

**Department of Veterans Affairs**  
**National Cemetery Administration**  
**Dallas-Fort Worth National Cemetery**  
Request for Proposal for Columbarium Cap Replacement  
Project Number: 789CM3913

DESCRIPTION/SPECIFICATIONS/WORK STATEMENT

A.1 General Requirements

A.1.1 NCA Mission

The National Cemetery Administration honors veterans with a final resting place and lasting memorials that commemorate their service to our nation. National cemeteries are national shrines. The standards of maintenance, appearance and operational procedures performed by the contractor at this cemetery shall reflect this nation's concern for those interred here. For this reason, the contractor's strict adherence to the specifications shall be required and shall be essential.

A.1.2 Scope of Work

a. Contractor shall furnish all equipment, parts, materials, supplies, labors and supervision necessary and incidental to Bid Item #1: remove and replace all the stone caps of the inserted walls at Columbarium "B" Complex (Walls 4 thru 7, and Court 1 thru 4 ; ) salvage the affected lettering niche identification medallions and reinstall them back to their proper positions. Add Alternate Bid Item #2: Replace all broken and/or cracked stone caps and salvage and reuse all affected wall niche identification medallions, excluding bid item #1 at Dallas-Fort Worth National Cemetery.

b. It shall be the contractor's responsibility to comply with all the applicable local, state and federal laws and regulations.

c. Contract shall apply and obtain all applicable permits to comply with local, State and Federal regulations and requirements.

d. Contractor shall remove and dispose of all waste materials and construction debris and comply with all applicable local, State and Federal regulations and requirements.

e. All waste materials and debris shall be removed from the cemetery ground by the contractor at its own expenses, including all applicable permits and fees.

f. All utilities required for the continuous operation of all existing facilities shall be maintained in service at all times except when disruptions are needed. The contractor shall inform the cemetery director and the contracting officer in writing for such disruptions and obtain approval from the contracting officer in writing at least 2 weeks prior to such need. When option exists, implement options to minimize interruption of services to the facilities.

g. Contractor shall coordinate with the cemetery director for parking, material storage, temporary portable potties, and any other needs for the work. Public access to the national cemetery shall not be impaired including access to the gravesites and columbarium.

h. The contractor shall assume sole responsibility for safety of all persons on or about the construction site, in accordance with applicable laws and codes. Guard all materials in accordance with the safety provisions according to OSHA and Associated General Contractors of America (AGC).

i. The contractor shall protect all exiting cemetery properties within the affected construction areas. Any damages shall be repaired/replaced at the contractor's expense.

B. Schedule

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Schedule Objectives - The anticipated completion of this project duration is **240** calendar days after receipt of awarded contract Notice-to-Proceed from the contracting officer.

Request for Proposal Issued by CO	Planning Day-1	
Pre-proposal Conference	Planning Day-21	
Proposal Submitted to CO		
• Contract Award by CO	• Day 1	
Notice to Proceed (NTP) by CO		
Construction Completion / Final Inspection/Custody Receipt		

**B.1 Submittal to the Contracting Officer**

All proposed schedules with shop drawings shall submit to the contracting officers for approval prior to its implementation and installation.

**C. Quality Assurance/Quality Control**

The contractor shall guarantee that all work done under this contract shall be free from defaults and no faulty materials or workmanship with one (1) year warranty or extended manufacturer's warranty. The contractor is hereby agrees to repair or replace deficiency within specified time frame by the direction of the contracting officer at contractor's own expense and shall be corrected to the satisfaction of the government.

The contractor shall provide the shop drawings and certified test results to comply with the required Specification 03 45 00 for precast concrete.

**D. Project Close out**

The contractor shall restore all disturbed area back to the original or better condition and clean the site to the satisfaction of the government prior to the submittal of the final pay requests.

End