

STATEMENT OF WORK PART A – GENERAL INFORMATION

A.1 INTRODUCTION – This requirement is for the application for the repair and application of new epoxy flooring in the Spinal Cord Injury (SCI) bowel rooms in ward 1 East and 1 West of the Spinal Cord Injury Unit (SCI)

A.2 BACKGROUND – Infection Control and floor in need of replacement

A.3 SCOPE OF WORK – The Contractor shall furnish all labor, supervision, and material to apply / install epoxy flooring for two bowel rooms.

STATEMENT OF WORK PART B – WORK REQUIREMENTS

B.1 Tasks to be accomplished:

1. Contractor shall for prep the concrete flooring, leveling of the floor area and repair the concrete floors as required to accept the new flooring (SIKA epoxy resin).
2. Top coat color to be selected by the Department of Veterans Affairs Medical Center.
3. Work shall be performed during normal work hours between 8 Am and 6pm Monday thru Sunday .
 - Contractor shall repair all damaged walls to include drywall repair and installation of ceramic tiles. (tile to be provided by VA)
 - New resin flooring shall be applied to provide sufficient coating and thickness and shall be coped and or angled to allow to be applied at the base of the walls and to extend approx 4-6 inches to the current height of the old epoxy floor covering.
 - Removal of bathroom fixtures shall be the responsibility of the contractor and shall be reinstalled by the contractor and resealed as per code requires, including all caulking as needed. (fixtures to be removed:
 - Contractor shall apply a heavier non slip epoxy resin at all door entrance but these areas shall be able to be mopped and cleaned.
 - **NOTE: A site visit is recommended for all bidders submitting a proposal. Failure to visit the work site shall in no way relieve the contractor from successfully performing the required work at the award contract price.**

Additional tasks:

- Contractor must apply for all applicable construction permits.
- All work must be completed in accordance with local, State and Federal regulations (including the local Fire Marshal and Memphis, TN DEEM.
- Contractor shall provide daily cleanup of work area and trash removal from site.

STATEMENT OF WORK PART C – SUPPORTING INFORMATION

C.1 Place of Performance – VA Medical Center, Memphis, TN.

C.2 Period of Performance – The Contractor shall perform all work after normal business hours, (unless other times are stipulated by the Contracting Officer's Technical Representative (COTR)).

C.3 Special Considerations –

C.3.1 Contractor Furnished Materials – All labor, materials, equipment to perform the job. When "furnish", "provide", "install", or similar term is used it shall mean a complete installation, ready for use.

- C.3.2 Government Furnished Materials and Services. Government furnished property, if any, will be identified and will only be used for the performance of this contract unless otherwise authorized by the Contracting Officer. The Contractor shall, at all times, take any and all steps necessary for maintenance and preservation of all Government-furnished property. The Contractor shall comply with all reasonable requests of the Contracting Officer to enclose, or specifically protect, Government-furnished property.
- C.3.3 Qualifications of Key Personnel – Contractor's employees should be knowledgeable of standards associated with this type work.
- C.3.4 Supervision/Communications. At all times during the performance, the Contractor's Superintendent (if applicable) shall be available by cellular phone. Prior to beginning any work, the Contractor shall supply the COTR with the telephone number for the Superintendent. The Contractor's "Competent Person" that meets OSHA training guidelines, is capable of making decisions and acting on behalf of the Contractor shall be physically located on site at all times during performance of the contract. If the Contractor's Competent Person is absent from the job site for an extended period of time, the COTR may send all Contractor/sub-contractor employees off the job.
- C.3.5 Security Requirements: Contractor shall identify which employees will be working under the awarded contract. Contractor personnel shall include employees, sub-contractors, subcontractor employees, suppliers and delivery personnel entering the Medical Center. This does not apply to suppliers and delivery personnel making deliveries to the VA warehouse dock only. Those employees shall bring photo ID to obtain a VA Contractor identification badge that shall be worn above the belt at all times while on Medical Center property. Contractor's employees shall return all I.D. badges to designated personnel at time designated in the task order.
- C.3.6 The Contracting Officer's Technical Representative (COTR) is responsible for the inspection of the work called for in this job. The Contracting Officer's Technical Representative will be identified in the task order by name, telephone number and location. Inspections made by the COTR are for the sole benefit of the Government and do not relieve the Contractor of any quality control responsibilities.
- C.3.7 The Safety Manager is responsible for safety inspections of all contract operations. The Safety Manager will be identified in the task order by name, phone number and location.
- C.3.8 Drawings – General. Contract drawings (if applicable) will indicate the extent and location of work. If any departure from the contract drawings are deemed necessary by the Contractor, the details of such departure and the reasons therefore shall be submitted to the Contracting Officer for approval as soon as practical. No such departure shall be made without proper written permission of the Contracting Officer. The Contractor is responsible for all information and requirements in drawings and specifications that pertain to the task order.
- C.3.9 Verification of Dimensions – The Contractor shall visit the job site to thoroughly familiarize himself with all the details of the work and working conditions. The Contractor shall also verify all dimensions in the field and shall advise the Contracting Officer of any discrepancy before performing any work. The Contractor shall be specifically responsible for the coordination and proper relation of his work to the building, structure, phasing and ensure the safety of employees and workmen.
- C.3.10 Smoking Policy. The Contractor shall not allow smoking in any building. The Contractor shall ensure employees smoke only in designated outdoor areas, 50 feet away from buildings.
- C.3.11 Parking/Traffic Regulations. The Contractor shall not park on grassy areas unless approved by the COTR and the Contractor agrees to restore areas back to VA standards. Drivers should be particularly concerned with pedestrian traffic. Yield to pedestrians in crosswalks. Posted speed limits and all other traffic controls are to be observed by operators at all times. Seat belt use is mandatory on the VA grounds.