

Attachment 2: Request for Sole Source Memo Format

DEPARTMENT OF VETERANS AFFAIRS

Justification and Approval

For

Other Than Full and Open Competition

1. **Contracting Activity:** Network 23 Contracting Office (NCO 23) – Iowa City, 1303 5th St, Suite 300, Coralville, IA. 52241. 636-13-3-4641-1257.
2. **Nature and/or Description of the Action Being Processed:** This will be a fixed price contract with the University of Iowa who will provide necessary labor and care to VA research animals used on VACO reviewed projects: CAMM-976-10S entitled: "Molecular Mechanisms of Age-Related Muscle Loss," by Christopher Adams; CARA-001-19F entitled: "ASICS as metabolic sensors in muscle afferents," by Christopher Benson; IMMA-005-12 S entitled: "Understanding and applying innate and adaptive immune signal interactions," by Gail Bishop; PULM-004-11S entitled, "Cu,Zn-SOD, MMP-9 and Asbestosis," by A. Brent Carter, CARA-005-11F entitled "Autonomic and Antihypertensive Actions of Neuronal CGRP/RAMP1 Receptors," by Mark Chapleau; ONCA-010-12S entitled "Role of HIF-1 alpha in EcSOD-Induced Growth Inhibition of Pancreatic Cancer," by Joseph Cullen; CARA-012-09F entitled "CaMKII mediates vascular smooth cell hypertrophy and hypertension," by Isabella Grumbach; CARA-539-10S entitled "Purkinje Origin of Ischemic Ventricular Tachycardia and Fibrillation," by James Martins; SURG-013-11F entitled "Regulation of the Nox1 NADPH Oxidase in Vascular Smooth Muscle Cells," by Francis Miller; INFB-017-10F entitled "Metabolic Engineering of Bacteria for Cancer Immunotherapy by Gamma Delta T Cells," by Craig Morita; RRD1-364-10W entitled "Reducing Stroke Damage in the Brain," by William Talman; MHBA-020-09F entitled "Brain pH and Acid Sensing in Depression-Related Behavior," by John Wemmie; ENDA-033-10F entitled "Skeletal muscle ATP-sensitive potassium channels determine bodily energy balance," by Leonid Zingman.
3. **Description of Supplies/Services Required to Meet the Agency's Needs:**
The University of Iowa will provide the following services:
 - Animals will be received at the university animal research facility. They will be placed in clean cages with fresh bedding, food, and water.
 - Animal Care Technicians will provide daily feeding and watering. Cage cleaning/changing shall be provided. Health problems shall be monitored and coordinated with a veterinarian, as needed.
 - Sanitation of the holding area and regular changing of egress filters on air handling units shall be performed.
 - Removal of animals shall be coordinated with the principal investigator and noted in the University of Iowa's daily census.
 - The University will notify the Institutional Animal Care and Use Committee (IACUC) Coordinator at the Iowa City VAMC of animal transfers and weans. This will be done through a transfer/wean slip.There is no government furnished property. Estimated Cost: \$274,629. Anticipated period of performance: 7/1/2013 – 6/30/2014.
4. **Statutory Authority Permitting Other than Full and Open Competition:** 41 USC §253(c)(1), as implemented by FAR 6.302-1.

- (1) Only One Responsible Source and No Other Supplies or Services Will Satisfy Agency Requirements per FAR 6.302-1;
- (2) Unusual and Compelling Urgency per FAR 6.302-2;
- (3) Industrial Mobilization, Engineering, Developmental or Research Capability or Expert Services per FAR 6.302-3;
- (4) International Agreement per FAR 6.302-4
- (5) Authorized or Required by Statute FAR 6.302-5;
- (6) National Security per FAR 6.302-6;
- (7) Public Interest per FAR 6.302-7;

