with bimetallic type fittings to prevent electrolytic action.
- C. Connect exterior metal surfaces, located within 900 mm (three feet) of the lightning protection system conductors, to the lightning protection system conductors to prevent flashovers.
- D. When the lightning protection systems have been installed, have the systems inspected by a UL representative. Obtain and install a UL numbered master label "C" for each of the lightning protection systems at the location directed by the UL representative and the Resident Engineer.

3.2 CONSTRUCTION WASTE MANAGEMENT

- A. Comply with the Waste Management Plan specified in Division 01 Section CONSTRUCTION WASTE MANAGEMENT.

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SECTION 32 31 61.00 50
WELDED STEEL ORNAMENTAL FENCE SYSTEM AND WELDED WIRE MESH PANELS**PART 1 - GENERAL****1.1 SUMMARY**

- A. Section includes welded steel ornamental and architectural welded wire mesh panel fences.

1.2 SUBMITTALS

- A. Submit in accordance with Division 01 Section, SHOP DRAWINGS, PRODUCT DATA, AND SAMPLES.
- B. Product Data: For each type of product indicated.
- C. Shop Drawings: Include plans, elevations, sections, details, and attachments to other work.
 - 1. Show post dimensions and wall thickness.
- D. Welding certificates.
- E. Design Data:
 - 1. Calculations: For installed products indicated to validate compliance with specified performance requirements; provide calculations, including engineering analysis data, signed and sealed by the qualified professional engineer responsible for their preparation.

1.3 QUALITY ASSURANCE

- A. Installer Qualifications: Shall be manufacturer's authorized installer.
- B. Welding Qualifications: Qualify procedures and personnel according to AWS D1.2/D1.2M, "Structural Welding Code."
- C. Preinstallation Conference: Conduct conference at Project site.
- D. Warranty: Provide 20 year warranty for welded steel ornamental fence system and 10 year warranty for architectural welded wire mesh panels. Warranties are from date of final acceptance of the Work.

1.4 DESIGN LOADS

- A. Structural Performance of Railings: Railings shall withstand the effects of gravity loads and the following loads and stresses within limits and under conditions indicated.
 - 1. Handrails and Top Rails:
 - 1) Uniform load of 50 pounds per linear foot applied in any direction.
 - 2) Concentrated load of 200 pounds applied in any direction.

- 3) Uniform and concentrated loads need not be assumed to act concurrently.
2. Infill:
 - 1) Concentrated load of 50 pounds applied horizontally on an area of 1 square foot.
 - 2) Infill load and other loads need not be assumed to act concurrently.

PART 2 - PRODUCTS

2.1 WELDED STEEL ORNAMENTAL FENCE SYSTEM

- A. Steel material for fence panels and posts shall conform to the requirements of ASTM A653, with a minimum yield strength of 45,000 psi and a minimum zinc (hot-dip galvanized) coating weight of 0.90 oz/ft²; Coating Designation G-90.
- B. Unless otherwise indicated or required by the fence manufacturer, pickets shall be 1 inch square by 14 gage tubing; rails shall be channel, 1.75 inch by 1.75 inch by 0.105 inches; and picket holes in the rail shall be spaced 4.715 inches o.c.
- C. Characteristics: Fence panels and posts shall match the characteristics of Montage II Invincible rail system by Ameristar Fence.

2.2 FABRICATION

- A. Pickets, rails and posts shall be pre-cut to specified lengths. Rails shall be pre-punched to accept pickets.
- B. Pickets shall be inserted into the pre-punched holes in the rails and shall be aligned to standard spacing. The aligned pickets and rails shall be joined at each picket-to-rail intersection by a fusion welding process, thus completing the rigid panel assembly.
- C. The manufactured panels and posts and related components shall be subjected to an inline electrodeposition coating process consisting of a multi-stage pretreatment/wash (with zinc phosphate), followed by a duplex application of an epoxy primer and an acrylic topcoat. The minimum cumulative coating thickness of epoxy and acrylic shall be 2 mils. The color shall be black. The coated panels and posts shall be capable of meeting the performance requirements of ASTM F2408.
- D. The manufactured fence system shall be capable of meeting the vertical load, horizontal load, and infill performance requirements for Industrial weight fences under ASTM F2408.

2.3 WELDED WIRE MESH PANELS SYSTEM

- A. Steel wire mesh fence panels shall be welded by resistance welding per ASTM A185 using minimum 0.192 inch pre-galvanized steel wire, welded at each crossing to form rectangles. Vertical wires shall be spaced at 2 inches; horizontal wires shall be spaced at 6 inches. The cold rolled wire shall have a tensile strength of at least 70,000 PSI and 74,000 PSI weld shear strength. Wire strand shall be galvanized before welded (GBW), .050 ounces per square foot zinc coating conforming to the ASTM A641.
- B. Panels and posts shall be precut to specified lengths. Panels shall have a number of structural folds based on the specified panel height as follows:
 - 1. 48 inch height x 96 inch width panel - 2 horizontal panel folds
 - 2. 69 inch height x 96 inch width panel - 3 horizontal panel folds
 - 3. 96 inch height x 96 inch width panel - 4 horizontal panel folds
- C. The manufactured panels and related components shall be subjected to an inline electrodeposition coating process consisting of a multi-stage pretreatment/wash (with zinc phosphate), followed by a duplex application of an epoxy primer and an acrylic topcoat. The minimum cumulative coating thickness of epoxy and acrylic shall be 2 mils. The color shall be black.
- D. The coated panels and posts shall be capable of meeting the performance requirements of ASTM F2408.

PART 3 - EXECUTION

3.1 FENCE INSTALLATION

- A. Fence post shall be spaced as indicated on drawings. Attach posts to back of precast panels with manufacturer's standard brackets and fasteners. Do not cut rebar in precast panel with fasteners.

3.2 FENCE INSTALLATION MAINTENANCE

- A. When cutting/drilling rails or posts adhere to the following steps to seal the exposed steel surfaces: 1) Remove all metal shavings from cut area. 2) Apply zinc-rich primer to thoroughly cover cut edge and/or drilled hole; let dry. 3) Apply 2 coats of custom finish paint matching fence color. Manufacturer's spray cans or paint pens shall be used to prime and finish exposed surfaces; it is recommended that paint pens be used to prevent overspray.

3.3 WELDED WIRE MESH PANELS

- A. Attach precut panels with edging to structural steel post system in stairwell with manufacturer's recommended attachment clips.

3.4 CLEANING

- A. Clean the Project site of excess materials; post-hole excavations shall be scattered uniformly away from posts.

3.5 CONSTRUCTION WASTE MANAGEMENT AND DISPOSAL

- A. See Division 01 Section CONSTRUCTION WASTE MANAGEMENT for reuse and recycling of waste material requirements

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