



STATEMENT OF WORK

Project 691-13-107WL

Improve Signage and Wayfinding in Building 500

Purpose: The attached Take-Form documents outline the construction scope of services including providing and installing VHAGLA Standard Signage and general specifications requirements for VHA Greater Los Angeles (VHAGLA) Signage System for B500, Floors 4, 5 and 6 - Project 691-13-107WL.

Key Objectives: The project is to provide fabrication and construction installation of interior sign and graphics program for B500 - 4, 5 and 6th Floors per attached documents.

DESCRIPTION OF THE SERVICES REQUIRED TO MEET THE AGENCY'S NEEDS:

- The signs shall be manufactured with a substrate or core called Green 209. Green 209 is a natural fiber reinforced thermoset composite. The fibers and resin are compressed under high pressure and temperature to yield a dimensionally stable material with a desirable combination of strength and flexibility. This is important because the laminates and veneers that are applied to it are also thermoset composites and are therefore affected by temperature and moisture in a similar way.
- The signs shall be a balanced or sandwiched design with laminate on both sides of the wood core.
- Sign edges are to be treated with a hot wax seal.
- Laminate sign face and the laminate shall be colorfast to resist fading.
- The raised tactile lettering is subsurface colored to preclude scratching.
- The raised tactile lettering shall be produced by adhering the raised layer, then routing around the letters/numbers to create a distinct border which makes the lettering easier to see and feel.
- All metal accent bars are anodized, not painted.
- Existing signage (signage that is to be replaced) shall be removed; any needed wall repair and painting will be done by the signage installers in coordination with the VA for proper Phasing, etc. All removed signage shall be turned into the VA promptly.
- 5 year warranty – no conditions, no exclusions. Signs are covered under warranty for all parts and all labor for five years, all inclusive, no conditions, no exclusions.
- Prices shall be guaranteed for additional signage for two years after initial order and guaranteed to not exceed increase of more than 4% in any 12 month period after two years.
- All materials that have been selected in the design phase shall be stocked, marked for VHAGLA and available for immediate and exclusive availability.



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- An annual audit shall be conducted of installed signage to maintain accuracy and physical appearance at no cost.
- All signs installed shall be designed to carry the existing interior design theme, mirror the architectural lines and finishes of the space and/or buildings and existing signage.
- Every sign type within the individual signage system shall have a matching appearance. The color, size and functionality may vary depending on the information needs at each particular location. All sign types – from directories to work station nameplates to free-standing kiosks shall be constructed using identical materials and manufacturing methods and have a “family look”.
- All services shall be included construction and installation as shown in the final document for the purposes of complete signage fabrication, construction and installation and patch and repair of areas as needed by the installation.
- Perform all necessary surveys, site visits and attend necessary project meetings regarding signage with VHAGLA Interior Designers, Contractors and Contracting Officer for construction completion.
- Contractor shall install signage based on the enclosed design. The design defines the various types of signs that will be used throughout the project along with issues of image, materials and finishes, type style and layout, and color. The design documents identify materials, trims, sign construction, installation and other design details. The documents include elevation drawing of each sign type with applicable size and layout dimensions and any necessary side, top and back views. Drawings include all mounting locations, heights and details.
- Project manager and manufacturer drawings show Location Plans in an AutoCAD file format.
- Project manager and manufacturer show Sign Message Schedule in EXCEL format for all identification signage.
- All signs shall comply with ADA Specific Requirements (raised text w/ Braille, symbols, etc.), current Fire Code compliance and Life Safety requirements.
- Samples designs are available for patient rooms, clinical areas, offices and meeting spaces, restrooms, fire/life safety and other permanent room identification as well as directional & directories. (Pictorials, materials, finishes etc.)
- Delivery and installation time frames are very critical. A timeline shall be created appropriate for the size and scope of this project. Contractor must provide schedule of fabrication of signage, shop drawings, phasing and installation.

Guideline Specifications for Quality Standards and Submittals



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- NOTE: Need to include or reference
 - 1) Interior Design Manual for new construction and renovations for, hospitals and clinics dated May 2008.
 - 2) VA Signage Manual and VHA Handbook 1850.05, Dated 7/1/11.
 - 3) VHA-WLA SOP – 00-10A-10A4-137-07