

# MEETING MINUTES

<b>Project</b>	Combined Heat and Power System (CHP) at the Newington VAMC (VA Task Order VA701-13-J-0023)	<b>Date</b>	August 26, 2013
<b>Job No.</b>	2013012	<b>Location</b>	VA Newington
<b>Subject</b>	Pre-Bid Conference	<b>Prepared By</b>	Dana Cooper – TRO JB
<b>Participants</b>	Don Marsh – VA Angelo Aglieco – VA Deane Bruce – VA Dana Cooper– TRO JB Dave Wolkowicz – TRO JB Dave Bourassa – TRO JB John Viapiano – TROJB See attached list for list of bidders in attendance	<b>Copies</b>	Dennis Stone - TRO JB Stacey Yeragotelis – TRO JB Irina Rozenberg – TRO JB Paul Taylor – TRO JB Richard Couch – Martinez Couch Rima Laukaitis – Martinez Couch Alec Zimmer – SGH Christine Arruda – OTO Robert Kirchherr - OTO Keith Pogarian – Everett Engineers Jim Barnes – Acentech Craig Chiarelli – Vermeulens Robert Everett - Everett Engineers, LLC Jeffrey Connors - AECOM

Item No.	Discussion Topic	Responsible
1	The CHP project is service disabled set aside.	
2	All questions go to Donald.Marsh2@VA.gov	
3	Bidders were advised: <ul style="list-style-type: none"> <li>To Bid the Plans and Specifications.</li> <li>All questions asked during meeting should be issued in writing. Due date of questions is 8/26/13 at 2:00 PM. Answers given at meeting are informational only. Final answers will be provided in writing.</li> <li>Answers to questions by 9/3/13 at 2:00 PM</li> <li>Bids due 9/9/13 at 2:00 PM. <u>Hardcopies only.</u></li> </ul>	
4	Public bid opening 9/9/13 at 2:00 PM	
5	List of attendees to be sent to all attendees and will be posted on VA website.	
6	Sole source vendors for the project shall be: <ol style="list-style-type: none"> <li>Fire Alarm – Simplex</li> <li>Building Automation System – Siemens</li> </ol>	

3. Hardware for security – Sargent
4. Switchgear – AVB

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**Questions:**

- a) Q: "Will Siemens provide same pricing to all bidders?"  
A: To be determined.
- b) Q: "Does conduit receive paint?"  
A: No, only piping.
- c) Q: "Provide clarification on Gas Company scope."  
A: To be determined.
- d) Q: "Should Simplex pricing be an allowance?"  
A: To be determined
- e) Q: "Can two 600kw gensets be used in lieu of three sets?"  
A: No, bid plans and specifications.
- f) Q: "Has flow and pressure of existing water system been verified since other projects are being done on site?"  
A: To be determined.
- g) Q: "What system will be used for earth retention?"  
A: System to be designed by GC structural engineer. Only the extent of the system was shown on the drawings.
- h) Q: "Is project tax exempt?"  
A: To be determined by the VA.
- i) Q: "Has CL&P been advised of the project?"  
A: TRO JB has reviewed the project with CL&P.
- j) Q: "Is Phasing allowed to be revised by GC?"  
A: Phasing is flexible as long as both roads around the CHP are not shut down at the same time.
- k) Q: "Are funds available for the project?"  
A: VA advised that funds are available for the project.
- l) Q: "Are local (MEP) permits required?"  
A: No, they are not, but GC will be required to pay for DEEP permit if required and should carry cost.
- m) Q: "Is storm water management permit required?"  
A: VA advised this permit is required and will be carried in bid.
- n) Q: "Is the existing chemical treatment vendor to be sole source?"  
A: VA advised this is open and not sole source.

- Attached find list of attendee's emails.
- Attached find handouts (two pages) of building elevations and plans.



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ARCHITECTURE INTERIOR DESIGN ENGINEERING MASTER PLANNING

## SIGN-IN

To	Project File	Date	8/21/13
From		Job No.	
Subject	Sign-In Sheet	Project Name	VA Newington Combined Heat & Power Plant
CC		File Code	2.60

Name	Company	Email
SUMKUL SHAH	CPI	CPLANING@VERIZON.NET
KEVIN HOARD	HUTTER	KEVIN@HUTTERCONSTRUCTION.COM
PAUL KIRCHHOFF	GREENLAND	PKIRCHHOFF@GREENLANDENTERPRISES.COM
BRIAN TOOMEY	GRODSKY	BTOMEY@GRODSKY.COM
Kent Scott	Orathio Elec	KScott@wjei.com
JACK GAMACHE	CPI	CPLANING@VERIZON.NET
Dana Cooper	TROJB	dcooper@trojb.com
Rick Baker	Simplex Grinnell	rbaker@simplexgrinnell.com
Steve MARTIN	William Bldg	SMARTIN@WILLIAMSBLDG.CO.
ETHAN ARMSTRONG	PAGE PA ELECTRIC	ETHAN@PAGEPAELECTRIC.COM
Rob Virouy	Kinacids Elec.	
Jay Heenan	Northeast Energy Sys (Jenbacher)	jheenan@neesys.com
Douglas Fleming SDVOB	Douglas P. Fleming LLC	D.Fleming@DPF-LLC.COM
Bob Barta	Robert B. Barta Alcoa LLC	Bbarta@AlcoaLLC.com
Dan Sunderland	Sunderland Electric	dan@sunderlandelectric.com
JAMES HOFFMAN	HEC SDVOB	JHOFFMAN@HENERGYTNTAOL.COM
DAVE BARSTOW	KRAFT POWER	DBARSTOW@KRAFTPOWER.COM
Don Marsh	VA-Contracting	Donald.marsh2@va.gov
Angelo Aglieco	VA-Engineer	angelo.aglieco@va.gov

