

PRE-BID MEETING AGENDA

PRE-BID CONFERENCE ATTENDEE REGISTER

PROJECT NUMBER: 586-13-201

REMOVE & REPLACE FIRE PUMPS

WITH ELECTRIC DRIVEN FIRE PUMPS

G.V. (SONNY) MONTGOMERY VA MEDICAL CENTER

JACKSON, MISSISSIPPI

I. Introductions

II. Review of Invitation for Bids

A. Sealed bid due date and time

1. Sealed Bids are due by 2:00p.m. CST, on Wednesday, May 1, 2013.
2. Bids are due at The Department of Veterans Affairs, Network Contracting Activity 16, Purchasing and Contracting (90C), 715 South Pear Orchard Road., Plaza 1, 4th Floor, Ridgeland, Mississippi 39157
The Offeror(s) are responsible for making sure that the bid is in the office of the Department of Veterans Affairs in time.
3. **NO FAX OR ELECTRONICALLY SUBMITTED BIDS WILL BE ACCEPTED.**
4. Refer to 52.214-3 52.214-5 SUBMISSION OF BIDS (MAR 1997)
5. Refer to VAAR 852.214-70 CAUTION TO BIDDERS—BID ENVELOPES (JAN 2008)

B. Preparation of Bids

1. Refer to 52.214-18 PREPARATION OF BIDS – CONSTRUCTION (APR 1984)
1. Refer to 52.236-28 PREPARATION OF PROPOSALS – CONSTRUCTION (APR 1997)

C. Contractor Qualifications

1. Prior to award Contractor must be registered in the System of Award Management (SAM) database at <https://www.sam.gov>.
2. Prior to award Contractor must be registered in the VetBiz.gov Vendor Information Pages (VIP) at <http://www.vetbiz.gov/>.
3. Prior to submission of bid, Offeror must complete the Representations and Certifications electronically via the Online Representations and Certifications Application (ORCA) website at <http://orca.bpn.gov>.
4. **Award cannot be made unless the Contractor is registered in the above.**

D. Contract Award Process

1. A Contract will be awarded on a Lump Sum (Firm Fixed Price) to Lowest Price Technically Acceptable without discussions; but the government reserves the right to enter into discussions, if so determined to be in the best interest of the government.
2. Refer to 52.214-19 CONTRACT AWARD—SEALED BIDDING—CONSTRUCTION (AUG 1996)

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- E. Time for Completion
 - 1. The time for completion for this project will be 180 calendar days from the date of the Award.
- F. Bid Guarantee
 - 1. A bid guarantee is required in an amount 20 percent (20%) of the bid price.
 - 2. Failure to furnish the required bid guarantee in the proper form and amount, by the time set for opening of bids, will require rejection of the bid.
 - a. Refer to 52.228-1 BID GUARANTEE (SEP 1996)
- G. Minority Utilization
 - 1. The goals for minority and female participation, expressed in percentage terms for the Contractor's aggregate workforce in each trade on all construction work in the covered area, are as follows:
 - Goals for minority participation for each trade is 30.3%
 - Goals for female participation for each trade is 6.9%
- H. Addenda Acknowledgement
 - 1. The offeror must acknowledge receipt of amendments to the solicitation; give number and date of each, on the SF 1442 page 2.
 - 2. Refer to 52.214-3 AMENDMENTS TO INVITATIONS FOR BIDS (DEC 1989)
- I. Signers
 - 1. The Bid Form is to be signed in ink by a person authorized to sign the offer.
- J. Protest
 - 1. Protests, as defined in section 33.101 of the Federal Acquisition Regulation, that are filed directly with an agency, and copies of any protests that are filed with the Government Accountability Office (GAO), shall be served on the Contracting Officer.
 - 2. Refer to 52.233-2 SERVICE OF PROTECT (SEP 2006)
- K. Project Overview -A brief project overview by Project Manager.
- L. SITE TOUR
- M. All questions regarding this solicitation must be submitted to the Contracting Officer in writing (email is acceptable). Any prospective bidder desiring an explanation or interpretation of the solicitation, drawings, specifications, etc., must request it in writing. All questions must be submitted in writing to the contracting officer: Jennifer Adams (jennifer.adams7@va.gov) No Later Than: 2:00 p.m. CST **FRIDAY, APRIL 12, 2013**. No phone responses will be accepted.

Note: This meeting is meant to be helpful but does not and cannot change the Bid Documents. Bidders must rely on published Addenda for official answers to questions that are not currently covered by Bid Documents.