

**SECTION 01 00 00A**  
**SUPPLEMENTARY GENERAL REQUIREMENTS**

**PART 1 - GENERAL**

**1.1 STATEMENT OF BID ITEM(S)**

- A. See Section 00 01 20 - Bid Items.

**1.2 ENGINEERING SERVICE PROJECT GUIDELINES AND REQUIREMENTS**

- A. Following this Scope of Work and included as a part of the contract documents is the Engineering Service Project Guidelines and Requirements - Section 00 04 00 to be reviewed and completed by awardees during the Pre-Construction Meeting.

**1.3 SITE VISIT**

- A. All Bidders are encouraged to visit the construction site with the Contracting Officer to determine and verify existing conditions that will be experienced in the accomplishment of this work prior to bidding.

**1.4 PHASING**

- A. The work shall progress in a manner that will allow for ongoing facility operations. No work shall be allowed or permitted that deviates from the specified scheduled plan. Any change in this schedule must be requested in writing to the Contracting Officer, documenting a justifiable reason for a change. Any approval granted will be understood to be on a temporary and limited basis only at no additional cost to the government.

**1.5 SAFETY REQUIREMENTS AND CONDITIONS**

- A. Work will be accomplished in a safe manner in accordance with Office of Acquisition and Logistics, Building 37 safety, traffic, parking and no smoking regulations. See Section 01 00 00 - GENERAL REQUIREMENTS for safety requirements. All work shall comply with OSHA and NFPA, 101 Life Safety Codes.

**1.6 STORAGE OF MATERIALS**

- A. The Office of Acquisition and Logistics, Building 37 will provide a designated staging area for all Contractor's material and equipment for this project for each Phase. It shall be the Contractor's responsibility to plan/coordinate delivery and storage of all materials needed for each workweek. Furthermore, it shall be the Contractor's sole responsibility

to receive and sign for all material deliveries without tying in VA resources.

#### **1.7 DIMENSIONS AND EXISTING CONDITIONS**

- A. The Contractor shall field verify all indicated dimensions and existing conditions that affect the Work and report to the Contracting Officer any conditions or dimensions that vary from those shown on the Drawings. The Contractor shall await the response of the Contracting Officer before proceeding with the work on the affected location.

#### **1.8 RESTORATION**

- A. Where the Work disturbs site amenities, surfaces, sidewalks, grades, adjacent walls, ceilings and floors and where new and old work join, restore and refinish affected surfaces and leave in as good condition as existing before commencement of Work. Materials and workmanship used in restoration shall conform in type and quality to that of original existing construction, except as otherwise shown or specified.
- B. Upon completion of the Work in each area, deliver work complete and undamaged. Damage that may be caused by the Contractor to existing structures and grounds or work done by others shall be repaired by the Contractor and left in as good condition as existing prior to damaging.

#### **1.9 HOURS OF WORK**

- A. Due to the nature of this work, all work shall be performed and completed during normal work hours only (Monday through Friday, 7:00 a.m. to 4:30 p.m.), except for national holidays when the facility is closed for normal operation.
- B. In addition, the Contractor shall absorb all additional premium pay for work necessary beyond the hours indicated of the normal workday at no additional cost to the Government.
- C. Contractor shall give at least 2-weeks typewritten prior notice to Office of Acquisition and Logistics, Building 37 prior to any shutdown or disruption of any Building Utility System. If an existing system is impaired for more than 4-hours, Contractor shall provide an alternate system.
- D. Contractor shall provide at least 2-weeks typewritten prior notice to Office of Acquisition and Logistics, Building 37 prior to any shutdown or disruption of any Building Utility System including, but not necessarily limited to fire alarm, detection, suppression systems,

antenna systems, electrical systems, telephone systems, DATA systems. If systems are impaired, provide temporary system and test monthly.

- E. Contractor shall provide at least 2-weeks typewritten prior notice to VA whenever the safety of adjacent areas is scheduled to be compromised because of construction, so that VA may designate alternate exit routes or vacate certain building areas.
- F. Contractor shall provide at least two weeks typewritten prior notice to Office of Acquisition and Logistics, Building 37 to schedule interruption of any utilities (gas, water, sewer, electric, roof mounted antennas, etc.) and also to schedule any other major interruption that affect Office of Acquisition and Logistics, Building 37 normal operation.

#### **1.10 WORKMANSHIP**

- A. All work shall be in strict accordance with the specifications, recommendations of the manufacturers and the latest standard of professional practice for work of this nature.

#### **1.11 TIME FOR COMPLETION**

- A. The duration for this project as shown and specified on the contract documents. Entire project areas shall be substantially complete 8 months after contract award by the Department of Veterans Affairs. Final completion shall be complete 1 month after substantial completion.
- B. Point of substantial completion is defined herewith as 100 percent of interior renovations for each phase of work (with closeout punch list completed in its entirety by the contractor) suitable for Owner's intended use.

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