5. **Demonstration that the Contractor's Unique Qualifications or Nature of the Acquisition Requires the Use of the Authority Cited Above (applicability of authority):** The University of Iowa was specifically identified in the VACO reviewed projects CAMM-976-10S, CARA-001-19F, IMMA-005-12S, PULM-004-11S, CARA-005-11F, ONCA-010-12S, CARA-012-09F, CARA-539-10S, SURG-013-11F, INFB-017-10F, RRD1-364-10W, MHBA-020-09F and ENDA-033-10F. Going outside the University of Iowa for this expertise would not meet the terms and conditions listed in the project. The research cannot be conducted without utilizing the University of Iowa.
6. **Description of Efforts Made to ensure that offers are solicited from as many potential sources as deemed practicable:** Market research was conducted as part of the review process. No other vendor was identified in the funding process as meeting the specific requirements.
7. **Determination by the Contracting Officer that the Anticipated Cost to the Government will be Fair and Reasonable:**
The Contracting Officer will make a fair and reasonable determination by using one of the following methods:
1. Comparison of proposed prices received in response to the solicitation.
 2. Comparison of previously proposed prices and previous Government and commercial contract prices with current proposed prices for like items.
 3. Use of parametric estimating methods/application of rough yardsticks to highlight significant inconsistencies that warrant additional pricing inquiry.
 4. Comparison with competitive published price lists, published market prices of commodities, similar indexes, and discount or rebate arrangements.
 5. Comparison of proposed prices with independent Government cost estimates.
 6. Comparison of proposed prices with prices obtained through market research for the same or similar items.
 7. Analysis of pricing information provided by the offeror.
8. **Description of the Market Research Conducted and the Results, or a Statement of the Reasons Market Research Was Not Conducted:** Market research was conducted as part of the review process. No other vendor was identified in the funding process as meeting the specific requirements.
9. **Any Other Facts Supporting the Use of Other than Full and Open Competition:** None.
10. **Listing of Sources that Expressed, in Writing, an Interest in the Acquisition:**
University of Iowa, 7 Jessup Hall, Iowa City, IA 52242, 319-384-3328
11. **A Statement of the Actions, if any, the Agency May Take to Remove or Overcome any Barriers to Competition before Making subsequent acquisitions for the supplies or services required:** We will be open to other sources in the future when making a new project application. The projects are

funded through VA Central Office after leadership review and a review of the budget and investigators listed for their expertise.

12. **Requirements Certification:** I certify that the requirement outlined in this justification is a Bona Fide Need of the Department of Veterans Affairs and that the supporting data under my cognizance, which are included in the justification, are accurate and complete to the best of my knowledge and belief.

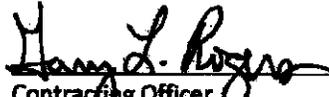
Kari Steinkamp
Digital signed by Kari Steinkamp
DN: cn=Kari Steinkamp, o=Iowa City VA Health Care System, ou=Research and Development, email=k.steinkamp@va.gov, ou=US, Date: 2013.06.12 15:16:34 -0500

Name: Kari Steinkamp
Title: AO for Research
Facility: Iowa City VA Health Care System

Date

13. **Approvals in accordance with FAR 6.304**

- a. **Contracting Officer's Certification (required):** I certify that the foregoing justification is accurate and complete to the best of my knowledge and belief.

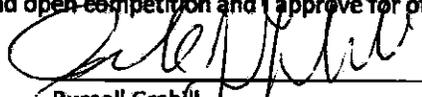


Contracting Officer
NCO 23 - Iowa City

6-18-13

Date

FCM(Required \$3K and above): I certify the justification meets requirements for other than full and open competition and I approve for other than full and open competition.



Russell Grabli
Facility Contract Manager
NCO 23 - Iowa City

6/18/2013

Date

- b. **SAO (If over 500K):** I certify the justification meets requirements for other than full and open competition.

N/A

Name
Director
Service Area Office, East

Date

- c. **VHA HCA Review and Approval:** I have reviewed the foregoing justification and find it to be complete and accurate to the best of my knowledge and belief and recommend approval (if over \$10million) or approve (\$500K to 10 million) for other than full and open competition.

N/A

Name
Chief Procurement and Logistics Officer
VHA Head of Contracting Activity (HCA)

Date

- d. **VA Deputy Senior Procurement Executive Approval (over \$10 million but not exceeding \$50 million):** I have reviewed the foregoing justification and find it to be complete and accurate to the best of my knowledge and belief and approve for other than full and open competition.

N/A

C. FORD HEARD
Deputy Senior Procurement Executive (DSPE)
Office of Acquisition and Logistics
Department of Veterans Affairs

Date

- e. **VHA Senior Procurement Executive Approval (over \$50 million):** I have reviewed the foregoing justification and find it to be complete and accurate to the best of my knowledge and belief and approve for other than full and open competition

N/A

Jan R. Frye
Deputy Assistant Secretary for Acquisition and Logistics
Senior Procurement Executive (SPE)
Department of Veterans Affairs

Date