

**SECTION 23 08 00****COMMISSIONING OF HVAC SYSTEMS****PART 1 - GENERAL****1.1 DESCRIPTION**

- A. The requirements of this Section apply to all sections of Division 23.

**1.2 RELATED WORK**

- A. Section 01 00 00 GENERAL REQUIREMENTS.  
B. Section 01 33 23 SHOP DRAWINGS, PRODUCT DATA, AND SAMPLES.

**1.3 SUMMARY**

- A. This Section includes requirements for commissioning the HVAC systems, subsystems and equipment.

**1.4 COMMISSIONED SYSTEMS**

- A. Commissioning of a system or systems specified in this Division is part of the construction process. Documentation and testing of these systems, as well as training of the VA's Operation and Maintenance personnel, is required in cooperation with the VA and the Commissioning Agent.
- B. The following HVAC systems will be commissioned:
1. Inlet ventilation and combustion air system and ducted exhaust air/recirculation air system including dampers, safeties such as damper end switches and controls.
  2. Fuel Delivery and Storage Systems for Boilers and Standby Generators (Fuel level monitoring/controls/alarms, transfer pumps and motors, leak detection monitoring/alarms, and fill systems)

**1.6 SUBMITTALS**

- A. The commissioning process requires review of selected Submittals. The Commissioning Agent will provide a list of submittals that will be reviewed by the Commissioning Agent. This list will be reviewed and approved by the VA prior to forwarding to the Contractor. Refer to Section 01 33 23 SHOP DRAWINGS, PRODUCT DATA, and SAMPLES for further details.
- B. The commissioning process requires Submittal review simultaneously with engineering review.

**PART 2 - PRODUCTS (NOT USED)****PART 3 - EXECUTION****3.1 PRE-FUNCTIONAL CHECKLISTS**

- A. The Contractor shall complete Pre-Functional Checklists to verify systems, subsystems, and equipment installation is complete and systems are ready for Systems Functional Performance Testing. The Commissioning Agent will prepare Pre-Functional Checklists to be used to document equipment installation. The Contractor shall complete the checklists. Completed checklists shall be submitted to the VA and to the Commissioning Agent for review. The Commissioning Agent may spot check a sample of completed checklists. If the Commissioning Agent determines that the information provided on the checklist is not accurate, the Commissioning Agent will return the marked-up checklist to the Contractor for correction and resubmission. If the Commissioning Agent determines that a significant number of completed checklists for similar equipment are not accurate, the Commissioning Agent will select a broader sample of checklists for review. If the Commissioning Agent determines that a significant number of the broader sample of checklists is also inaccurate, all the checklists for the type of equipment will be returned to the Contractor for correction and resubmission.

**3.2 SYSTEMS FUNCTIONAL PERFORMANCE TESTING:**

- A. The Commissioning Process includes Systems Functional Performance Testing that is intended to test systems functional performance under steady state conditions, to test system reaction to changes in operating conditions, and system performance under emergency conditions. The Commissioning Agent will prepare detailed Systems Functional Performance Test procedures for review and approval by the Resident Engineer. The Contractor shall review and comment on the tests prior to approval. The Contractor shall provide the required labor, materials, and test equipment identified in the test procedure to perform the tests. The Commissioning Agent will witness and document the testing. The Contractor shall sign the test reports to verify tests were performed.

**3.4 TRAINING OF VA PERSONNEL**

- A. Training of the VA's operation and maintenance personnel is required in cooperation with the Resident Engineer and Commissioning Agent. Provide competent, factory authorized personnel to provide instruction

to operation and maintenance personnel concerning the location, operation, and troubleshooting of the installed systems. The instruction shall be scheduled in coordination with the Resident Engineer after submission and approval of formal training plans.

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