

Attachment 1: Request for Limited Sources Memo Format

LIMITED SOURCES JUSTIFICATION

ORDER >\$3,000

FAR PART 8.405-6

This acquisition is conducted under the authority of the Multiple Award Schedule Program. The material or service listed in par. 3 below is sole source, therefore, consideration of the number of contractors required by FAR Subpart 8.4 – Federal Supply Schedules, is precluded for the reasons indicated below.

Restricted to the following source: Provide original manufacturer's name for material or contractor's name for service. (If a sole source manufacturer distributes via dealers, ALSO provide dealer information.)

Manufacturer/Contractor: Document Storage Systems, Inc (DSS)

Manufacturer/Contractor POC & phone number: Jeanne Pflaum at 561-398-2409

Mfgr/Contractor Address: 12575 US HWY 1, Suite 200 Juno Beach, Florida 33408

Dealer/Rep address/phone number: Hardy Faison, Sales Representative, 561-227-0207

☒ The requested material or service represents the minimum requirements of the Government.

(1) AGENCY AND CONTRACTING ACTIVITY:

Department of Veterans Affairs

Network 23 Contracting Office (NCO23)

4801 Veterans Drive

Saint Cloud, MN 56301

VISN:

23

(2) NATURE AND/OR DESCRIPTION OF ACTION BEING APPROVED:

A firm-fixed price delivery order for the license and support for Vista Chemotherapy Manager (VCM) software for all eight VISN 23 facilities.

(3) (a) A DESCRIPTION OF THE SUPPLIES OR SERVICES REQUIRED TO MEET THE AGENCY'S NEED:

An electronic chemotherapy software that has comprehensive integration (interface) with current electronic health record used by the Veterans Administration (VISTA/CPRS: Computerized Patient Record System)

(4) IDENTIFICATION OF THE JUSTIFICATION RATIONALE (SEE FAR 8.405-6), AND IF APPLICABLE, A DEMONSTRATION OF THE PROPOSED CONTRACTOR'S UNIQUE QUALIFICATIONS TO PROVIDE THE REQUIRED SUPPLY OR SERVICE.

☒ Specific characteristics of the material or service that limit the availability to a sole source (unique features, function of the item, etc.). Describe in detail why only this suggested source can furnish the requirements to the exclusion of other sources.

The unique function of the Vista Chemotherapy Manager (VCM) software is that it is fully integrated/interfaced with the VISTA/CPRS system. Patient specific information including age, height,

weight, allergies, and laboratory results are integrated from the VISTA/CPRS system and utilized in VCM to calculate patient specific doses, allergy alerts, and dose alerts. A TIU note documentation is placed in VISTA/CPRS detailing the patient specific chemotherapy regimen including doses and dates. VCM has the functional capability of placing the medication orders directly into VISTA when the drug interface is turned on.

There are other electronic chemotherapy software platforms available commercially, but VCM is the only one that has an interface with VISTA/CPRS.

☒ The material/service must be compatible in all aspects (form, fit and function) with existing systems presently installed/performing. Describe the equipment/function you have now and how the new item/service must coordinate, connect, or interface with the existing system. IntelliDose was the electronic chemotherapy software used at all 8 facilities in VISN 23. IntelliDose has been upgraded/rebranded to Vista Chemotherapy Manager (VCM). VISN 23 is currently in the process of implementing VCM at all of the sites. VCM is compatible with CPRS version 29 which is scheduled to be implemented in VISN 23 by mid-August 2013. IntelliDose is NOT compatible with CPRS version 29.

(5) DESCRIBE WHY YOU BELIEVE THE ORDER REPRESENTS THE BEST VALUE CONSISTENT WITH FAR 8.4 TO AID THE CONTRACTING OFFICER IN MAKING THIS BEST VALUE DETERMINATION:

In accordance with FAR 8.404(d) GSA has already determined the price to be fair and reasonable.

(6) DESCRIBE THE MARKET RESEARCH CONDUCTED AMONG SCHEDULE HOLDERS AND THE RESULTS OR A STATEMENT OF THE REASON MARKET RESEARCH WAS NOT CONDUCTED:

A review of schedule holders shows DSS is the only supplier of this software.

(7) ANY OTHER FACTS SUPPORTING THE JUSTIFICATION:

(8) A STATEMENT OF THE ACTIONS, IF ANY, THE AGENCY MAY TAKE TO REMOVE OR OVERCOME ANY BARRIERS THAT LED TO THE RESTRICTED CONSIDERATION BEFORE ANY SUBSEQUENT ACQUISITION FOR THE SUPPLIES OR SERVICES IS MADE:

Crucial requirement for the electronic chemotherapy software to be interfaced/integrated to VISTA/CPRS.