



**Department of Veteran Affairs
Washington, DC 20420**

Sole Source Justification

NCMA 2013-14 Organizational Group Membership

JUSTIFICATION FOR OTHER THAN FULL AND OPEN COMPETITION

(1) Agency and Contracting Activity

Department of Veterans Affairs, Office of Acquisition Operations, Acquisition Business Service, 425 I St. NW, 3rd Floor, Washington, DC 20001.

(2) Nature and/or description of the action being approved

The Department of Veterans Affairs' (VA) Office of Acquisition Operations, Acquisition Business Service on behalf of the Office of Acquisition, Logistics and Construction (OALC) proposes to enter into a noncompetitive, sole source contract with the National Contract Management Association (NCMA) to procure annual renewal membership for the VA commencing September 1, 2013 through August 31, 2014.

(3) Description of Supplies/Services—Describe the supplies or services to be acquired

This requirement is to establish, maintain and renew organizational memberships for previous VA NCMA members. The VA has a critical need to procure these memberships from NCMA to foster professional growth and educational advancement within the contracting profession. The estimated dollar value of this purchase is [REDACTED] for approximately 1,400 VA wide memberships.

(4) Identification of Statutory Authority Permitting Other Than Full and Open Competition

The statutory authority permitting other than full and open competition is 41 U.S.C. 253(c)(1), as implemented by the Federal Acquisition Regulation (FAR) Subpart 6.302-1 entitled "Only One Responsible Source and No Other Supplies or Services Will Satisfy Agency Requirements."

(5) Demonstration That the Nature of the Acquisition Requires Use of the Authority Cited.

The NCMA is the only organization that serves as a repository of knowledge by providing tools and resources to enable entry, development and advancement for the contract management profession. This organization leads and represents the contracting profession in providing VA's contracting professionals with up to date information on recent and pending legislations, federal budget impacts, industry changes, best contracting and business acumen, and acquisition trends. NCMA's professional membership provides unparalleled access to industry and government wide conferences, networking opportunities, certifications, and informational webinars. Additionally, NCMA is the only organization that provides this type of membership to the contracting community; therefore, a sole source acquisition pursuant to FAR 6.302-1 is required.

(6) Description of the efforts made to ensure that offers are solicited from as many potential sources as is practicable, including whether a notice was or will be publicized as required by subpart 5.2 and, if not, which exception under 5.202 applies.

As prescribed in FAR Subpart 5.202, Exceptions, this contract action is not required to make notice of proposed actions. This contract action does not exceed the simplified acquisition threshold, and the sole source justification will be posted to the Government Point of Entry (GPE) via www.fedbizopps.gov within 14 days after contract award as required by FAR Subpart 13.501(a)(1)(iii) and will remain posted for 30 days in accordance with FAR Subpart 6.305.

(7) Determination by the Contracting Officer that the Anticipated Cost to the Government will be Fair and Reasonable.

The National Contract Management Association product pricing is established under a standing catalog price list (<http://www.ncmahq.org/About/content.cfm?ItemNumber=13287&navItemNumber=9894>). The Contracting Officer has made a determination that the price is fair and reasonable based on review of commercial list prices and historical pricing for similar services within the past two years.

(8) Description of Market Research.

Market research was conducted through review of available professional associations and industry organizations offering similar type group membership for acquisition professionals. Further use of current, accurate, and relevant research indicated similar pricing information for contracting professional memberships acquired by the VA within the last 18 months. Additional research was conducted reviewing general catalog membership information published online by NCMA. Market research indicated that NCMA is the only source capable of supplying the memberships VA's OALC requires.

(9) Any Other Facts Supporting the Use of Other Than Full and Open Competition.

Currently, NCMA is the only provider of services and access to the acquisition community by virtue of its position as a professional association representing acquisition professionals. This is the only source that satisfies and possesses the capabilities to provide these unique services to for VA organizational membership for contracting professionals.

(10) A Listing of the Sources, if Any That Expressed, in Writing, an Interest in the Acquisition.

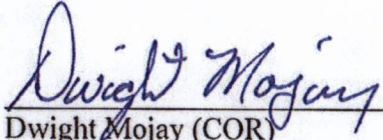
At this time, no other company, other than NCMA, can satisfy this requirement; therefore, no other sources were sought.

(11) A Statement of the Actions, if Any, the Agency May Take to Remove or Overcome Any Barriers to Competition Before Any Subsequent Acquisition for Supplies or Services Required.

For future acquisitions, market research will be conducted to scan the industry to determine if any additional vendors are available to provide organizational, contracting membership services uniquely offered by the NCMA.

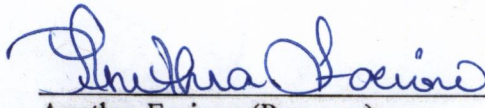
(12) Certifications:

I certify that the technical requirements outlined within this justification is a need of the VA and OALC, and that the support data under my cognizance, included within this justification, are accurate and complete to the best of my knowledge and belief.


Dwight Mojay (COR)
Technical/Program Representative

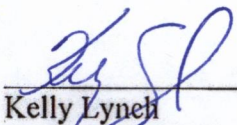
7/17/2013
Date

I certify this requirement meets the Government's minimum need and that the supporting data, which forms a basis for this justification, is complete and accurate.


Anethra Facione (Preparer)
Contract Specialist

07.17.2013
Date

☒ Approve ☐ Disapprove


Kelly Lynch
Contracting Officer

7/17/2013
Date