



1. The first step in the process is to identify the problem or issue that needs to be addressed. This involves gathering information and understanding the context of the problem.

2. Once the problem is identified, the next step is to define the objectives and goals of the project. This helps to clarify what needs to be achieved and provides a clear direction for the project.

3. The third step is to develop a plan or strategy to address the problem. This involves identifying the resources needed, the timeline, and the specific actions to be taken.

4. After the plan is developed, the next step is to implement the project. This involves putting the plan into action and monitoring progress along the way.

5. Finally, the project is evaluated to determine its effectiveness and impact. This involves comparing the results against the objectives and goals set at the beginning of the project.

**FAX TO: 847-832-8168**

LAP

## 2011 Laboratory Improvement Programs Order Form

[illegible]

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