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<b>CC</b>		<b>File Code</b>	2.60

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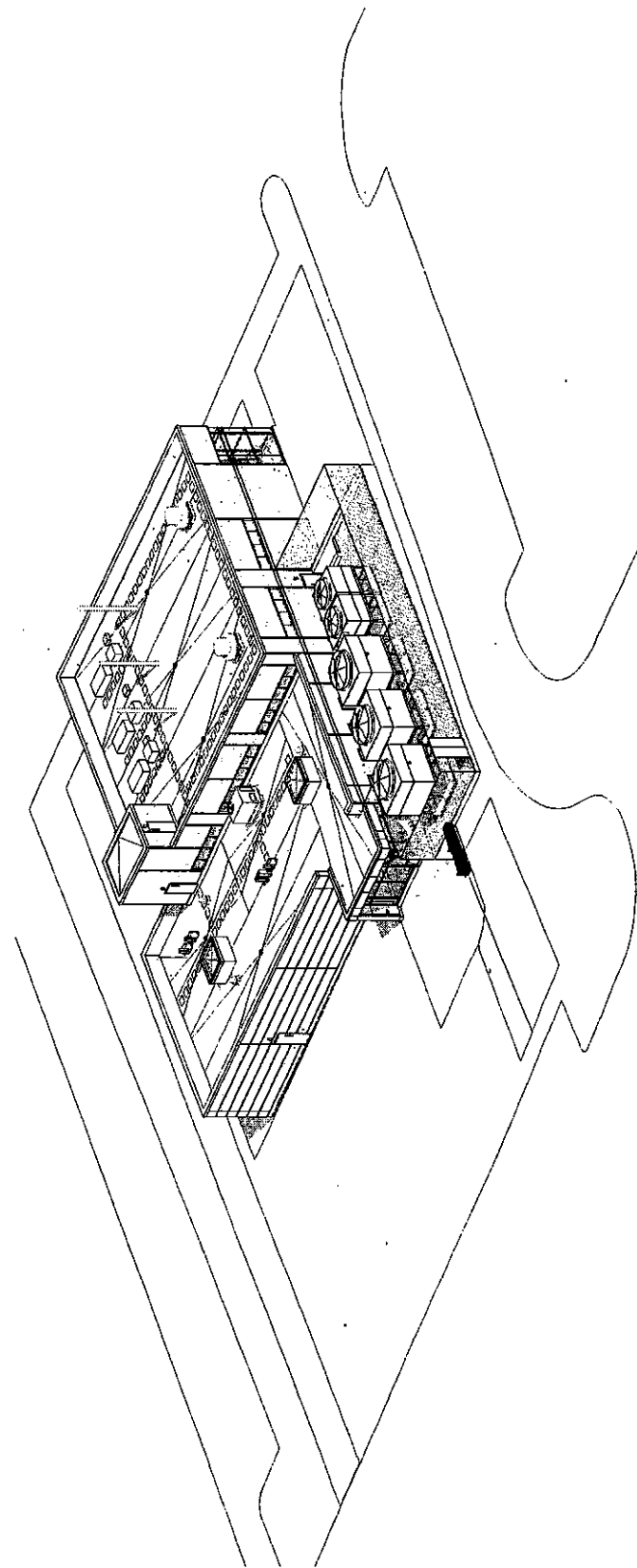
PROGRAM  
CONTRACTING  
ACTIVITY CENTRAL COMBINED HEAT AND POWER PLANT AT THE NEWINGTON, CT VA



Department of  
Veterans Affairs

VA PROJECT NO. VA701-13-J-0023  
TRO JB PROJECT NO. 2013012

555 WILLARD AVE.  
NEWINGTON, CT 06111



BID DOCUMENTS

ARCHITECTS/ENGINEERS:  
TRO JB  
1700 South Street  
Architects & Engineers, PC  
1700 South Street  
Architects & Engineers, PC  
1700 South Street  
Architects & Engineers, PC

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| CIVIL ENGINEERING  | STRUCTURAL  | ENVIRONMENTAL ENGINEERS  |
| Martinez Couch & Associates<br>1084 Cromwell Ave<br>Rocky Hill, CT 06067<br>(860) 436-4364 | Simpson Gumpertz & Heger<br>41 Seyon Street<br>Building 1, Suite 500<br>Waltham, MA 02453<br>(781) 907-9323 | O'Reilly, Talbot & Okun Associates<br>233 Bridge Street<br>Springfield, MA 01103<br>(413) 788-6222 |

